Durham Public Library
Board of Trustees Meeting Minutes
Wednesday, September 11, 2019
6:45 pm
DPL Heritage Room

In Attendance: Charlotte Ramsay, Erik Waddell, Andrew Sharp, Carolyn Singer, Susan Roman

Absent: Nancy Webb, Anne Knight

Board Alternates: Karen Hilton, Robin Glasser

Observers/Guests: Susan Herhold

Library Staff: Interim Library Director Susan Wagner

1) The meeting was called to order by Chair Charlotte Ramsay at 6:49 pm.

2) Charlotte Ramsay appointed Karen Hilton to act as a voting trustee in place of Anne Knight and also appointed Robin Glasser to act as a voting trustee in place of Nancy Webb

3) A motion to approve the agenda was made by Erik Waddell and seconded by Carolyn Singer. All were in favor. Motion passed with amendments.

4) A motion to approve minutes was made by Erik Waddell and seconded by Karen Hilton.
   a) June 12 minutes approved unanimously with corrections.
   b) June 26 minutes approved unanimously
   c) July 2 minutes approved unanimously
   d) July 17 minutes approved unanimously
   e) August 14 minutes approved unanimously with corrections.

5) Public comments
   a) Charlotte Ramsay thanked UNH’s PROVES group for their work on DPL grounds. They responded with a nice note

6) Treasurer’s Report
   a) Deferred till 10/9/2019 meeting.

7) Director’s Report
   a) See Library Director’s Report
   i) EV Charger
      (1) Jack Lannamann will put an item into the Friday updates to gauge interest in an EV charger at the library. Energy Committee seems willing to bear cost of a commercial
charger and maintenance contract ($1000/month after warranty) but wants to know that it will be used.

ii) A decision on whether to make a copy of the voter registry available at the library will be made at the 9/25/2019 meeting.

iii) A decision on an offer to participate in Mango Languages will be put off till 09/25/2019

8) Friends Report – Charlotte Ramsay
   b) A subcommittee is working on revising by-laws

9) Old Board Business
   a) Will be discussed at a future meeting

10) A motion was made by Susan Roman to enter Non-Public Session per RSA 91-A 3:II; a,b,c to review applicants for the Director’s Position. Seconded by Carolyn Singer. All were in favor.
   a) Entered non-public session at 7:34 p.m.
      i) Board agreed that we should interview five candidates:
      ii) Will try to schedule interviews on Friday, 9/20
      iii) Reached consensus on questions to ask during interview.
   b) A motion was made to come out of non-public session at 8:42 p.m. by Susan Roman. Seconded by Charlotte Ramsay. All were in favor. Motion passed
   c) A motion was made by Susan Roman to seal the notes from non-public session, but to note that the board agreed to interview five candidates for library director. Chairwoman Charlotte Ramsay will contact candidates to schedule interviews for 9/20/19. Seconded by Robin Glasser. All were in favor. Motion passed

11) A motion was made by Carolyn Singer to adjourn the meeting. Robin Glasser seconded. All were in favor. Motion passed. Meeting adjourned at 8:45 p.m.

Respectfully submitted by
Andrew Sharp, Secretary