Durham Public Library
Board of Trustees Meeting Minutes
Wednesday, May 22, 2019
6:45 pm
DPL Heritage Room

In Attendance: Charlotte Ramsay, Erik Waddell, Andrew Sharp, Susan Roman

Absent: Anne Knight, Carolyn Singer, Nancy Webb

Board Alternates: Karen Hilton; Martie Gooze was absent.

Library Staff: Director Rose Bebris and Children/Youth Services Director Elizabeth Kleinmann.

1) The meeting was called to order by Chair Charlotte Ramsay at 6:51pm.
   a) Chair Charlotte Ramsay appointed Karen Hilton as a voting member for this Workshop

2) A motion to approve the agenda was made by Andrew Sharp and seconded by Susan Roman. All
   were in favor. Motion passed with these changes:
   a) Item 6) changed to Discussion of Library Goals
   b) Item 7) changed to Discussion of meeting with Friends of the DPL
   c) Item 8) changed to Review/Discussion of Library Director’s contract
   d) Item 9) changed to Non-Public Session RSA 9I-A:3; a,b,c (if needed)
   e) Item 10) ADJOURNMENT added

3) Lisa Kleinmann gave a presentation on Children and Youth Services programming/activities
   a) Amy is integrating into the staff well, has already done 2 story times
   b) Currently preparing for summer reading program
      i) Children’s Services is coordinating with adult programs on space theme for summer
      ii) Durham, Lee and Madbury are also cooperating on promoting summer reading at
          Moharimet and Oyster River Middle School
      iii) DPL will be an Upward Bound internship site for 3rd year in a row
      iv) 2 National Honor societies have inquired about volunteering at DPL over summer

4) Approval of the minutes was postponed to the next Board of Trustees Meeting on 6/12/2019

5) Review/Discussion of increased health insurance contributions by employees beginning 7/1/2019:
   a) Cost for half a year of health insurance is $833.30
   b) DPL can cover increase with bonuses or a mid-year salary increase
      i) But will that be complicated by the fact that only 2 staff members (out of 3) will get an
         increase or bonus?
   c) BOT reached consensus that a mid-year salary increase would be better than bonuses
i) Trustees agreed that mid-year raise should be enough that taxes, etc. will leave employees with an actual increase
ii) BOT will choose specific number and vote on it at next Board Meeting

6) Review/Discussion of Library Patio
   a) Got a quote from a company to get a sense of what the ballpark cost would be.
      i) $26,500 quote from Granite Coast Landscapes (Epping, NH)
      ii) End of August would be earliest time possible for them
   b) Charlotte asked Trustees if this is something they are interested in pursuing at that ballpark price
      i) All trustees were interested in pursuing a patio

7) Discussion of Library Goals
   a) Erik asked if the library goals were something that would be presented to the public or if it was more an internal set of goals to guide "Trustees'" decisions
      i) Charlotte thought it was more internal, but that is not a final decision
   b) Trustees generally agreed with the Goals that Rose Bebris presented
      i) Further discussion was postponed until more board members could be present for the discussion

8) Summary of Meeting with Friends of the Library
   a) Erik and Charlotte and Rose met with Friends Officers
      i) Some members of Friends do not want to be controlled by BOT
      ii) Suggestion from meeting: Friends could send a member who is not a Trustee to attend BOT meetings and give the Friends update and see what Trustees are up to
      iii) Friends made it clear that they did not want to take over fund raising for the library, that was not something they were asking to do
      iv) Trustees agreed that a representative from the Friends would be welcomed at BOT meetings

9) Review/Discussion of Library Director’s Contract
   a) Per the board’s decision, Charlotte offered Rose a 2-year extension on her contract
   b) The director suggested that she proceed without a contract
   c) Charlotte asked town attorney and town manager
      i) Both noted it would not make much difference (actually, not having a contract could benefit the town in some ways).
      ii) Director’s statutory rights remain in place

10) A motion was made to adjourn the meeting by Karen Hilton, seconded by Susan Roman, all in favor, motion passed. The meeting was adjourned at 8:27 pm.

Respectfully submitted,
Andrew Sharp