Durham Public Library
Board of Trustees Meeting Minutes
Monday, March 11, 2019
7:45 pm
DPL Heritage Room

In Attendance: Nancy Webb, Erik Waddell, Carolyn Singer, Susan Roman, Anne Knight, Charlotte Ramsay

Absent: Jenna Roberts

Board Alternates: Andrew Sharp, Roni Slavin Pekins

Library Staff: Library Director Rose Bebris

1) The meeting was called to order by Vice Chair Ramsay at 7:40 p.m.

2) A motion to approve the agenda was made by Susan Roman and seconded by Carolyn Singer. All were in favor. Motion passed.

3) Workshop Topic: Outgoing Chair Update
   a) Chairwoman Jenna Roberts was unable to attend and could not give her final update as chair.

4) Workshop Topic: Discussion of Director’s Evaluation
   a) Rose Bebris expressed frustration with the evaluation process.
      i) It started March 28, 2018
      ii) Rose wants some input on the evaluation process
           (1) There was general agreement from the board on this point.
      iii) The Board discussed the idea of the Director providing a self-evaluation
           (1) Consensus was reached that the director will provide a self-evaluation in the form of her choice by March 27, 2019
   b) Rose’s contract ends at end of May
      i) Roni suggests this feedback from Rose formally end the evaluation process and we move forward from there
      ii) March 27th will have a non-public session to hear Rose’s self-evaluation and outline the contract renewal process.

5) Workshop Topic: Update on Vacant Library Assistant Position
   a) 24 empty hours to fill
      i) Might 1 person for 24 hours or 2 people for 12 hours
b) The Director will make a hiring recommendation and then the Board will approve the hire(s)
c) 21 applications received
   i) 7 interviews scheduled. Charlotte will represent the Board in the interviews.
6) Anne Knight move to adjourn
   a) Susan Roman seconded
   b) Passed unanimously
   c) Meeting adjourned at 8:38 p.m.

Respectfully submitted,
Andrew Sharp