

**Durham Public Library – Board of Trustees Agenda**  
**Wednesday, February 13, 2019**  
**7:00 pm – 9:30 pm**  
**DPL Heritage Room**

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- 1) Call to order
  - 2) Approval of meeting agenda – 5 minutes
  - 3) Approval of minutes from 1/9/2019. Meeting 1/23/19 cancelled.  
11/14/18 and 9/26/18 (Carolyn Singer took minutes)
  - 4) Public comments/ review any public correspondence – 5 minutes
  - 5) Treasurer's report
    - Monthly report for January 2019
    - Discuss investment of Endowment Account in 3-year CD at 3.00% interest
    - Discuss investment of funds from the Facilities Fund in 3-year CD or other interest bearing account
  - 6) Director's report
    - Staffing updates
    - Outline staffing options/considerations to provide best coverage for patron needs
  - 7) Chair's Report
    - 2019 Budget
    - Meeting dates: Meet 2/20/19 and cancel 2/27/19 meeting? March meeting date (need to move 3/13 to another day)
  - 8) New Board Business—30 minutes
    - a) Review parking lot/upcoming topics to prioritize and schedule
  - 9) Friends' report – 5 minutes
  - 10) ADJOURNMENT
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**PARKING LOT/ UPCOMING TOPICS:**

- Saturday after Thanksgiving – decide whether library is closed.
- Discuss and approve revised Library Personnel Policies
- Director's current contract ends 5/ 30/19.
  - Ad hoc committee-Erik Waddell and Susan Roman- developing 1<sup>st</sup> draft of Director's contract.
- Staffing levels and expectations.