

Durham Public Library
Board of Trustees Meeting Minutes
Wednesday, January 22, 2020
6:45 pm
DPL Heritage Room

In Attendance: Charlotte Ramsay, Andrew Sharp, Anne Knight, Erik Waddell, Nancy Webb

Absent: Susan Roman, Carolyn Singer, Martie Gooze, Karen Hilton

Board Alternates: Robin Glasser

Observers/Guests: Susan Herhold

Library Staff: Library Director Sheryl Bass

- Call to Order
 - The meeting was called to order by Chair Charlotte Ramsay at 6:48 p.m.
- Chair Appointment of Alternate Trustees to Serve as Voting Trustees
 - Charlotte Ramsay appointed Robin Glasser to act as a voting trustee in place of Susan Roman
- Approval of Meeting Agenda
 - A motion to approve the agenda was made by Anne Knight and seconded by Nancy Webb. All were in favor. Motion passed.
- Public Comments/Public Correspondence
 - Charlotte shared thank you cards to the Trustees from library staff
- Discussion and vote on the MOU between the Library and Friends of the DPL
 - A motion was made by Erik Waddell to accept the Memorandum of Understanding (MOU) and was seconded by Anne Knight.
 - 6 were in favor, one abstained, motion passed
 - Anne Knight made a motion that Charlotte Ramsay be authorized to sign the MOU for the Board of Trustees and Robin Glasser seconded. All were in favor. Motion passed.
- Discussion of Circulation Policies to include overdue fines, privacy considerations and length of check-out periods
 - Trustee Carolyn Singer left the meeting at 8:18 p.m.
 - The trustees agreed in principle to do away with fines.
 - The trustees discussed various aspects of circulation including how to handle lost books and length of circulation time.
 - Trustee Nancy Webb left at 8:37 p.m.
 - Sheryl Bass suggested that DPL issue a family card for families of ORCSD
 - There was a question of whether Durham taxpayers would support whole families from Madbury and Lee having access to the Durham Public Library.

To be discussed 2/12/20

 Oyster River Community Read

Draft DPL policies on Interlibrary Loans and on Laptop Use

ALA institutional membership (cost \$300 per year)

To be discussed at a future meeting

Solar panel information sign

DPL charge for black and white copies

Display cabinets (purchase suggested by Carolyn Singer)

Discussion of amendment to Personnel Policies regarding Plus Rates

- Adjournment
 - Erik Waddell made a motion to adjourn, seconded by Anne Knight. All were in favor. Motion passed.

Respectfully submitted by Andrew Sharp