

Durham Public Library
Board of Trustees Meeting Minutes
Wednesday, June 12, 2019
6:45 pm
DPL Heritage Room

In Attendance: Charlotte Ramsay, Erik Waddell, Anne Knight, Andrew Sharp, Susan Roman.

Absent: Carolyn Singer and Nancy Webb.

Board Alternates: Martha Gooze and Karen Hilton

Chairwoman Charlotte Ramsay appointed Martha Gooze and Karen Hilton as voting members.

Library Staff: Library Director Rose Bebris.

- 1) The meeting was called to order by Chair Ramsay at 6:47 pm.
- 2) A motion to approve the agenda was made by Susan Roman and seconded by Martha Gooze. All were in favor. Motion passed with amendments.
- 3) A motion to approve the minutes of 02/13/2019, 03/11/19, 04/24/2019, 05/08/2019, 05/22/2019 was made by Susan Roman and seconded by Anne Knight. All in favor, motion passed with corrections to the minutes.
- 4) Public Comments
 - a) Susan Keener emailed her thanks for the harmonica workshop.
 - b) The Friends of the Library sent a card to the library staff thanking them for their help with the logistics of the book sale.
- 5) Treasurer's Report: A motion was made by Susan Roman and seconded by Martha Gooze to accept the unanticipated revenue of \$606.30. No expenses recorded for May.
 - a) Erik Waddell moved to authorize Treasurer Anne Knight to write a check to the Friend for the remaining balance of the Friends sub-account and to close the sub-account. Susan Roman seconded the motion. All were in favor, motion passed.
 - b) Treasurer Anne Knight discovered that the master account is not earning interest. She will move some funds from the master account back to sub-accounts where the funds will earn interest.
- 6) Director's report: Please see attached Director's Report.
 - a) As of May 31, 2019 38.599% of budget has been spent.

- b) Registration for summer reading has started
 - i) Registration for the children's program started Monday, 10. 81 children had registered as of start of BOT meeting.

7) Chair's Report:

- a) Trustee Nancy Webb is taking a leave of absence from the Board – probably through the end of 2019.
- b) The chair asked the Board if there was consensus that the money for the patio would come from the facilities fund. The Board agreed that there was consensus to use the facilities fund.
- c) Mike Lynch asked that the Board provide some people to review pavers to go in the library lawn. Erik Waddell volunteered. The chair asked if the board would accept Bill Schoonmaker and Walter Rous as reviewers of the pavers. The board agreed by consensus.

8) Friends' report:

- a) Erik Waddell attended that last Friends meeting.
 - i) He reports that the meeting went well.
 - (1) They discussed forming a committee to change the by-laws
 - (2) Susan Wagner will start representing the Friends at the BOT meetings in in July
 - (3) Voted to change their governance model from a committee of the whole to a hybrid model with an executive committee.
 - (4) Allocated money for a 3-D printer for the library.
 - (5) Donated \$1900 for the adult collection, a button-maker and/or an iPad.

9) Old Board Business

- a) Erik Waddell moved to increase the salaries of the Director and the Children and Youth Services Director by \$1000.00 each effective July 1, 2019. All were in favor, the motion passed.
- b) Anne Knight moved to accept the revised personnel plan to take effect July 1, 2019. Erik Waddell seconded. All were in favor, motion carried.
- c) Erik talked about a new approach to setting library goals by going to the town of Durham and finding out about the town's needs and how the library can meet their needs.
 - i) Library Director Rose Bebris recommended using a third-party facilitator for finding out town needs.
 - ii) This new approach would be a lengthy process – around 18 months.
 - iii) The chair asked the Board members if they were interested in forming a sub-committee to explore library goals. Erik Waddell, Andrew Sharp and Rose Bebris, Martie Gooze/Karen Hilton expressed interest in being on a goals sub-committee.
- d) Erik Waddell asked the Board for permission to replace the Drop Box with another system. The Board agreed by consensus that Erik should proceed with that.
- e) Anne Knight left the meeting at 8:18 p.m.

10) New Board Business

- a) Discussion of Durham United's request to place a rainbow flag outside of the library.

- i) The consensus of the Board is that it would not be appropriate to place a rainbow flag outside the library
 - b) Discussion of Revision offer of a sign to education public about library solar panels
 - i) No decision was reached. Rose will request more information from the Durham Energy Commission
 - c) Susan Roman left the meeting at 8:43 p.m.
- 11) The July 10th meeting is cancelled due to lack of quorum.
- 12) A motion was made to adjourn the meeting by Andrew Sharp, seconded by Karen Hilton, all in favor, motion passed. The meeting was adjourned at 8:50 pm.

Submitted by Andrew Sharp

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