

Durham Public Library  
Board of Trustees Meeting Minutes  
Wednesday, September 11, 2019  
6:45 pm  
DPL Heritage Room

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In Attendance: Charlotte Ramsay, Erik Waddell, Andrew Sharp, Carolyn Singer, Susan Roman

Absent: Nancy Webb, Anne Knight

Board Alternates: Karen Hilton, Robin Glasser

Observers/Guests: Susan Herhold

Library Staff: Interim Library Director Susan Wagner

- 1) The meeting was called to order by Chair Charlotte Ramsay at 6:49 pm.
- 2) Charlotte Ramsay appointed Karen Hilton to act as a voting trustee in place of Anne Knight and also appointed Robin Glasser to act as a voting trustee in place of Nancy Webb
- 3) A motion to approve the agenda was made by Erik Waddell and seconded by Carolyn Singer. All were in favor. Motion passed with amendments.
- 4) A motion to approve minutes was made by Erik Waddell and seconded by Karen Hilton.
  - a) June 12 minutes approved unanimously with corrections.
  - b) June 26 minutes approved unanimously
  - c) July 2 minutes approved unanimously
  - d) July 17 minutes approved unanimously
  - e) August 14 minutes approved unanimously with corrections.
- 5) Public comments
  - a) Charlotte Ramsay thanked UNH's PROVES group for their work on DPL grounds. They responded with a nice note
- 6) Treasurer's Report
  - a) Deferred till 10/9/2019 meeting.
- 7) Director's Report
  - a) See Library Director's Report
    - i) EV Charger
      - (1) Jack Lannamann will put an item into the Friday updates to gauge interest in an EV charger at the library. Energy Committee seems willing to bear cost of a commercial

charger and maintenance contract (\$1000/month after warranty) but wants to know that it will be used.

- ii) A decision on whether to make a copy of the voter registry available at the library will be made at the 9/25/2019 meeting.
- iii) A decision on an offer to participate in Mango Languages will be put off till 09/25/2019

8) Friends Report – Charlotte Ramsay

- a) Adopted a new mission statement at 9/4/2019 meeting.
- b) A subcommittee is working on revising by-laws

9) Old Board Business

- a) Will be discussed at a future meeting

10) A motion was made by Susan Roman to enter Non-Public Session per RSA 91-A 3;II; a,b,c to review applicants for the Director's Position. Seconded by Carolyn Singer. All were in favor.

- a) Entered non-public session at 7:34 p.m.
  - i) Board agreed that we should interview five candidates:
  - ii) Will try to schedule interviews on Friday, 9/20
  - iii) Reached consensus on questions to ask during interview.
- b) A motion was made to come out of non-public session at 8:42 p.m. by Susan Roman. Seconded by Charlotte Ramsay. All were in favor. Motion passed
- c) A motion was made by Susan Roman to seal the notes from non-public session, but to note that the board agreed to interview five candidates for library director. Chairwoman Charlotte Ramsay will contact candidates to schedule interviews for 9/20/19. Seconded by Robin Glasser. All were in favor. Motion passed

11) A motion was made by Carolyn Singer to adjourn the meeting. Robin Glasser seconded. All were in favor. Motion passed. Meeting adjourned at 8:45 p.m.

Respectfully submitted by  
Andrew Sharp, Secretary