

Durham Public Library
Board of Trustees Meeting Minutes
Wednesday, May 22, 2019
6:45 pm
DPL Heritage Room

In Attendance: Charlotte Ramsay, Erik Waddell, Andrew Sharp, Susan Roman

Absent: Anne Knight, Carolyn Singer, Nancy Webb

Board Alternates: Karen Hilton; Martie Gooze was absent.

Library Staff: Director Rose Bebris and Children/Youth Services Director Elizabeth Kleinmann.

- 1) The meeting was called to order by Chair Charlotte Ramsay at 6:51pm.
 - a) Chair Charlotte Ramsay appointed Karen Hilton as a voting member for this Workshop
- 2) A motion to approve the agenda was made by Andrew Sharp and seconded by Susan Roman. All were in favor. Motion passed with these changes:
 - a) Item 6) changed to Discussion of Library Goals
 - b) Item 7) changed to Discussion of meeting with Friends of the DPL
 - c) Item 8) changed to Review/Discussion of Library Director's contract
 - d) Item 9) changed to *Non-Public Session RSA 91-A:3; a,b,c* (if needed)
 - e) Item 10) ADJOURNMENT added
- 3) Lisa Kleinmann gave a presentation on Children and Youth Services programming/activities
 - a) Amy is integrating into the staff well, has already done 2 story times
 - b) Currently preparing for summer reading program
 - i) Children's Services is coordinating with adult programs on space theme for summer
 - ii) Durham, Lee and Madbury are also cooperating on promoting summer reading at Mohariment and Oyster River Middle School
 - iii) DPL will be an Upward Bound internship site for 3rd year in a row
 - iv) 2 National Honor societies have inquired about volunteering at DPL over summer
- 4) Approval of the minutes was postponed to the next Board of Trustees Meeting on 6/12/2019
- 5) Review/Discussion of increased health insurance contributions by employees beginning 7/1/2019:
 - a) Cost for half a year of health insurance is \$833.30
 - b) DPL can cover increase with bonuses or a mid-year salary increase
 - i) But will that be complicated by the fact that only 2 staff members (out of 3) will get an increase or bonus?
 - c) BOT reached consensus that a mid-year salary increase would be better than bonuses

- i) Trustees agreed that mid-year raise should be enough that taxes, etc. will leave employees with an actual increase
 - ii) BOT will choose specific number and vote on it at next Board Meeting
- 6) Review/Discussion of Library Patio
- a) Got a quote from a company to get a sense of what the ballpark cost would be.
 - i) \$26,500 quote from Granite Coast Landscapes (Epping, NH)
 - ii) End of August would be earliest time possible for them
 - b) Charlotte asked Trustees if this is something they are interested in pursuing at that ballpark price
 - i) All trustees were interested in pursuing a patio
- 7) Discussion of Library Goals
- a) Erik asked if the library goals were something that would be presented to the public or if it was more an internal set of goals to guide Trustees' decisions
 - i) Charlotte thought it was more internal, but that is not a final decision
 - b) Trustees generally agreed with the Goals that Rose Bebris presented
 - i) Further discussion was postponed until more board members could be present for the discussion
- 8) Summary of Meeting with Friends of the Library
- a) Erik and Charlotte and Rose met with Friends Officers
 - i) Some members of Friends do not want to be controlled by BOT
 - ii) Suggestion from meeting: Friends could send a member who is not a Trustee to attend BOT meetings and give the Friends update and see what Trustees are up to
 - iii) Friends made it clear that they did not want to take over fund raising for the library, that was not something they were asking to do
 - iv) Trustees agreed that a representative from the Friends would be welcomed at BOT meetings
- 9) Review/Discussion of Library Director's Contract
- a) Per the board's decision, Charlotte offered Rose a 2-year extension on her contract
 - b) The director suggested that she proceed without a contract
 - c) Charlotte asked town attorney and town manager
 - i) Both noted it would not make much difference (actually, not having a contract could benefit the town in some ways).
 - ii) Director's statutory rights remain in place
- 10) A motion was made to adjourn the meeting by Karen Hilton, seconded by Susan Roman, all in favor, motion passed. The meeting was adjourned at 8:27 pm.

Respectfully submitted,
Andrew Sharp
