

G.A.R. Memorial Library Trustees Meeting Minutes
 April 14, 2020, 7pm, Remote via GoToMeeting (COVID-19 quarantine)

Present: Marcia Sellos-Moura, Pam Atwood, Amy Custance, Corinn Flaherty, Wendy Reed, Tom Salvo, Sherri Temple Pruyn, Sandra Capo, Holly Cole, Fred Chanania
 Recording Secretary: Pam Atwood

Agenda Item	Outcome
Approve Outstanding Minutes	March minutes were inadvertently not distributed. They will be sent to the Trustees for approval at the May meeting.
Exterior and Interior Work Update	A Town custodian has been working inside the library doing some small projects as well as cleaning and waxing all tile floors up and down stairs. All rotted fascia boards on the exterior have been replaced and are being painted.
Carpet Plan	Wendy did research and discovered a kit can be purchased so we can test the moisture levels in the slab ourselves. Wendy recommended doing the testing before we get bids for the carpet so we understand the full scope of the project. Fred made a motion to authorize Wendy to spend up to \$600 on a test kit. Tom seconded, through a roll call vote, all approved. Fred noted the Trustee Gift Fund is getting low. He made a motion to transfer \$3000 from the main Trustee account to replenish the Gift Fund. Marcia seconded, through a roll call vote, it was approved.
Programming	Corinn has staff spending most of their time on programming. The staff are promoting all quality resources they can.
COVID-19 Update	Corinn is keeping staff busy helping patrons online and over the phone. They are doing phone check ins with Council on Aging members and professional development through Webinars. She speaks with them at least weekly. Given the current climate, Corinn noted this may be a good time to write a policy regarding building occupancy and other safety measures. Since the Town elections were postponed to June, Tom made a motion to extend Pam and Sandra's term through May. Fred seconded, through a roll call vote, all approved.
Budget concerns for FY21	The Board of Selectmen have spoken very little about cuts to personnel for next fiscal year. They did bump the interior cleaning of the library vote to the fall Town meeting.
Review of Action Items	Wendy will purchase the moisture test kit and do the testing. Corinn is going to talk to Kate about doing virtual story hour. Additionally, Corinn will research safety and security policies. Marcia or Fred will reach out to Heather Conner about running for Board of Trustees. Sandra will contact Terry Beaton to initiate the funds transfer.

Meeting Adjourned.

The Trustees next meeting is scheduled for May 12, 2020.