

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
January 25, 2023**

ORIGINAL

**Call to Order:**

Board President R. Villanueva called the meeting to order at 6:02pm. Present at roll call were Trustees E. Montiel, N. Dzolic, S. Jahiri and D. Johnson. Trustee M. Blatter and S. Hosek arrived at 6:04pm.

Present from the Library staff were D. Taylor, Interim Director and Joanne Chávez Buchanan, Business Manager.

Note: N. Dzolic, D. Johnson and S. Jahiri are going against the board decision not to recite the pledge of allegiance, which was previous voting no. The pledge of allegiance can be said prior to the board meeting. This item is on this month's meeting agenda.

**Consent Agenda:**

- i. Regular Meeting Minutes November 16, 2022
  - ii. Regular Meeting Minutes December 14, 2022
  - iii. Financial Report (December)
  - iv. Profit and Loss Report (December)
  - v. Balance Sheet (December)
  - vi. Check Summary
  - vii. Transaction List/Check Detail Report
  - viii. Warrants
- 1. Invoice Warrant Dated 1/25/2023 in the amount of \$91,118.325
  - 2. Payroll Warrant Dated 12/23/2022 in the amount of \$20,393.46
  - 3. Payroll Warrant Dated 1/6/2023 in the amount of \$20,002.72
  - 4. Payroll Warrant Dated 1/20/23 in the amount of \$20,532.29

M. Blatter motioned to adopt the Consent Agenda and N. Dzolic seconded the motion. Voice vote all were in favor.

S. Hosek motioned to approve the Consent Agenda and E. Montiel seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

## **Secretary's Report/ Correspondence**

- The Library received a letter regarding notice of public meeting on the proposed village of Stickney tax increment-financing district (TIF).
- The Tween Ribbon cutting ceremony was acknowledge in the Stickney Township newsletter.
- St. Pius X sent a letter of thanks to the Library for the participation in the "Gift Giving Tree".
- The Youth Services department received several good reviews on Google.
- An article regarding naming an Interim Director was in the Desplaines Valley Newspaper

## **Department Reports:**

Accepted as presented

## **Committee Reports**

None

## **Comments from the Public:**

A few members of the public expressed their desire for the Pledge Allegiance to be recited at the beginning of each meeting.

A patron expressed her thanks for offering library services at Central Stickney.

## **New Business:**

### **a. Outsource IT Solutions Presentation**

S. Hosek motioned to approve Outsource IT Solutions quote for the Multi-Factor Authentication (MFA) and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

N. Dzolic motioned to approve Outsource IT Solutions block of IT service hours (50 hours) and E. Montiel seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

D. Johnson motioned to table Outsource IT Solutions quote for the Server Backup to unfinished business at the next board meeting and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

**b. Pledge of Allegiance**

A voice vote was taken to recite the pledge of allegiance after the call to order at each meeting. All were in favor

**c. License Plate Renewals**

D. Johnson motioned to discontinue the License Plate Renewals and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

**d. Approval of Staff Travel Expenditures**

D. Johnson motioned to approve the Staff Travel Expenditures and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek ,E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

**e. Tuition Reimbursement Approval**

D. Johnson motioned to approve the S. Jordan Tuition Reimbursement and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek ,E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

**f. Library FOIA Requests & OMA Review**

The Trustees discussed the recent FOIA requests and OMA.

**g. Director Opening**

The Trustees discussed the Director job opening. The job will be posted at the Rails website and Dominion University.

**Unfinished Business:**

**a. Pipe Leak**

The pipe leak in the basement mechanical room has been repaired.

**b. Cooling Unit**

The server-cooling unit has been replace.

**c. Fingerprinting**

An update was given on the staff fingerprinting. All the staff has been fingerprinted and all came back clear.

**d. Book Drop**

The Trustee discussed the book drop repair and placement.

**e. Security Cameras**

The Trustees discussed the security cameras. The Interim Director will look into obtaining quotes to upgrade the security cameras.

**f. Negotiation of FY23 Employee Salaries**

Motion to enter closed session per 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

E. Montiel motioned to enter closed session and S. Jahiri seconded the motion. Roll call all in favor.

8:48 pm entered closed session.

10:45pm reconvene regular meeting

Action from closed session:

N. Dzolic motioned to give salary increases according to the discussions in closed session and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek ,E. Montiel, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

**Adjournment:**

N. Dzolic motioned to adjourn meeting and D. Johnson seconded the motion. Roll call results were all in favor.

The meeting was adjourned at 10:48pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter". The signature is written in black ink and is positioned above the typed name.

Marjorie Blatter  
Secretary