

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
October 26, 2022**

**Call to Order:**

Board President R. Villanueva called the meeting to order at 6:00pm. Present at roll call were Trustees S. Hosek, N. Dzolic, E. Montiel and D. Johnson. Absent from the meeting were M. Blatter and S. Jahiri.

Trustee D. Johnson appointed ProTem Secretary for this month's meeting.

**Consent Agenda:**

- a. Approval of the Budget and Appropriation Hearing Minutes September 21, 2022 and September 21, 2022 Regular Meeting Minutes
  
- b. Financial Reports
  - i. Treasurer's Report (September)
  - ii. Profit and Loss Report (September)
  - iii. Balance Sheet (September)
  - iv. Check Summary (09/17/22 to 10/21/22)
  - v. Transaction List/Check Detail Report (09/17/22 to 10/12/22)
  - vi. Warrants
    1. Invoice Warrant Dated 10/26/2022 in the amount of \$117,327.41
    2. Payroll Warrant Dated 09/30/2022 in the amount of \$27,219.18
    3. Payroll Warrant Dated 10/14/2022 in the amount of \$23,227.56

All were in favor to adopt the Consent Agenda.

S. Hosek motioned to approve the Consent Agenda and D. Johnson seconded the motion.

Roll call results were:

- Aye- S. Hosek, N. Dzolic, E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter and S. Jahiri
- Abstain- None

**Secretary's Report/Correspondence:**

The Library received a thank you letter from the Village of Forest View for the participation in their fall festival.

**Director’s Report:**

Accepted as presented

**Trustee Training:**

Trustee Training – The Short Takes Video “Board Ethics” was shown.

**Department Reports:**

Accepted as presented

**Committee Reports:**

None

**Comments from the Public:**

None

**Unfinished Business:**

**a. Snow Removal Services**

All were in favor to continue with Everest Snow Management Services for this winter season.

**b. Security Camera Review**

The Trustees discussed the placement of the security cameras and instructed the Director to get additional new quotes from other vendors.

**c. Fraud Prevention Policy Revision**

S. Hosek motioned to approve the Fraud Prevention Policy with the revisions and E. Montiel seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter, S. Jahiri
- Abstain- None

**New Business:**

**a. Approval of the Preliminary Estimate of the 2022 Property Tax Levy (Collected in 2023) in Accordance with the Truth in Taxation Law of Illinois**

E. Montiel motioned to approve the Preliminary Estimate of the 2022 Property Tax Levy (Collected in 2023) in Accordance with the Truth in Taxation Law of Illinois and (put dollar amount) N. Dzolic seconded the motion.

Roll call results were:

- Aye-, S. Hosek, N. Dzolic E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter S. Jahiri
- Abstain- None

**b. Approval of Illinois Libraries Present IGA**

D. Johnson motioned to table the Illinois Libraries Present IGA and E. Montiel seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

**c. Approval of Staff Travel Expenditures**

S. Hosek motioned to approve the Staff Travel Expenditures and R. Villanueva seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

**d. Director Review Schedule Discussion (November or January)**

D. Johnson motioned to review the Director in November and N. Dzolic seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

**e. Digital Outdoor Sign Discussion**

S. Hosek motioned to table the Digital Outdoor Sign and N. Dzolic seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

**f. IT Services Outsourcing Discussion**

E. Montiel approved the vendor IT Services Outsourcing and D. Johnson seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

**g. Trustee Bylaws Revision**

D. Johnson motion to approve the Trustee Bylaws with the revisions and N. Dzolic seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

Motion to enter closed session per 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

N. Dzolic motion to table the closed session and E. Montiel seconded the motion.

Roll call results were:


- Aye- N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- M. Blatter , S. Jahiri
- Abstain- None

**Adjournment:**

Roll call results were all in favor.

Having no further business the meeting was adjourned at 8:44 pm.

Respectfully submitted,

  
Debra  
~~Deborah Johnson~~  
Pro Tem Secretary