Selectmen’s Work Session Minutes

Wednesday, July 15, 2020, 9:30 a.m.

Corner Meeting House

Chairman Ruth Mooney called the meeting to order at 9:30 a.m. Also present were Selectman Claude Patten, Selectman Jon Pike, Town Administrator Jeanne Beaudin, Assistant TA Alicia Jipson, Barrett Salta, BPS, Doug Proctor, HL Turner, and DPW Director Craig Clairmont.

Ongoing Construction Project Update

Doug Proctor with HL Turner reviewed the proposed building plans developed after the Board’s last meeting noting the changes that had been discussed at that time. Also reviewed was the proposed site plan. One of the primary concerns for TA Beaudin and Chairman Mooney was to confirm that Chief Lewandoski had sufficient file room in the new building; TA Beaudin noted that we have to insure that all the department’s files can be contained in house as there will be no offsite storage available. Chief Lewandoski assured the Board that the building as designed will have enough space and he noted that the department will be cleaning out the various offsite storage locations it presently has, much of the files and excess uniforms, etc., can and will be destroyed. Mr. Proctor offered to visit the Mill with the Chief to view the current offsite file storage to insure they are planning for sufficient space in the new building. Discussion regarding the location of the propane tank and generator followed; noting that the plan needs to include a site for a new generator as the building will need one. Also discussed was the fencing intended to secure the site; Chairman Mooney noted that she feels strongly there should be access to the basketball court from the Fuller Street side of the park. It was determined that the fencing would be pulled back into the lot and there was also discussion of potentially fencing along the parking lot to form a walkway from Fuller directly to the courts.

Barrett provided an updated plan for the 4th floor of the Mill and discussion followed regarding egress from each of the meeting rooms and planned occupancy. Selectman Pike suggested that only one side of the space be readied for use and TA Beaudin expressed concern that once the CMH is demolished, the Mill space will be the only available meeting space and she also recommended that we not open the other floors for this type of use while there are limited occupants in the Mill. Barrett distributed cost estimates for heating/plumbing, lighting and flooring for the Mill. Discussion of the 3 options for heating and plumbing followed and the Board agreed to proceed with option 1 as a long term solution for the space and the best use of funds. The Board approved the proposed lighting plan and the flooring plan will be reworked with carpet tiles vs the LVT quoted. Work will proceed based on today’s recommendations.

Public Works Department
Discussion followed regarding Craig's updated recommendations for shim and overlay work in 2020. The projects include Dutille Road, Jamestown Road, Mile Hill Road and Coventry Lane. In addition TA Beaudin reminded the Board that the request for proposals for engineering for Plummer Hill and Solar Village is due on July 24th. Selectman Pike inquired what the current balance of available funds was and TA Beaudin responded $1.6 million including this year's appropriation and Highway Block Grant Funds. Selectman Claude Patten moved to approve the recommended shim and overlay 2020 program; Selectman Pike seconded the motion and it passed unanimously.

Discussion followed regarding the upfit of the new highway truck through HP Fairfield; DPW Director Clairmont noted the revised cost was $52,833; TA Beaudin confirmed there is funding in the Capital Reserve for this. Selectman Jon Pike moved to approve the costs for the upfit of the truck to come from the Highway Equipment Capital Reserve; Selectman Claude Patten seconded the motion and the motion passed unanimously.

Discussion followed regarding the proposal from Underwood Engineers to update the Town's I/I study which was originally completed in 2011. TA Beaudin noted that there is sufficient funding to complete this project in the sewer operations account. Selectman Pike moved to authorize the study to go forward and to expend $30,800 for that purpose; Selectman Patten seconded the motion and it passed unanimously.

Discussion followed regarding the trail parking at the Town Beach; TA Beaudin confirmed that it is not restricted to taxpayers/residents only and she will alert the Police Department.

The meeting adjourned at 11:55 a.m.

Ruth P. Mooney, Chairman

Jon Pike, Vice-Chairman

Claude B. Patten, Jr., Selectman