



Office of Board of Selectmen

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Selectmen's Meeting

Wednesday, March 24, 2021, 9:30 a.m.

Belmont Mill 4th Floor Tioga Meeting Room

Chairman Ruth Mooney called the meeting to order at 9:30 a.m. Also present were Selectman Claude Patten, Selectman Jon Pike, Town Administrator Jeanne Beaudin, Assistant Town Administrator Alicia Jipson, Police Chief Mark Lewandowski, DPW Director Craig Clairmont, ADPW Director Rick Segalini, Barrett Salta, with Bonnette, Page and Stone and Doug Proctor with H.L. Turner Group, Fire Chief Mike Newhall via Zoom, and Building Inspector Russell Wheeler.

Abatements, Exemptions & Credits

The appropriate abatements, exemptions, and credits were signed by all attending Board members.

New Business

Project Meeting with BPS- Barrett sent over the final contract information to TA Beaudin. Barrett explained that we have gotten everything into the project that we wanted. The project is going along well, we are ahead of schedule. The roofing starts Monday, they are working on the outside installing windows and soffits right now. He is here today to discuss fencing options. We are carrying \$45,000 for fencing. Utilizing the existing fencing and obtaining some new fencing is an option to reduce costs. During the meeting we discussed options for fencing and heights. Building Inspector Russell Wheeler inquired about fencing height as our ordinance states that fencing can be no more than 6 ft high, Chief Lewandowski added that if someone wants in then they will get in and no height will keep them out, so 6ft or 8ft will not matter. TA Beaudin asked about the dumpster and its location as she did not see it on the plans. After discussing, it was decided to not keep the dumpster in the PD parking lot, and to move it to the park and have the park and PD use just 1 dumpster. Final decision on fencing height was due to zoning, we will go with 6 ft fencing all around, and do a walk around to see what fencing if any can be salvaged and what needs to be new. Barrett is waiting on pricing for signage for the building. Barrett added that \$3,499.798. is the guaranteed max price, not including the generator. If we do not get the generator, we can pull the money out of the contingency monies. We are currently carrying a \$50,000 contingency hold.

Plummer Hill & Solar Village- Underwood Engineering total probable cost is \$1,780,200. Which is all broken down and included in the summary letter. They laid out the project a fair bit more than we anticipated. We have \$2,192,397.46 in available funds for road work for the coming year. DPW Director Craig Clairmont presented some preliminary estimates on projects for shim and overlay that he would like to do this year. TA Beaudin asked the Board how they want to move forward with these projects? Selectman Pike asked Craig which direction he feels we should go with. Craig and Rick have gone over the preliminary plans from Underwood, they have walked the roads and looked at the designs. They have a few minor changes to discuss with Underwood. Want to do a less invasive construction to help lower the costs. Rick feels with a few adjustments this project on Plummer Hill could go out to bid soon, but still need to work on Solar Village. Craig suggests holding off on Solar Village this year. The biggest issue is to get a utility locating company out there to determine where the underground utilities are, to be able to fully know how to proceed with addressing the road.

Craig estimates about \$300,000 for the shim and overlays for the town projects and \$984,000 for the Plummer Hill project, leaving a cushion to carry forward for next year. TA Beaudin will reach out to Eversource about the utilities, we may need to hire out a private utility locating firm to determine the utilities underground. The Board agreed to move forward with Plummer Hill and Craig's list of shims and overlay projects.

American Rescue Plan- TA Beaudin received notice that we estimated to be provided with about \$730,000 in relief funds from the government. There are some restrictions, and we are awaiting on further guidance coming forth from the Treasury. We may be able to do some work on the Water and Sewer system. We are also looking at options if we are able to use the funds to update the heating and ventilation at the Mill.

Old Business

Right to Know Request- TA Beaudin has been working on a RTK request from George Condodemetraky regarding use of the Municipal Facilities Capital Reserve, he requested information beginning with 2015 to present and it has been forwarded to him.

Reopening Town Hall- Based on feedback that TA Beaudin received from the TC Office and Land Use, TA Beaudin recommends we plan to announce that Town Hall will reopen on Monday, April 5th at 7:30 am. The TC/TC is ok with re-opening but does have concerns with staff in the office not getting vaccines. We have received a few complaints about not being open, but a lot of residents have been utilizing the drop box and online services. Masks and social distancing will continue to be appropriate within the building and hand sanitizer and masks will continue to be available.

OHD Coordinator- Today at 11:30 TA Beaudin and ATA Jipson will interview the one applicant who has applied for the Old Home Day Coordinator position, we have also received two applications to date for the Beach Parking Attendant.

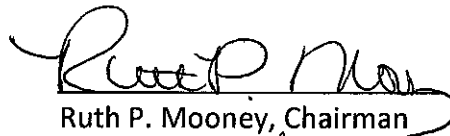
Pavilion Request-TA Beaudin received a request for use of the Pavilion for May. TA Beaudin is seeking guidance from the Board if they are ok with letting them use the space since it is outside. The Board was fine with allowing the use.

Beach Attendant Position- As stated before TA Beaudin noted that we have had 2 applications so far for the position. TA Beaudin has noted that we have \$6,000 in the Building and Grounds part- time line budget for part-time summer help. TA Beaudin suggested that we could see if the Beach position applicant wants to get more hours and help out Building and Ground's with beach cleanup.

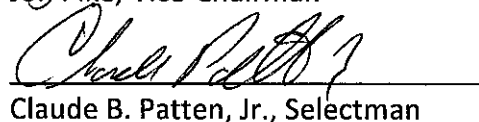
Non-Public

Chairman Mooney moved to enter non-public session in accordance with RSA 91: A:3 II (b) at 11:01 a.m. Those present and voting were Ruth Mooney, Claude Patten, and Jon Pike. Also present were TA Beaudin, Asst. TA Alicia Jipson. Discussion was had in regard to applicants for the OHD Coordinator position and the Beach parking attendant position.

Meeting adjourned at 11:20 a.m.


Ruth P. Mooney, Chairman


Jon Pike, Vice-Chairman


Claude B. Patten, Jr., Selectman