



Office of Board of Selectmen

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Selectmen's Meeting Minutes

Monday, May 3, 2021, 10:00 a.m.

Belmont Mill Tioga Meeting Room

Chairman Mooney called the meeting to order at 10:00 a.m. Also present were Selectmen Jon Pike, Selectman Sonny Patten, Town Administrator Jeanne Beaudin, DPW Director Craig Clairmont, Fire Chief Mike Newhall (via Zoom), Assistant Town Administrator Alicia Jipson (via Zoom), Mr. and Mrs. Dana Ashton, Patrick Golden, Building and Grounds, and Russell Wheeler, Building Inspector/Code Enforcement.

Abatements, Exemptions & Credits

The appropriate abatements, exemptions, and credits were signed by all attending Board members.

Minutes

Selectman Patten moved the minutes of the meeting held on April 19th, 2021 as written; seconded by Selectman Pike and the motion passed unanimously.

New Business

Mr. and Mrs. Dana Ashton were present at the meeting to discuss their letter regarding reimbursement for work done to repair their sewer. They noted that they were not aware that the language in the Town's Sewer Ordinance had changed since their line was installed some 20+ years ago but that at the time they only paid to install the line on their property and that the Town had connected them at the main. Chairman Mooney and TA Beaudin explained that the ordinance was amended in 2013 however TA Beaudin was not aware that the language had changed regarding the requirement for the homeowner to connect at the main at their expense. The Board thanked the Ashton's for attending the meeting and explaining their concerns, but noted that the language in the ordinance is clear.

Selectman Patten moved to reappoint Ed Stephenson as a full member of the Conservation Commission until March 31, 2024; seconded by Selectman Pike and the motion passed unanimously.

Selectman Patten moved to reappoint Keith Bennett as a full member of the Conservation Commission until March 31, 2024; seconded by Selectman Pike and the motion passed unanimously.

TA Beaudin explained that the Town had received a 2020 Stretch Goal Incentive from HealthTrust in the amount of \$50; Asst. TA Jipson, as the Town's Wellness Coordinator, requests that the Board accept the funds to be placed in the Wellness grant line for future use. Selectman Pike moved to accept the funds from HealthTrust; seconded by Selectman Patten and the motion passed unanimously.

TA Beaudin announced that Katherine Davis had accepted the position of Finance Director with the Town of Belmont and that she will be starting her position in late May to provide an opportunity for cross-training with Denise.

Old Business

Building and Grounds Supervisor Patrick Golden was present at the meeting to review the proposal from Target New England relative to the Belmont Mill. He reviewed his recommendation and provided additional information from Target. The Board reviewed and discussed the options further determining that it would be in the best interest of the Town to proceed with the vinyl siding option. Patrick stated that the owner of Target would be willing to come to the Board's next meeting to discuss the project; the Board agreed that this would be a good idea. Selectman Pike moved to accept Option B included in the proposal from Target; bid amount \$70,750, Selectman Patten seconded the motion and the motion passed unanimously. TA Beaudin confirmed that the Board's next meeting is Monday, May 17th and the representative from Target should attend at 10 a.m.

TA Beaudin reviewed the proposal from Superior Fence provided to BPS relative to the dumpster enclosure at the Mill. She explained the proposed cost was \$5,785.00. Selectman Pike moved to approve the funds to proceed with the work; Selectman Patten seconded the motion and the motion passed unanimously.

Non-Public Session

Chairman Mooney moved to enter non-public session at 10:50 a.m. in accordance with RSA 91-A:3 II (b) and (c); roll call was taken and those present and voting were Selectman Jon Pike, Selectman Claude Patten Jr., and Selectman Ruth Mooney. Also present were TA Jeanne Beaudin, Asst. TA Alicia Jipson (via Zoom), Building Inspector/Code Enforcement Officer Russell Wheeler and Director of Public Works Craig Clairmont.


BI/CEO Wheeler reviewed the proposed 155-B action document relative to property located in Belmont at 121 Brown Hill Road; the Board agreed to proceed and signed the document for processing by legal counsel. Mr. Wheeler also updated the Selectmen on the status of two other code enforcement related matters and requested authorization to proceed with an Administrative Warrant. The Board agreed that the action was warranted and authorized him to proceed through legal counsel.


Mr. Wheeler left the meeting.

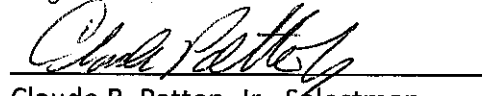
DPW Director Craig Clairmont reviewed the two applicants that had applied for the Assistant's position noting that one had pulled their application due to their current status in the retirement system. Asst. TA Jipson provided information to the Board on the candidate being recommended for the position as she had participated in the interview with Craig. Following a discussion of the candidate's qualifications, the Selectmen authorized an offer to be made starting at Grade 16 Step 8, \$58,999.53, with an increase to Step 9 following a 6-month probationary period; \$60,179.52.

Chairman Mooney closed the non-public session at 11:15 a.m.

The meeting was adjourned at 11:20 a.m.


Ruth P. Mooney, Chairman


Jon Pike, Vice-Chairman


Claude B. Patten, Jr., Selectman