

Office of Board of Selectmen

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Selectmen's Meeting Minutes

Tuesday, June 8, 2021, 10:00 a.m.

Belmont Mill – Tioga Meeting Room

Chairman Ruth Mooney called the meeting to order at 10:00 a.m. Also, present were Selectman Jon Pike, Selectman Claude Patten, Chief Mark Lewandoski, Town Administrator Jeanne Beaudin, Public Works Director Craig Clairmont, Assistant Town Administrator Alicia Jipson, Building Inspector Russell Wheeler, and Dan Rochette and Jake Stoddard of Underwood Engineers.

Those present stood for the Pledge of Allegiance.

Abatements, Exemptions & Credits

The appropriate abatements, exemptions, and credits were signed by all attending Board members.

Minutes

Selectman Patten moved the minutes of the meeting held on May 17, 2021, as written; seconded by Selectman Pike and the motion passed unanimously.

Selectman Pike moved the minutes of the meeting held on June 2, 2021, as written; seconded by Selectman Patten and the motion passed unanimously.

Pre-Bid Meeting- Plummer Hill Project

Dan Rochette and Jake Stoddard of Underwood Engineers opened the Pre-bid meeting, Dan went over the scope of the project to be bid relative to Plummer Hill. Dan added that the Town of Belmont will mark the trees to be removed by Monday. Dan noted that the bids should be submitted by June 23 at 1:00 p.m. at Town Hall. He noted that any final amendments will be issued to the bidders by next week. TA Beaudin recommended that an addendum be sent out relative to the bid submissions be received at the Belmont Mill in the Tioga Room on June 23rd at 1:00 p.m. The bids can be submitted at Town Hall prior to that date or if being dropped off earlier in the day. Those in attendance at the meeting signed in and left their contact information.

New Business

TAC Reappointments- Lakes Region Planning Commission-TA Beaudin advised that the Town had received a memo from LRPC regarding the Town's representatives to the TAC Committee, Rick Ball being the rep and Dari Sassan the alternate, both appointments are due to expire. Also discussed was George Condodemetrak's appointment as Commissioner. Chairman Mooney moved to reappoint Rick Ball as the Town's representative to TAC and Dari Sassan as alternate; seconded by Selectman Pike and the motion passed unanimously. Selectman Pike suggested that we send another letter to George Condodemetrak about his attendance in the meetings.

DPW Director Vehicle- Selectman Pike has asked DPW Director Craig Clairmont to have the Town Mechanic look at the work needed on the truck and costs to have it fixed. The mechanic estimates that it will cost a few thousand to fix it, and it is really not worth fixing. Selectman Pike added that we have another town car that is not being used a whole lot and feels that would be a good fix for the time being as we look for a permanent solution. TA Beaudin asked if the PD already traded in their vehicles. Selectman Pike responded that yes, they have, and most were heavily used. Selectman Pike suggests bringing the Land Use vehicle to the garage to check the conditions first to see if it is a viable vehicle to use.

Other New Business

CIP- TA Beaudin commented that last year we were late getting out the forms for the CIP, Town Planner Dari Sassan and TA Beaudin have revised the form and it will go out earlier this year so that we have numbers back in time for budget preparation.

Oil- TA Beaudin commented that our contract with Foley Oil expired in May and we had gotten a delivery after the fact, and it was at the regular price with no discount. TA Beaudin had called and was able to get them to give us a .15 discount. TA Beaudin has signed a contract with Irving Oil & Propane for the coming year for propane town wide at \$1.57 per gallon. Selectman Pike recommended moving forward with securing a price for fuel oil.

Office Trailer- The rented office trailer at the police station has been removed from the premises.

Inspection fees- Building Inspector Russell Wheeler commented that he has been doing a lot of wasted visits for final inspections. He feels he is wasting a lot of time and resources going out to inspections that are not ready, and the builder or homeowner keeps pushing the inspections back after Russ has already been asked to show, and constantly getting the run around. Russ suggests that maybe we increase the fees or create a fee for final inspections to hopefully stop people from giving us the run around and wasting town resources. TA Beaudin recommended that Russ put together a proposal and the Board can approve it at the next scheduled meeting.

Old Business

Solar Village Update- Selectman Mooney mentioned that DPW Director Craig Clairmont had talked about adding a layer of asphalt in Solar Village to give it a temporary fix until we approach it next year. Selectman Mooney wanted to let it be known that we will use the material in the future when we finish the road, and it will be used for reclaiming and used as the base for the new road. Craig suggests shimming Silkwood and Sunshine this year. Craig discussed additional paving work he would like to do including work on Durrell Mountain Road. TA Beaudin added that we need to first identify on Durrell

Mountain if it is due to the gravel pit and if so, we have some funds that can be used for that. TA Beaudin suggested that we hold off from getting bids until we get the bids back on Plummer Hill Road due to ensure sufficient funds are available.

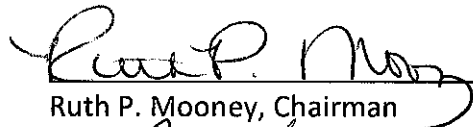
Non-Public Session

Chairman Mooney moved to enter non-public session at 10:45 a.m. in accordance with RSA 91-A:3 II (b); roll call was taken and those present, and voting were Selectman Jon Pike, Selectman Claude Patten Jr., and Selectman Ruth Mooney. Also, present were TA Jeanne Beaudin, Asst. TA Alicia Jipson.

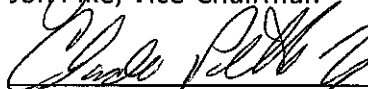
TA Beaudin discussed that TC/TC Cynthia Deroy, ATA Jipson and herself had conducted interviews with 5 applicants who applied for the position of Deputy TC/TC. Cynthia has brought forward her recommendation for hire. Following a discussion of the candidate's qualifications, Selectmen Mooney and Selectman Patten authorized an offer to be made at Grade 10 Step 7, \$43,163.10, Selectman Pike abstained from voting.

A wage increase for the Town Clerk/Tax Collector's clerk position was also brought forth for approval from TC/TC Cynthia Deroy. The Selectmen authorized the wage increase to Grade 7 Step 4 at \$35,135.34 as of July 1, 2021, week beginning June 27, 2021.

The meeting adjourned at 11:55 a.m.


Ruth P. Mooney, Chairman


Jon Pike, Vice-Chairman


Claude B. Patten, Jr., Selectman