



149 Madbury Rd, Durham, NH 03824 | (603) 868-6699 |  
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## **Board of Trustees Meeting Agenda Wednesday, January 10, 2024, 6:45PM**

**This meeting will be held in the Oyster River Room of the Durham Public Library and is also available online via Zoom.**

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed).
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of Dec. 13, 2023 meeting minutes
6. Friends' Report – Linda Johnson
7. Treasurer's Report - Erik Waddell
8. Director's Report –Sheryl Bass
9. Director's action items
  - a. Omission on 2024 calendar: close Dec. 31st at 4:00 PM
  - b. Obtain quotes for building-wide intercom system
10. Preliminary Quarter 4 Budget Report
11. Technology Plan Update
12. Personnel/Policy Committee
  - a. Recommended changes to Meeting Room Policy
  - b. Draft Questionnaire for Director evaluation
13. Strategic Plan:
  - a. Recap 2023 Goals and Activities
  - b. Approve 2024 Goals and Activities
14. Adjournment

Future meetings 2nd Wednesday of each month 6:45 pm.

Feb. 14, 2024, Mar. 13, 2024; April 8, 2024.

## ZOOM PUBLIC INPUT INSTRUCTIONS

To Participate by Video

VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

### IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings, and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this meeting at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.

### Join Zoom Meeting

<https://us02web.zoom.us/j/82353113121?pwd=R0pvRE96U3krZy9kOXg0TWwyWnZDZz09>

**Meeting ID: 823 5311 3121**

**Passcode: 797278**