Durham Public Library
Board of Trustees Meeting Agenda
Wednesday, January 13, 2021
6:45 pm

1. Call to order

2. Chair appointment of Alternate Trustee to serve as voting Trustee (if needed).

3. Approval of meeting agenda.

4. Approval of minutes (12/9/2020)

5. Public Comments/Public Correspondence

6. Friends’ Report – Susan Herhold

7. Treasurer’s Report for December 2020 – Anne Knight
   a. Annual Appeal results to date
   b. Update on Erik’s status as Assistant Treasurer

8. Director’s Report
   a. Covid-19 policy for staff travel outside of New England
   b. Discussion of best practices for disposal of “weeded” materials
   c. Discussion of on-line renewal of Library cards.

9. Policies
   a. Discussion and vote on Hotspot policy.

10. Discussion of the plan for the evaluation of the Library Director – Erik, Robin, Charlotte
    a. Review of questions
    b. Timetable for completion
    c. Discuss and complete at Board meeting 1/27/2021

11. Formation of a Board policy subcommittee to work with the Director to review and revise Library policies. Robin, Charlotte, and Andrew have agreed to serve.

12. Two Library Trustee positions will be open. Filing period is January 20 – January 29, 2021.

13. Adjournment

Future meetings:
Wednesday, January 27, 2021
Wednesday, February 10, 2021
Wednesday, March 10, 2021
Wednesday, April 14, 2021
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If you should have difficulty accessing this number at 6:45 PM, you can send us an email to durhampl@gmail.com or call (603) 247-9757.