

## **Board of Trustees Meeting Agenda Thursday, October 13, 2022, 6:45PM**

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### **IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY**

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
  2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
  3. Approval of meeting agenda
  4. Public comments/Public Correspondence
  5. Approval of September 8, 2022 meeting minutes
  6. Friends' Report – Beth Newkirk
  7. Treasurer's Report for September - Erik Waddell
  8. Director's Report –Sheryl Bass
  9. Action items from Director's report  
    Issuing refunds
  10. Strategic Plan Operations Update
  11. Update from Personnel/Policy Committee
    - a. Display Policy (new)
    - b. Art Policy (revised)
    - c. Staff request for professional development
  13. Update from Finance & Technology Committee : implementing the plan
  14. 2023 Annual Appeal
    - a. Bulk mailing status
    - b. Reach consensus on letters and brochure enclosure
    - c. Meet to address envelopes
  15. Adjournment
- Future meetings 2<sup>nd</sup> Thursday of each month **6:45 pm**. Nov. 10, Dec. 8, 2022, Jan. 12, 2023