

Board of Trustees Meeting Agenda Thursday, December 13, 2023, 6:45PM

IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of November 8, 2023 meeting minutes
6. Friends' Report – Nancy Schieb
7. Treasurer's Report - Erik Waddell
 - a. December report
 - b. Authorize the Treasurer to roll-over CD's
8. Director's Report –Sheryl Bass
9. Action items from Directors report
 - a. Adopt DPL 2024 Holiday schedule and 2 staff development days
 - b. Hiring recommendation
 - c. Authorization for Sheryl Bass to attend PLA
10. Charge to Personnel Policy: Holidays - change wording from Regular Part-time to Part-time
11. Review of Director's 2023 goals
12. Discussion of how the Board will evaluate the Library Director
Last year Policy & Personnel Committee designed process, with Survey Monkey questionnaire to all Board members. Evaluation to be discussed and voted on at February meeting.
13. Adjournment

Future meetings 2nd Wednesday of each month **6:45 pm**. Jan. 10, 2024, Feb. 14, 2024, Mar. 13, 2024

ZOOM PUBLIC INPUT INSTRUCTIONS

To Participate by Video

VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings, and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to durhampl@gmail.com by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this meeting at 6:45 PM, you can send us an email to durhampl@gmail.com or call (603) 247-9757.

Join Zoom Meeting

<https://us02web.zoom.us/j/82353113121?pwd=R0pvRE96U3krZy9kOXg0TWwyWnZDZz09>

Meeting ID: 823 5311 3121

Passcode: 797278