

**NOTICE: THIS MEETING IS BEING HELD COMPLETELY ON-LINE USING ZOOM. PLEASE REFER TO THE “ZOOM CALL-IN AND PUBLIC INPUT INSTRUCTIONS” FOR THE MEETING (LOCATED AT THE END OF THE AGENDA).**

**Durham Public Library  
Board of Trustees Meeting Agenda  
Wednesday, February 10, 2021  
6:45 pm**

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1. Call to order
2. Chair appointment of Alternate Trustee to serve as voting Trustee (if needed).
3. Approval of meeting agenda.
4. Approval of minutes (1/13/21 and 1/27/21)
  
5. Public Comments/Public Correspondence
  
6. Friends' Report – Susan Herhold
  
7. Treasurer's Report for January 2021 – Anne Knight
  - a. Annual Appeal total as of 1/31/2021
  
8. Director's Report
  - a. DPL Trustee webpage updates
  - b. Staff development plans for 2/15/21 (Library is closed.)
  - c. 2020 Accomplishments -- highlights
  
9. Review and approve 2021 goals for the Library Director
  
10. Continued discussion of Board 2021 goals and Board committees
  - a. Create and effectively use Board committees to improve functioning.  
Proposed committees  
Finance and Technology (Erik, Anne, & \_\_\_?\_\_\_)  
Policy/Personnel (Charlotte, Andrew, & Robin)  
Strategic Plan Planning Committee (Erik, Robin & Stan)  
Special Projects Planning (\_\_\_\_, \_\_\_\_\_ & \_\_\_\_\_)
  
  - b. Make good progress on the Strategic Plan planning process
  - c. Decide on the appropriate use of the Bill Schoonmaker memorial funds and begin using.
  - d. Update and revise Board of Trustee bylaws
  
11. Report from the Strategic Plan Planning Committee (Erik, Robin, Stan, Sheryl)
  
12. The evaluation of the Library Director
  - a. Evaluation was reviewed and signed by Director and Board Chair 2/5/2021.
  - b. Continuing discussion of ways to recognize/reward Director's excellent performance  
Nonpublic Session per RSA , 91-A:3, II (a)
  
13. Adjournment

Future meetings: (2<sup>nd</sup> Wednesday of each month 6:45)

Wednesday, March 10, 2021

Wednesday, May 12, 2021

Wednesday, April 14, 2021

Wednesday, June 9, 2021

## ZOOM CALL-IN & PUBLIC INPUT INSTRUCTIONS

### To Participate by Audio

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If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.