

## Board of Trustees Meeting Agenda Thursday, April 13, 2023, 6:45PM

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### IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Welcome to Kim Sweetman and Rand O'Brien, Trustees & Martie Gooze, Alternate
5. Election of Board officers: Proposed slate:  
R. Glasser, Chair; A. Sharp, Vice-Chair; E. Waddell, Treasurer; Susan Wagner, Secretary
6. Set meeting dates for the coming year: return to 2nd Wednesday?
7. Public comments/Public Correspondence
8. Approval of March 9, 2023 meeting minutes
9. Friends' Report – Beth Newkirk
10. Treasurer's Report - Erik Waddell
11. Director's Report –Sheryl Bass
12. Action items:  
Hiring recommendation for Substitute Library Assistant & Library Technologist
13. Personnel & Policy Committee - Robin Glasser  
Substitute Library Assistant job description  
Notary Public policy
14. 2023 Budget Update - Quarter 1
15. Technology Plan Update - Quarter 1
16. Special Projects Committee - Garden
17. Adjournment

## ZOOM CALL-IN & PUBLIC INPUT INSTRUCTIONS

To Participate by Audio

To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868-6699.

To Participate by Video

### VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

### IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.