Durham Public Library
Board of Trustees Meeting Minutes
Wednesday, August 23, 2023
6:45 pm
Oyster River Room of Durham Public Library

In Attendance: Robin Glasser, Rand O'Brien, Charlotte Ramsay, Kim Sweetman, Erik Waddell, Susan Wagner

Board Alternates: Martie Gooze, Callie Langton

Absent: Andrew Sharp, Susan Wagner

Library Staff: Library Director Sheryl Bass

1. Call to Order.
    a. Chair Robin Glasser called the meeting to order at 6:46 p.m. All attendees were physically present at the meeting.

2. Chair Appointment of Alternate Trustee to Serve as voting Member
    a. Chair Robin Glasser appointed Alternate Trustee Callie Langton a voting Trustee in Andrew Sharp's absence and Martie Gooze in Susan Wagner's absence.

3. Approval of Meeting Agenda
    a. Charlotte Ramsay moved to approve the meeting agenda. Martie Gooze seconded. All were in favor. Motion passed.

4. Hiring Recommendations:
    a. Library Assistant—Sheryl Bass recommended Debbie Jarvis for programming assistant. Charlotte Ramsey moved to approve recommendation to hire Debbie Jarvis as Library Assistant—Programming and Outreach at the rate of $20.26/hour for 24 hours per week. Marty Gooze seconded. All in favor. Motion passed.
    b. Assistant Director—Sheryl Bass recommended Audra Lewis for full time Assistant Director, working 37.5 hours per week at an annual compensation of $68,000.00 per year effective 8/28/23. Robin Glasser moved to hire Audra Lewis as Assistant Director, working 37.5 hours per week at an annual compensation of $68,000.00 per year effective 8/28/23. Marty Gooze second. All in favor. Motion carries.

FINAL 9/13/23

5. Adjournment
   a. Charlotte Ramsay made a motion to adjourn. Martie Gooze seconded. All in favor. Motion passed. Meeting adjourned at 6.57 p.m.

Future meetings 2nd Wednesday of each month at **6:45 pm**. September 13; October 11; November 8; December 13.

Respectfully submitted,

Kim Sweetman
Secretary, pro tem