

AGENDA

The Stickney-Forest View Public Library District BOARD OF TRUSTEES MEETING

6800 W. 43rd Street, Stickney, IL 60402

Monday, March 6, 2023

GENERAL MEETING OF THE STICKNEY-FOREST VIEW PUBLIC LIBRARY DISTRICT 6:00pm

Questions/comments can be emailed to taylor@sfvpld.org to be read during public comments.

- I. Call to order Regular General Meeting
- II. Pledge of Allegiance
- III. Accountant Presentation – Calene Zabinski
- IV. Consent Agenda - Any item on this Consent Agenda may be removed for separate consideration by any Board member or citizen present prior to adopting the consent agenda.
 - a. Approval of the Minutes
 - i. Regular Meeting January 25, 2023
 - b. Financial Reports
 - i. Financial Report (January)
 - ii. Profit and Loss Report (January)
 - iii. Balance Sheet (January)
 - iv. Check Summary 1
 - v. Check Summary 2
 - vi. Transaction List/Check Detail Report 1
 - vii. Transaction List/Check Detail Report 2
 - viii. Warrants
 - 1 Invoice Warrant 2-22-23 in the amount of \$41,400.29
 - 2 Invoice Warrant 3-3-23 in the amount of \$12,416.65
 - 3 Payroll Warrant 2-3-23 in the amount of \$22,828.20
 - 4 Payroll Warrant 2-17-23 in the amount of \$21,386.94
 - 5 Payroll Warrant 3-23-23 in the amount of \$21,280.93
- V. Secretary's Report
 - a. Correspondence
- VI. Interim Director's Report – Danielle Taylor

- a. Administrative news, Financial Update, Building News
- b. Trustee Training – No Trustee Training
- c. Department Head Reports

VII. Committee Reports - None

VIII. Comments from the Public

Members of the public are invited to speak to the board. Comments shall be limited to 5 minutes. Due to Open Meeting Act restrictions, actions may not be taken on items not already on the agenda, but action may be deferred to a later date.

IX. New Business – Action may be taken on the following items.

- a. OSG VEEAM for 3 VM's and 1 Physical Server (Quote #1058)
- b. Reference Assistant Position
- c. Head of Youth Services/Teen/Outreach Position
- d. Head of Technical Services Job Title Change
- e. Pitney Bowes Postage Machine
- f. Bank Deposits
- g. Hotspot Service Plan Renewals
- h. Online Banking
- i. Review minutes of previous closed sessions per Open Meetings Act
 - i. Approval of the closed meeting minutes and to keep these minutes closed for the following closed meetings: 11-16-22, 12-14-22, 01-25-23
 - ii. Approval of the minutes or portions of minutes to be open to the public because said minutes or portions of minutes no longer have the need for confidentiality for the following dates

X. Unfinished Business – Action may be taken on the following items.

- a. License Plate Renewals
- b. Outdoor Sign
 - i. Stewart Quote
 - ii. Olympik Quote
- c. OSG Beeam Server BackUp Quote (Quote #706)--
- d. Security Cameras
 - i. Heritage Quote
 - ii. *Securitas Pending*
 - iii. *PACE Pending*

e. Director Opening

- XI. Enter Closed Session per 5 ILCS 120/2(c)(11) to discuss Litigation
- XII. Enter Closed Session per 5 ILCS 120/2(c)(1) to discuss Employee Performance

IX. Adjournment

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Stickney-Forest View Public Library District Business Manager at 708 749-1050 ext. 150 at least 24 hours in advance of the meeting date.