

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
May 8, 2024**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Kristin Bratton, Clerk
Nicole Deyo, Secretary

STAFF:

Jean Carr, Library Director

GUESTS:

MEMBERS ABSENT:

Julie Nevins, Vice-Chair

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:50 pm.

CHAIR'S REMARKS:

No remarks.

OPEN MEETING—PUBLIC COMMENTS:

No remarks.

AGENDA ADDITIONS/CORRECTIONS:

No additions. No corrections

APPROVAL OF MINUTES:

- **Nicole Deyo moved to accept the minutes of the April 10, 2024 regular meeting as written.** Kristin Bratton seconded. The motion carried 3-0.

LIBRARY DIRECTOR'S REPORT:

- **FINANCIAL:** FY 23/24 – Expenditures are at 80.57 % of budget from tax appropriation. We're 85% through the fiscal year.
- **FIBERCONNECT:** I have had discussion with our tech people (Bill Vermouth Computers) and he is ordering our equipment. I've spoken with FirstLight and Consolidated for internet service. Consolidated would cost \$20 more each month than FirstLight and has a \$250 set up fee. I'm planning on continuing with FirstLight for our internet provider.
- **APRIL EVENTS FOLLOW-UP:**
 - **PUZZLE TOURNAMENT** went well & was well received. Participants want to do more in the fall and winter
 - **EES STORY TIME** had 2 families attend. They read a story, did a craft, and were given a book to take home.
- **CHILDREN'S LIBRARIAN JOB DESCRIPTION** is complete. The job has been posted on our website. I'll be putting it on social media and posting it at the library/town office building.

- BIBLIO+Streaming Video is being investigated by GMLC as a consortium offering. I've expressed our library's interest. Its estimated cost would be \$290/yr plus \$20 administration fee. This would be paid for out of our Audio/Video line item. They're trying to have a start Date of July 1.
- TOWN WIDE YARD SALE is planned for Saturday, June 1, sponsored by Friends of Vernon Center @ Governor Hunt House. I've posted our Book & Bake Sale signs on our website, and at the library/town office building. I will be putting them on social media. We've received some book donations and have a couple of people offer to make baked goods.

NEW BUSINESS

- **Booksale Coverage Schedule**
 - Written request to the Town Administrator for May 25th-June 9th to set and tear down
 - June 1, 2024 at 8am-1pm
 - Julie 7:45 AM - 10 AM
 - Cassie 10 AM - 1 PM
 - Kristin 12 - 1 PM
 - June 7, 2024 to tear down
 - Nikki to come whenever on Friday
 - Cassie 6 PM to completion
- **Baked Goods**
 - Trustee members and Jean will bring baked goods

OLD BUSINESS

- **Community Market**
 - Registration form completed by Kristin and to be emailed to Community Market Representative
 - Confirmation of participation pending approval from Community Market Representative
- **Raffle Planning**
 - Flyer is complete and to be published
 - Vendors to request or revisit for donation
 - Guilford Country Store - Cassie
 - Uncle Jessie's - Nikki
- **Logo Contest**
 - Flyer is complete.
 - Two Drawing sheets for use in the library are complete with square and oval shapes

EXECUTIVE SESSION

A motion was made by Kristin Bratton pursuant to 1 V.S.A. §313(3)(a)(3), the Trustees will enter into Executive Session to discuss appointment or employment or evaluation of a public officer or employee. Seconded by Cassie Sailsman. Motion carried 3-0.

Trustees went into Executive Session at 6:57 p.m. and returned at 7:21 p.m. No decisions were made.

Drafted May 8, 2024

ANNOUNCEMENTS/INFORMATION:

Trustees' next regular meeting will be Wednesday June 12th, 2024 at 5:45 pm in person at the library and electronically on the Zoom virtual meeting platform.

A motion was made by Cassie Sailsman to adjourn the meeting at 7:21 p.m. Seconded by Kristin Bratton. Carried 3-0.

Respectfully submitted,
Nikki Deyo, Secretary