

ORIGINAL

**StickneyForest View Public Library District
General Meeting of the Board of Trustees
April 26, 2023**

Call to Order

Board Vice President E. Montiel called the meeting to order at 6:02 pm. Present at roll call were Treasurer M. Blatter, Trustee S. Hosek, Trustees E. Montiel, N. Dzolic and D. Johnson. Trustee S. Jahari was absent.

Present from the Library staff was Interim Director T. Sheedy and Board Attorney T. Jaworski.

T. Jaworski went over the new Decennial Committee on Local Government Efficiency Act with the board. The board members decided to begin looking for two residents of the district to be on the committee and have them in place by the next board meeting. T. Jaworski will have the resolution to comply with this Act ready for the board to pass at the next meeting.

Consent Agenda:

- i. Regular Meeting Minutes March 23, 2023
 - ii. Emergency Meeting Minutes March 29, 2023
 - iii. Financial Report (February)
 - iv. Profit and Loss Report (February)
 - v. Balance Sheet (February)
 - vi. Check Summary
 - vii. Transaction List/Check Detail Report
 - viii. Warrants
1. Invoice Warrant Dated 4/26/2023 in the amount of \$35,831.24
 2. Payroll Warrant Dated 3/31/2023 in the amount of \$19,579.04
 3. Payroll Warrant Dated 4/14/2023 in the amount of \$21,415.20

N. Dozlic motioned to adopt the Consent Agenda and S. Hosek seconded the motion. Voice vote all were in favor.

D. Johnson motioned to approve the Consent Agenda and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

Secretary's Report/ Correspondence

Thank you notes were sent to G. Fitzgerald by very satisfied patrons of our Youth Services.

Director's Report

T. Sheedy reported that she and J. Delzenero, the interim bookkeeper, are settling in. She updated the board on several issues with the computer systems and maintenance problems that had been resolved.

Department Reports:

Accepted as presented

Committee Reports

None

Comments from the Public:

J, Walik thanked T. Sheedy and J. Delzenero for helping the library during this interim period.

Unfinished Business:

- Director Position** There have been no additional applications. T. Sheedy said she will rewrite the ad for the opening and put it into various university and professional media boards.
- Reference Assistant Position** Recommend moving the part time person to full time and leave the part time position empty for now.
- Head of Youth Services** The two part time clerks have given notice because of school schedule difficulties. So these positions must be filled as well. Will leave hiring to the new Head of Youth Services. There have been several applications for the head and perhaps one would be interested in the assistant ~~full-time~~ part time position if we do not consider them for the head.
- Bank Deposits** They are going well. M. Blatter has been taking the cash deposits to the bank.
- Security Cameras** We need to specify exactly what we need and get new updated quotes.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

D. Johnson motioned to allow T. Sheedy to acquire a temporary person for cataloging and N. Dozlic seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

N. Dozlic motioned to move S. Jordan to the full-time position in Popular Services with raise and J. Garcia to the full-time position in Circulation and M. Blatter and seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

D. Johnson motioned to fill a full-time position in Youth Services as well as the vacancy for Head of Youth Services and N. Dozlic seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

. Johnson motioned to adjourn the meeting and N. Dozlic seconded the motion.

All were in favor.

The meeting was adjourned at 8:32 pm.

- f. **Outdoor Sign** The city will be forwarding the contact information of the company they dealt with for a quote.
- g. **Board Vacancy** There have been no applications

New Business:

- a. **IMRF Agent** Appointment will be put off until new Administrative Assistant is hired.
- b. **Administrative Assistant** T. Sheedy has interviewed two applicants and has one for recommendation.

Closed Session

- a. Closed Session under ILCS 5 120/2C(1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C)(5) To discuss intergovernmental contract negotiations; (C)(11) Litigation and (C) (21) To discuss minutes of meetings lawfully closed.

N. Dozlic motioned to go into closed session and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

The meeting went into closed session at 7:00 PM.

D. Johnson motioned to return to open session and N. Dozlic seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, D. Johnson and E. Montiel.
- Nay- None
- Absent- S. Jahiri
- Abstain- None

The meeting reconvened at 8:19 PM.

N. Dozlic motioned to hire Laura Longo as Administrative Assistant and E. Montiel seconded the motion.