



**New Hampshire Library Association Executive Board Meeting  
Virtual via ZOOM  
June 9, 2021, 2:00-4:00pm**

Call to order at 2:05 PM

Members present: Yvette Couser, Denise van Zanten, Mindy Atwood, Kim Gabert, Jessica DeLangie, Amy Lappin, Lori Fisher, Amber Coughlin, Moriah Churchill-Calkins, Mark Glisson, Kersten Matera, Eric Stern, Justine Fafara, Heather Rainier, Randy Brough, Deb Hoadley, Leigh Ann Hamel, Carlos Pearman, Conrad Moses, Melissa Hutson, Lisa Jose, Angela Brown, Brittany Overton

Excused absence: Pam Smith, Linda Pilla, Marina Buckler, Scott Campbell, Michael York, Alex Graves

Motion to approve amended agenda moved by Mark, seconded by Amber. Motion passed unanimously.

Motion to approve the April 2021 Executive Board minutes made by Denise and seconded by Kersten. Motion passed unanimously with Jessica and Eric abstaining because they were not present.

*Note: voting members were polled individually for all votes.*

**Brief Introductions**

Jessica DeLangie introduced herself. Jessica has worked at the Derry Public Library for 14 years and has served as the READS treasurer. Eric shared that Jessica is also an accomplished ukulele player! The executive Board will be asked to vote to appoint Jessica Deputy Treasurer later in the meeting.

Eric Stern introduced himself. Eric has been the director of the Derry Public Library since May 2020 and is also the chair of ULACS. Prior to becoming director, Eric was a reference librarian at Derry Public Library.

Justine Fafara is the Vice-President of YALS and is the chair of the Flume and Isinglass Awards committee. She is sitting in for Alex Graves.

Anne Jung-Mathews is the new New Hampshire Colleges and University Council (NHCUC) representative. Anne is a Professor and Outreach Librarian at Plymouth State University. She is especially passionate about outreach that brings local middle and high school students into a research library.

**President's Report**

Yvette reviewed items in her written report that is attached to the minutes.

**Vice President's Report**

Denise reviewed items in her written report that is attached to the minutes. She also highlighted the fact that the annual fall business meeting has been moved from November 5 to November 4.



#### Past President's Report

Amy reported that NHLA is still taking nominations for the Ann Geisel Award. The nominations requirements are a letter of nomination and two supporting letters of nomination. An individual or an organization can be nominated.

#### Treasurer's Report

Kim reported that NHLA will end FY21 with a surplus of approximately \$6,000. She also asked for a motion to appoint Jessica DeLangie as the Deputy Treasurer/Treasurer Elect as Steve Butzel has resigned from the position. Yvette made the motion and Kim seconded it. The motion passed unanimously.

#### State Library Report

Lori reported that the State Library has ended the requirement to quarantine ILL materials. In addition, now that the state hiring freeze is lifted, the State Library has hired a new van driver. Finally, the ARPA grant application process continues. Information is available on the State Library's website.

#### Section and Committee Reports

In addition to their written reports, the following sections and committees had the following information to report:

Denise asked for an update on who was selected for NELA's Emerging Leaders Cohort. Amber reported that there were over 80 applicants and that the individuals selected from New Hampshire are: Justine Fafara, Azra Palo, Sam Lucius, Sue Harmon and Sarah Frost.

Lori reminded everyone that she shared the following article from the New Hampshire Municipal Association about the Senate Finance Committee's amendment to HB 2 (Section 330)  
<https://www.nhmunicipal.org/legislative-bulletin/2021-nhma-legislative-bulletin-23#24468>.

Randy stated that he anticipates a committee of conference will be appointed on Thursday with regard to the Senate and House versions of the budget. He has asked the NHLA lobbyist to inform him of the members of the House and Senate that are appointed to the committee.

The members of the NHLA executive board concurred that the next step should be for NHLA to send a letter to the members of the committee.

Mindy asked if a letter can be sent to Governor Sununu. Lori stated that would only be something to be considered later because right now the process dictates that we lobby the committee of conference. Randy stated that while he does not believe NHLA has ever sent a letter to the Governor, he also knows of no reason why it can't be done.

Yvette made a motion to send a letter to the member of the committee of conference once we know who is on the committee. Amber seconded it.

Discussion was opened and Randy suggested that the letter could be very similar to the letter that was sent to members of the House and Senate by the NHLA EDI taskforce. Randy will reach out to Lori and others once it is known who is on the committee. He mentioned it might be a very small window of opportunity to lobby. He also recommended that the letter include mention that the NHLA executive



board unanimously approved writing and sending a letter the committee of conference. EDI meets on June 9 and Yvette said they will discuss the letter then and share a draft once it is available.

Anne will also bring up this topic at the NHCUC retreat on June 9 and reach out to Randy following that event. Conrad stated he will also bring up the subject at the NHLTA Governor's Board meeting on June 9 and ask Katrinka if NHLTA can also draft a letter. Amy will attend the executive committee meeting of NHSLMA on June 17 and will bring up the topic at that meeting as well.

#### FY 2022 Budget

Kim asked if there were any questions about the proposed budget. Lisa asked about a budget for the EDI committee. Kim stated that the board felt that funds from the MacDonald Fund could be used for EDI training. As such there is no income or expense in the FY 2022 budget line items for EDI. Denise explained that there was a goal to have a zero budget for FY 2022.

Kim made a motion to approve the budget. Deb seconded the motion and the FY 2022 passed unanimously. *N.B. a copy of the FY 2022 budget is available upon request.*

Yvette thanked Kim for all her work on the budget.

#### New Business

The subject of the request from a NHAIS-list email chain for a wages and benefits study. The consensus of the executive board was that the NHSL wages and benefits survey contains enough data for wages and benefits comparisons. Deb shared that Tim at the State Library is able and happy to help libraries utilize the NHSL stats report. Conrad reminded people that NHLTA has not recently conducted a wages and benefits survey. Deb reminded people that trustees have also given presentations on how to pull out relevant data about wages and benefits.

Amber shared information about the strategic plan. The initial committee of NHLA officers were Amber, Lori and Mindy. This group reviewed other state library associations' strategic plans with the goal of finding a model that would be practical to follow given the fact that the NHLA is an entirely volunteer organization. The Vermont Library Association's (VLA) strategic plan was the best model found as it is one page and its simplicity allows it to be re-visited each year with the new VLA president. The group further recommends that NHLA draft a 2-year strategic plan that codifies what NHLA currently does and that can be used as a tool by incoming presidents to understand NHLA priorities.

Amber made a motion to form a strategic plan committee and Kim seconded the motion. The motion passed unanimously. Denise, Justine, Brittany and Leigh Ann volunteered to join the strategic plan subcommittee.

Justine asked if there was an update about the status of the NHLA website. Amy shared that the problem was with GoDaddy, the website hosting service and that we may be at the end of what Marina can feasibly do to fix the problem.



Randy asked if the addition of a NHCUC representative denoted a move back to having an NHLA academic section. Amy stated that the addition of a NHCUC representative reflects the focus on the state ecosystem movement and to improve communication.

Randy made a motion to adjourn. Seconded by Amy and the meeting was adjourned at 3:24PM.

Respectfully submitted,  
Mindy Atwood, NHLA Secretary



## **NHLA President's Report – June Executive Board Meeting**

**Yvette Couser**

April:

4/14 Per Advocacy Committee/Lori's request, I sent letters to Senator Maggie Hassan's office asking for her support to co-sponsor the Build America's Libraries Act. (Thank you to Lori for writing the letters, sending along the email contact info and signing my e-signature!)

4/14 Assisted with facilitating call with Chris Pappas

4/20 Assisted with facilitating call with Annie Kuster

May:

5/12-13 Attended the NHLTA Conference

I communicated with NHSLMA President, Karen Abraham, who invited NHLA to be a free sponsor of their conference on 5/13 & 14. I created a Whova account for NHLA; this profile listed my contact information, our mission, a promotional video from the Librarians of the 603 FB page, and a note sending best wishes for a great conference. Attendees were invited to visit each sponsor's profile as part of a virtual scavenger hunt looking for names of NH's covered bridges on each profile.

5/19 I ran the Tech for the EDI Bite Sized Reviews event.

June:

6/7 Lori Fisher, Amy Lappin and I will be on a call with Karen Abraham about the relationship between NHLA and NHSLMA.

In addition to these specific items, I regularly participate in the EDI Committee and approve invoices from our Treasurer, Kim Gabert.

## **NHLA Vice President Report, June 2021**

**Submitted by Denise van Zanten, NHLA Vice President**

- Attended the NHLTA meetings for May and June
  - Conference went fairly well and received positive feedback from their survey. I enjoyed attending some of the sessions that I could fit in. The conference next year will be returning to the Grappone Center.
  - Via Survey Monkey:
    - Minutes of the 2020 Annual Meeting were approved
    - Budget for FY2022 was approved
  - Voted for their slate of officers at their June 2<sup>nd</sup> meeting. President, Marcia McLaughlin; Vice President, Anne Chant; Secretary, Renee Mallett; Treasurer, Mark Branoff; Past President, Katrinka Pellicchia.
- Worked with the NHLA Officers to seek out interested candidates for our Assistant Treasurer position after Steve Butzel resigned.
- Selected and booked Mill Falls- The Chase House for our Fall conference to be held in person on **Thursday November 4, 2021**. Note this is a new date.



- I am working with Wellness and Mental Health professionals to put together the conference. “How to take care of us so we can take care of our community” is my very long winded theme as of the writing of this report.
- There will also be time set aside for the annual business meeting and for discussion on NHLA’s Strategic Plan.

### **Report of the Immediate Past President, June 2021**

**Amy Lappin**

The NHLA Nominating & Awards Committee has met three times. An email was sent to all NHLA members regarding 2022 open board positions. A second is scheduled for June 8. Two separate emails were sent requesting nominations for the 2021 Ann Geisel Award.

Nominations for the Geisel Award are open until July 1, 2021.

Nominations for candidates are open until July 31, 2021.

It was brought to the Awards Committee’s attention that [Lisa Houde](#), last year’s Geisel Award recipient never received the physical award and the NHLA website had not been changed to reflect that honor. The website has now been updated and the award has been sent to Lisa.

Respectfully,  
Amy Lappin

### **NHLA Treasurer’s Report- June 2021**

**Kim Gabart**

This month the Executive Board will vote on the FY22 Budget. The Officers met in May to review the budget and continued to revise afterwards via email until we were able to present a balanced budget.

The Officers formed a search committee to find a nominee to replace the Treasurer-Elect, who resigned from the NHLA Board on May 5, 2021. The nominee, Jessica DeLangie, after approval by the Executive Board, will finish out the term to serve from June to December 2021 as Treasurer-Elect, and then serve two years as Treasurer through December 2023. Special thanks to the search committee for finding Jessica, and thanks to Jessica for stepping forward!

### **Financial Report**

Please find attached a copy of

- NHLA’s May 2021 Profit & Loss Statement
- NHLA’s Balance Sheet as of May 31, 2021
- FY21 Income and Expenses as of May 31, 2021

NHLA’s total assets as of May 31, 2021 were \$245,730.95.

Below is a listing of cash held by each account as of May 31, 2021.



NHLA checking	\$3,287.30
NHLA savings – non-interest	\$15,592.60
NHLA savings	\$58,450.44
CLNH	\$15,662.60
READS	\$5,006.07
PARALIB	\$6,722.45
ULAC	\$4,613.52
YALS	\$5,750.73
ITS	\$1,640.23
WINCHELL LOAN (revolving fund)	\$19,498.55
NORRIS (scholarship)	\$1,994.25
MACDONALD FUND (continuing ed/professional development)	\$18,720.18

### New Hampshire Library Association

Profit and Loss  
July 2020 - May 2021

	TOTAL
Income	
4010 Spring Conference	
4012 CHILIS Spring Conference Income	455.00
4014 READS Spring Round Table	20.00
<b>Total 4010 Spring Conference</b>	<b>475.00</b>
4020 Fall Conference	
4021 NHLA Fall Conference Income	1,425.00
4022 CHILIS Fall Conference Income	5.00
<b>Total 4020 Fall Conference</b>	<b>1,430.00</b>
4026 EDI Committee Income	140.00
4040 Membership Dues	
4041 NHLA Dues	22,070.00
4042 CHILIS Dues	840.00
4043 READS dues	810.00
4044 YALS dues	550.00
4045 URBANS dues	1,800.00



4046 NELA dues	180.00
4047 PARALIB dues	335.00
4049 ITS dues	390.00
<b>Total 4040 Membership Dues</b>	<b>26,975.00</b>
4048 ALA student membership payables	252.00
4050 Interest Income	11.24
4054 Membership Outreach	35.00
4055 PARA certification fees	260.00
4060 NHCF Disbursements	6,249.92
4150 Workshops	
4155 Paralibrarian workshops	15.00
<b>Total 4150 Workshops</b>	<b>15.00</b>
4200 Donations to NHLA	162.00
4205 Unrestricted Scholarship Fund	10.36
4210 Donations to CHILIS	116.00
4211 CHILIS - 1000 Books Before Kind	412.00
<b>Total 4210 Donations to CHILIS</b>	<b>528.00</b>
<b>Total 4200 Donations to NHLA</b>	<b>700.36</b>
<b>Total Income</b>	<b>\$36,543.52</b>
<b>GROSS PROFIT</b>	<b>\$36,543.52</b>
Expenses	
6000 Accounting	7,445.00
6015 Bank Charges	0.00
<b>Total 6000 Accounting</b>	<b>7,445.00</b>

Accrual Basis Thursday, June 3, 2021 10:50 AM GMT-04:00

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## New Hampshire Library Association

Profit and Loss  
July 2020 - May 2021

	<b>TOTAL</b>
6010 ALA State Chapter Membership	150.00





6020 Fall Conference Expense	
6021 NHLA Fall Conference Expense	1,200.00
6022 CHILIS Fall Conference Expenses	1,250.00
6024 YALS Fall Conference Expense	1,000.00
<b>Total 6020 Fall Conference Expense</b>	<b>3,450.00</b>
6026 EDI Committee Expense	210.00
6030 Insurance	600.00
6034 READS expenses	475.00
6035 CHILIS expenses	1,716.82
6036 YALS expenses	50.00
6037 PARALIB expenses	39.94
6038 URBANS expenses	1,000.00
6039 ITS Expenses	50.00
6040 Legislative Activities	4,800.00
6045 Association Management	1,779.84
6050 Miscellaneous Expense	32.00
6060 Norris Scholarships Expense	4,000.00
6070 Postage	5.09
6100 Spring Conference Expense	
6102 CHILIS Spring Conference	495.00
<b>Total 6100 Spring Conference Expense</b>	<b>495.00</b>
6120 ALA Councilor Travel & Conferen	309.00
6140 Macdonald Fund Expense	300.00
6150 CHILIS - Great Stone Face Award	210.00
6175 CHILIS - Kids, books and the ar	467.00
6195 Geisel Award Expense	141.60
6215 Technology (formerly PayPal fee	745.04
6250 Web Hosting Fees	215.76
<b>Total Expenses</b>	<b>\$28,687.09</b>
<b>NET OPERATING INCOME</b>	<b>\$7,856.43</b>
<b>NET INCOME</b>	<b>\$7,856.43</b>

**New Hampshire Library Association  
FY21 Income and Expenses - Unrestricted Funds**

	FY21 Budget	FY21 Actual as of 05.31.21
<b>Income</b>		
4011 NHLA Spring Conference Income	\$ 39,700.00	\$ -
4021 NHLA Fall Conference Income	\$ -	\$ 1,425.00
4025 Small Libraries Summit	\$ -	\$ -
4026 EDI Committee Income	\$ -	\$ 140.00
4041 NHLA Dues	\$ 24,500.00	\$ 22,070.00



4048 ALA Student Membership Payables		\$ 252.00
4050 Interest Income		\$ 11.24
4054 Membership Outreach		\$ 35.00
4999 NHLA General Fund	\$ (4,660.00)	\$
	\$	\$
<b>TOTAL INCOME</b>	<b>59,540.00</b>	<b>23,933.24</b>

	<b>FY21 Budget</b>	<b>FY21 Actual as of 05.31.21</b>
<b>Expenses</b>		
6000 Accounting	\$ 7,725.00	\$ 7,445.00
6010 ALA Chapter Membership	\$ 150.00	\$ 150.00
6015 Bank Fees	\$ 30.00	\$ -
6021 NHLA Fall Conference Expense	\$ 3,000.00	\$ 1,200.00
6026 EDI Committee Expense	\$ -	\$ 210.00
6030 Insurance	\$ 600.00	\$ 600.00
6040 Legislative Activities	\$ 4,800.00	\$ 4,800.00
6045 Association Management	\$ 1,815.00	\$ 1,779.84
6050 Miscellaneous Expense	\$ 200.00	\$ 32.00
6054 Membership Outreach	\$ 2,000.00	\$ -
6055 Advocacy	\$ 500.00	\$ -
6056 Nat'l Library Legislative Day	\$ 2,500.00	\$ -
6070 Postage	\$ 50.00	\$ 5.09
6080 Printing and Stationary	\$ -	\$ -
6090 Professional Fees / Dues	\$ 50.00	\$ -
6101 NHLA Spring Conference	\$ 29,495.00	\$ -



6108 Small Libraries Summit	\$ -	\$ -
6110 Supplies	\$ 75.00	\$ -
6120 ALA Councilor Travel & Conference	\$ 4,600.00	\$ 309.00
6195 Geisel Award Expense	\$ 150.00	\$ 141.60
6215 Technology (formerly PayPal fees)	\$ 1,500.00	\$ 745.04
6230 Website design and logo	\$ -	
6250 Web Hosting Fees	\$ 300.00	\$ 215.76

	\$	\$
<b>TOTAL EXPENSES</b>	<b>59,540.00</b>	<b>17,633.33</b>
		\$
<b>NET OPERATING INCOME</b>	<b>\$ -</b>	<b>6,299.91</b>

**New Hampshire Library Association Sections  
FY22 DRAFT Budget revised 6.1.21**

	FY20 Actual	FY21 Budget	Actual as of 5.31.2021	Projected FY22
<b>Income</b>				
<b>Spring Conference</b>				
4012 CLNH Spring Conference Income	\$ -	\$ -	\$ 455.00	\$ 400.00
4013 YALS Spring Conference Income	\$ -	\$ -	\$ -	
4014 READS Spring Round Table	\$ -	\$ 322.50	\$ 20.00	\$ 322.50
xxxx ITS Spring Conference Income	\$ -	\$ 250.00		\$ 200.00
xxxx ITS/READS Joint Event		\$ 50.00		\$ 100.00
<b>Total Section Spring Conference</b>	<b>\$ -</b>	<b>\$ 622.50</b>	<b>\$ 475.00</b>	<b>\$ 1,022.50</b>
<b>Fall Conference</b>				
4022 CLNH Fall Conference Income	\$ 7,110.00	\$ -	\$ 5.00	\$ 1,500.00



4023 READS Fall Conference Income	\$ 1,785.00	\$ 1,968.00	\$ -	\$ 1,968.00
4024 YALS Fall Conference Income	\$ 2,995.00	\$ 2,000.00	\$ -	\$ 1,000.00
xxxx Para Mini Conference	\$ 825.00	\$ 1,000.00	\$ -	\$ 1,000.00
xxxx ULAC Fall Conference Income				
xxxx ITS Fall Conference Income		\$ 250.00		\$ 200.00
<b>Total Section Fall Conference</b>	<b>\$ 12,715.00</b>	<b>\$ 5,218.00</b>	<b>\$ 5.00</b>	<b>\$ 5,668.00</b>

**Membership Dues**

4042 CLNH Dues	\$ 815.00	\$ -	\$ 840.00	\$ 750.00
4043 READS dues	\$ 885.00	\$ 1,046.00	\$ 810.00	\$ 966.00
4044 YALS dues	\$ 530.00	\$ 400.00	\$ 550.00	\$ 450.00
4045 ULAC dues	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,600.00
4047 PARALIB dues	\$ 380.00	\$ 375.00	\$ 335.00	\$ 375.00
4049 ITS dues	\$ 355.00	\$ 250.00	\$ 390.00	\$ 375.00
<b>Total Section Membership Dues</b>	<b>\$ 4,465.00</b>	<b>\$ 3,571.00</b>	<b>\$ 4,725.00</b>	<b>\$ 4,516.00</b>

**Miscellaneous**

4055 PARA certification fees	\$ 180.00	\$ 200.00	\$ 260.00	\$ 200.00
4065 ULAC event	\$ -			
4155 Paralibrarian workshops	\$ 1,260.00	\$ 1,800.00	\$ 15.00	\$ 1,800.00
4180 Great Stone Face Income				
4210 Donations to CLNH	\$ 327.00	\$ -	\$ 116.00	\$ -
4211 CLNH 1000 Books Before Kindergarten bags	\$ 390.00	\$ -	\$ 412.00	\$ 500.00
4220 Donations to YALS	\$ 141.00		\$ -	
<b>Total Section Miscellaneous</b>	<b>\$ 2,298.00</b>	<b>\$ 2,000.00</b>	<b>\$ 803.00</b>	<b>\$ 2,500.00</b>

**Money to be used from Section Savings to balance budget (if needed)**



CLNH	\$ (3,330.73)	\$ -	\$ 2,310.82	\$ 50.00
READS	\$ 77.68	\$ 1,858.50	\$ (355.00)	\$ 1,938.50
YALS	\$ (1,483.31)	\$ 350.00	\$ 500.00	\$ 150.00
ITS	\$ (355.00)	\$ (200.00)	\$ (340.00)	
Para	\$ (714.46)	\$ (100.00)	\$ (570.06)	\$ (100.00)
ULAC	\$ (1,500.00)	\$ (750.00)	\$ (800.00)	\$ (600.00)

<b>Total Section Savings</b>	<b>\$ (7,305.82)</b>	<b>\$ 1,158.50</b>	<b>\$ 745.76</b>	<b>\$ 1,438.50</b>
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<b>TOTAL SECTION INCOME</b>	<b>\$ 12,172.18</b>	<b>\$ 12,570.00</b>	<b>\$ 6,753.76</b>	<b>\$ 15,145.00</b>
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	FY20 Actual	FY21 Budget	Actual as of 5.31.2021	Projected FY22
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**Expenses**

**Fall Conference Expense**

6022 CLNH Fall Conference Expenses	\$ 4,416.48	\$ -	\$ 1,250.00	\$ 1,200.00
<b>6023 READS Fall Conference Expense</b>	<b>\$ 1,475.67</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>
6024 YALS Fall Conference Expense	\$ 2,082.69	\$ 2,400.00	\$ 1,000.00	\$ 1,500.00
xxxx Para Mini Conference Expenses	\$ 1,930.54	\$ 2,500.00	\$ -	\$ 2,500.00
xxxx ULAC Fall Conference Expense		\$ 100.00		\$ -
xxxx ITS Fall Conference Expense		\$ 250.00		\$ 350.00

<b>Total Section Fall Conference Expense</b>	<b>\$ 9,905.38</b>	<b>\$ 7,750.00</b>	<b>\$ 2,250.00</b>	<b>\$ 8,050.00</b>
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**Section Expenses**

6034 READS Expenses	\$ 1,272.01	\$ 2,470.00	\$ 475.00	\$ 2,470.00
6035 CLNH Expenses	\$ 894.79	\$ -	\$ 1,716.82	\$ 300.00
6036 YALS Expenses	\$ 100.00	\$ 350.00	\$ 50.00	\$ 100.00
6037 PARALIB Expenses	\$ -	\$ 775.00	\$ 39.94	\$ 775.00



6038 URBANS Expenses	\$ -	\$ 650.00	\$ 1,000.00	\$ 1,000.00
6039 ITS Expenses	\$ -		\$ 50.00	\$ 75.00
<b>Total Sections Expenses</b>	<b>2,266.80</b>	<b>4,245.00</b>	<b>3,331.76</b>	<b>4,720.00</b>
<b>Spring Conference Expense</b>				
6102 CLNH Spring Conference	\$ -	\$ -	\$ 495.00	\$ 800.00
6103 YALS Spring Conference	\$ -		\$ -	
<b>6109 READS Spring Roundtables</b>	<b>\$ -</b>	<b>\$ 225.00</b>	<b>\$ -</b>	<b>\$ 225.00</b>
xxxx ITS Spring Conference Expense	\$ -	\$ 250.00		\$ 350.00
xxxx ITS/READS Joint Event	\$ -	\$ 100.00		\$ 100.00
<b>Total Section Spring Conference Expense</b>	<b>\$ -</b>	<b>\$ 575.00</b>	<b>\$ 495.00</b>	<b>\$ 1,475.00</b>
<b>Miscellaneous Expenses</b>				
6150 CLNH - Great Stone Face Award	\$ -	\$ -	\$ 210.00	\$ 200.00
6175 CLNH - Kids, books and the arts	\$ -	\$ -	\$ 467.00	\$ 500.00
6176 CLNH- 1000 Books before Kindergarten	\$ -	\$ -	\$ -	\$ 200.00
6180 CLNH - Summer Reading Material	\$ -	\$ -	\$ -	\$ -
6196 READS Award of Excellence	\$ -	\$ -	\$ -	\$ -
6200 CLNH mini-grants/scholarships	\$ -	\$ -	\$ -	\$ -
<b>Total Section Miscellaneous</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 677.00</b>	<b>\$ 900.00</b>
<b>TOTAL SECTION EXPENSES</b>	<b>12,172.18</b>	<b>12,570.00</b>	<b>6,753.76</b>	<b>15,145.00</b>
<b>SECTION NET OPERATING INCOME</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The FY 2022 Budget can be emailed to individual NHLA members upon request.

#### Section and Committee reports

- [Advocacy and Legislative Committee](#)



- [ALA Liaison](#)
- [Bylaws Committee](#): no report
- [CLNH](#)
- [Conference Committee](#)
- Continuing Education Committee: no report
- [Database Administrator](#)
- [Equity, Diversity and Inclusion Taskforce](#)
- [Information Technology Section](#)
- [Intellectual Freedom Committee](#)
- [Membership](#) : no report
- [New England Library Association Liaison](#)
- [NH Center for the Book Liaison](#)
- [NH Colleges and University Council](#)
- [NHLA Sustainability Ad Hoc Committee](#)
- [NHLTA Liaison](#)
- [Paralibrarian Section](#)
- [READS](#)
- [Scholarship](#): no report
- [Social Media](#): no report
- [Technical Services Ad-Hoc Committee](#)
- ULAC: no report
- [YALS](#)



## **Advocacy and Legislative Committee report for NHLA Board Meeting- June 2021**

**Lori Fisher and Randy Brough**

### **1. NH Legislative Issues**

HB 544 language about “divisive concepts” was incorporated in the House budget bill (HB2) and has passed the Senate on 6/4 with minor modifications (according to the Fiscal Policy Institute, the Senate HB2 language narrows the House’s prohibitions on certain discussions related to systemic racism and sexism from including entities contracting with the State to focus on public employers and school districts, includes language forbidding teaching certain characteristics may create inherent conscious or unconscious racism, sexism, or oppression. This budget bill is going back to the House, and we may be facing a Committee of Conference. NH Municipal Association is still actively opposed to this language. Regarding remote meeting legislation, the latest update from NH Municipal Association is that most of the remote legislation bills have been rejected by the Senate and that a committee will be formed to study the remote public meeting issue until the next legislative session. That means when the Governor’s state of emergency order expires (possibly on 6/11), then public bodies have to have an in-person public access ability for any public meeting. Related, this also means that trustees have to participate in any meeting in-person unless there are already provisions in your library trustee by-laws that allow for virtual participation by elected trustees.

### **2. NHLA COVID-19 Response**

The NHLA web site went down on Thursday 6/3 and has not been functional since. Marina Buckley, our web site coordinator, is aware of the issue and is working with GoDaddy. Unfortunately this means that the NHLA COVID 19 web page is inaccessible. But on the bright side librarians are using this page because we’ve received a number of inquiries about when it will be available again.

### **3. NHLA Advocacy Relationships Survey for Trustees and Directors**

Given the ARPA sub-grant process, Lori has not had time to assess how many surveys were returned. This data organization will occur over the summer, with stats provided at the next Exec Board meeting. Respectfully submitted:

Randy Brough and Lori Fisher, Co-Chairs of the NHLA Advocacy and Legislative Committee

## **ALA Liaison Report**

### **1. ALA Council Virtual Meetings**

I have taken part in two virtual information sessions in early May about the Forward Together Working Group, which is drafting resolutions for Council consideration regarding the restructuring of ALA governance. The purpose of these meetings was to provide information about upcoming resolution possibilities. These resolutions will be put before Council at the ALA Annual virtual meeting at the end of June.

### **2. ALA financial status update**





The only new information shared with councilors is that the situation has improved to the extent that ALA staff furloughs for the rest of 2021 have been canceled, which is good news.

**3. 2021 ALA Annual Meeting will be virtual, 6/24-6/28, 2021**

**4. My participation in other ALA committees/groups**

I continue to serve ALA in the following capacities aside from NH ALA Councilor:

- Member of ALA Policy Corps, cohort II (last virtual meeting on 9/1/2020)
- Liaison to the Committee on Library Advocacy for ALA Policy Corps (last meeting on 3/24/21)
- Member to the ALA Committee on Legislation (last meeting on 4/8/21)
- Member of the United For Libraries Advocacy Committee (last meeting on 3/26/21)

I am working on another ALA Working Group as a COL member – for the Committee on Orientation, so that new councilors coming into ALA council receive adequate information about legislative priorities and the workings of COL.

**5. It is my intention to run for a second term as NH ALA Councilor.**

Respectfully submitted, Lori Fisher, NH ALA Councilor, 2019-2021

**Children’s Librarians of New Hampshire Section Report, June 2021  
Moriah Churchill-Calkins**



CLNH Report to NHLA

June 2021

CLNH had our spring conference and business meeting on May 20<sup>th</sup> featuring a presentation by children’s literature scholar Megan Dowd Lambert about her “Whole Book Approach” to dialogic storytimes. During our business meeting, the membership approved our appointment of Megan Grondin as CLNH Secretary.

We heard from several members about exciting upcoming and past programs, and everyone enjoyed the Great Stone Face Tea and the announcement of the 2020- 2021 winner, *Wildfire* by Rodman Philbrick. The new list of nominees is posted to our facebook page

We are about to start collecting nominations for the 2021 Children’s Librarian of the Year award.

The CLNH website is currently down, probably in connection with the NHLA website issues.

Thank you,



Moriah Churchill-Calkins,

CLNH President

### **Conference Committee**

I have had a few inquiries asking to join the Conference Committee and have responded to them letting them know the conference schedule. The next conference is 2022 and is a joint conference with NELA and will be held in Manchester, NH. In 2023 it will be a stand alone conference and will be held at Mills Falls, Meredith, NH.

Respectfully submitted,  
Deb Hoadley  
Conference Chair

### **NHLA Database Administrator Report, June 2021**

- Added/removed Wild Apricot administrative privileges for respective section & committee members
- Provided training documentation to new Wild Apricot Admins as needed
- Provided walk-through of email templates & procedure to DEI Liaison
- Ran statistics reports of previous NHLA Fall Conferences for VP/Pres. Elect
- Assisted Membership Chair with correcting account issue from several years ago

Respectfully submitted,

Lisa Jose  
Wild Apricot Database Administrator

### **EDI Ad-Hoc Committee Report- June 2021 Report**

The EDI committee has started a 'BIPOC (Black, Indigenous, People of Colour) affinity group, for library staff in New Hampshire who identify as BIPOC. We reached out through Wild Apricot, and on the NHAIS listserv, and currently have ~10 members, one of whom created a Slack page for discussions to be housed. The group is still in its beginning stages, but the hope is to create a space where BIPOC workers can support each other. Like the committee, this group does not have a leader, and will continue to set boundaries as a group, so the edges are still fuzzy.

The Bite Sized Reviews program went off without any major difficulties, and had a lot of positive feedback. There were roughly ~20 attendees, zero overlap in resources brought to the programme, and we even gained a new member!

Planning for future programming is in full swing. We're working with YALS for a 'Gender Inclusion and Practices' workshop, which will likely be later in the year, and also floating ideas about having a guest speaker to address how to have difficult conversations. In addition to that, we're working on a 'dictionary of terms' (and surveying the landscape of what's already out there so we don't reinvent the



wheel) for conversations around race, to reduce misunderstandings (as was suggested by a NHLA member). We're also still working with a designer for a t-shirt fundraiser that we're planning to help fund future programs.

In Solidarity  
Leigh Ann Hamel  
On behalf of the EDI Committee

### **Membership Report, April 2021**

### **Intellectual Freedom Committee June 2021 Report**

Leigh Ann worked with Andrea Puglisi, from the NELA Intellectual Freedom Committee, as well as several other members of Library Freedom Project on a table talk submission for the NELA conference. Should it be accepted, the theme we are working on is intellectual freedom and social justice.

Kind Regards  
Leigh Ann Hamel  
On behalf of the Intellectual Freedom Committee

### **NHLA-ITS Section Report- June 2021**

The ITS Section hosted a special guest speaker, Rebecca Bushby, on the topic of virtual library visits and instruction, at our quarterly meeting in April. There were approximately 30 people in attendance and the recorded program was uploaded to NHLA's YouTube channel (receiving 56 views as of 6/1/21).

An informal virtual meetup (14 attendees) was also held in May to discuss ARPA grant ideas and share technology news at our libraries. Meeting notes were shared on the ITS listserv.

The next virtual meeting date is scheduled for **Wednesday, June 23 at 10:30 a.m.**

Respectfully submitted,

ITS Co-chairs

Mathew Bose

Mark Glisson

### **NELA report for NHLA — June 2021**

#### **Amber Coughlin**

- I attended a NELA executive board meeting on 05/28/21, a conference committee meeting on 05/17/21, and a nominating committee meeting on 04/22/21. Additionally, I helped with the



Emerging Leaders cohort candidate selection process which primarily took place virtually and via email.

- In lieu of the annual conference, NELA is planning three virtual conference days with specific themes (Sept 1 - Advocacy, Sept 14 - Diversity, Oct 1 - Management/Leadership) and one in-person day at Holy Cross which will be restricted to 100 attendees.
- 6 New Hampshire Librarians were selected to participate in the Emerging Leaders Cohort this summer along with candidates from other New England states. There were 78 applicants for 30 spots in the program and loads of great candidates.
- The nominating committee has voted on nominations for candidates running in the 21/22 year: Vice President: Bethany Klem; Member-At-Large: Ben Hanley, Tim Silva, Gail Hurley; Treasurer: Bernie Prochnik (Bios can be found [here](#).)
- The ITS section is hosting "In the Know" the 2nd Thursday of each month at 10 am on Zoom. Informal virtual meetups on varied topics. The next is on June 10th and is on hot spots and chromebooks. Registration is here:  
<https://nelib.zoom.us/meeting/register/tZUrcO2gpjMsHNCiOHuq5QOMJ1nfueO4UgW>
- NELA has been approached by Zoom & Learn, Design & Apply to see if we are interested, in conjunction with rural libraries, to apply for a Distance Learning and Telemedicine grant from the USDA. I helped Bob Scheier to identify some promising libraries to possibly collaborate with. This was a last minute effort and may yield nothing, but it is a possibility to partner with Zoom grantwriters and has the potential to lead to further opportunities.  
<https://www.rd.usda.gov/programs-services/distance-learning-telemedicine-grants>

Respectfully submitted,

Amber Coughlin

NELA Representative

### **New Hampshire Center for the Book Liaison Report, June 2021**

#### **NH Colleges and University Council (NHCUC) Report- June 2021 Anne Jung-Mathews**

The New Hampshire Colleges & University Council (NHCUC) Library Directors met on Monday May 10, 2021.

The directors discussed the library van cost distribution. The group voted unanimously to collect official FTE numbers each year so that cost allocation could be adjusted as needed. The directors also confirmed they would stick with the allocation formula of 25% split across the board with 75% based on FTE. NHCUC uses the Green Mountain Messenger service for library deliveries.



The subcommittee on vendor negotiations reported that they had decided to go with the *EBSCO* database package offer. *ProQuest One*, while attractive, was cost prohibitive. The group is still working with *Kanopy* to see if there are any options for consortium discounts.

Anne Jung-Mathews was elected to serve as the liaison with the NHLA Board.

The meeting dates were confirmed for the 2021-2022 academic year. The group typically meets bimonthly during the academic year (September, November, January, March, and May). Members asked to move the September and November meetings to earlier in the month so that November's meeting doesn't conflict with Thanksgiving.

The group agreed to share library hours for the year and discuss the management of our buildings with fewer staff. There will also be further discussions on the use of student research consultants. Keene State uses them extensively and Plymouth is beginning to hire them in the fall.

Lia Horton, (Granite State College) was elected Vice Chair for the upcoming year. She joins Malia Ebel (Colby Sawyer) who will serve as Chair.

The Council library directors will hold a retreat on June 9, 2021.

Respectfully submitted,

Anne Jung-Mathew, NHCUC liaison (Plymouth State University)

#### **NHLA Paralibrarian Section Report to the Board, June 2021**

No report.

#### **NHLA Sustainability Ad Hoc Committee Report- June 2021 Brittany Overton**

The Sustainability Ad Hoc Committee has received interest from librarians who wish to be members, following an email to NHLA members that introduced the committee and encouraged those interested in participating to contact me. The current four members, working in various regions of the state, including the Seacoast, Lakes Region, and Upper Valley, will hold their first meeting within the coming week. At this time, members will discuss goals and initial action items that we will begin to take immediately.

The committee will also draft and send a survey that ask NHLA member librarians about their current sustainability efforts and their aspirations. Taking Lori Fisher's recommendation, the committee will also organize small focus groups to learn more about the strategies in place and visions held for a more sustainable future in our libraries.

Respectfully submitted,



Brittany Overton  
NHLA Sustainability Ad Hoc Committee Chair

### **NHLTA Liaison Report of New Hampshire Library Executive Meeting For NHLA June 2021 Meeting**

- Denise's report covers the NHLTA June meeting. Thank you Denise.
- The Mildred McKay Scholarship Funds application and forms are in process of being revised for a greater emphasis on trustee education. The Scholarship covers Library Conferences and Workshops, NHLTA Conferences, and Education Assistance for Graduate Study for members.
- I would like to remind everyone of NHLTA Annual Awards: Some years we receive few applications for these awards. If you know of any candidate or group that you feel would be a good candidate for this year annual awards. Please inform your Trustee Board to consider submitting them. The awards are for the Library of the year, Trustees of the year, Library Director of the year, Friends Group, and Special library service contribution. The deadline this year is July 31. More information can be found at [www.nhlta.org](http://www.nhlta.org).

Next scheduled NHLTA Director Meeting is September 1<sup>st</sup>

Respectfully Submitted,

Conrad Moses  
NHLTA Liaison  
June 3, 2021



### **READS President Report For June 2021**

The READS Executive Board met virtually on May 14, 2021. Our Nominating Committee has nominated Sue Harmon for the Vice President position and Matthew Gunby, our current Secretary, for an additional term as Secretary. READS members will vote on these nominations this Fall. READS members will also be voting on the following bylaw changes: making READS-to-Go a standing committee, making the Website Coordinator a voting member, and allowing voting for the Executive Board to take place virtually. Voting for our bylaw changes and elections will go out to members at the beginning of August. We also agreed on the goal to digitize our archives.



**Other news from READS:**

- I was notified our Treasurer, Jessica DeLangie was tapped for the NHLA Treasurer position following the resignation NHLA's incoming Treasurer. Jessica DeLangie has been an asset for our board and we are sad to see her go, but wish her all the best on the NHLA Board. Jessica has agreed to help train whomever her successor is. Mindy Atwood, our Past President, has found a replacement and we will be discussing Jessica's departure and our new candidate at our next meeting. Our bylaws allow the Executive Board to elect a replacement when an officer does not finish their term.
- We are still gathering nomination for our READS Award of Excellence.
- As of May 14, 2021, we have 156 members.
- We sponsored two online Roundtables in April on the topic of pandemic programming. The April 12 Roundtable had 18 participants of 25 registered. The April 19 Roundtable had 9 participants out of 10 registrations. The video made in March for the same topic was made available to READS members.
- Our Fall Conference will be held virtually on October 8, 2021. The Conference will focus on Readers' Advisory with the guest speaker, Becky Spratford.
- Our bimonthly newsletter was sent out June 1.
- We have been using NHLA's Facebook page, Instagram, NHAIS Listserve, our blog and the Librarians of the 603 Facebook group to promote our programs, Award of Excellence, Raffle, Programming Database and READS Repository.
- We have created an EDI Label for our Adult Program Recommendations Database which lets users look at programs pertaining to underrepresented populations.
- READS-to-Go kits recently added include: *The Magpie Murders*, *COVID Spring*, *Devil in the White City*, and *I'm Still Here: Black Dignity in a World Made for Whiteness*.

Next READS Executive Board meeting: July 9<sup>th</sup> at 10:00am - virtual

Respectfully submitted,

Kersten Matera  
READS President

**Scholarship Committee Report for NHLA Executive Board Meeting, April 13, 2021**

**Social Media Committee**

**Technical Services Ad Hoc Committee Report- June 2021**  
**Angela Brown**



The Technical Services Ad Hoc Committee created a Mission Statement and Goals for the next year. The Mission Statement reads as follows: "The TS Committee seeks to connect, support, and educate all types of technical services librarians and staff in New Hampshire." The goals include encouraging best practices in technical services, providing a forum to promote information sharing and networking for TS staff, providing professional development opportunities, and recruiting more members. I presented this at the Officer's Meeting on May 11th. Also discussed at the Officer's meeting was possible funding for professional development opportunities (i.e. speakers, classes, etc.)

The Committee's next meeting is scheduled for Friday June 11th.  
Respectfully submitted,

Angela Brown  
Technical Services Ad Hoc Committee Chair

**YALS Report to NHLA- June 2021**  
**Alex Graves**

YALS held a professional development session on May 4th that featured two presentations and an open discussion. Katharine Gatcomb, Sara Rottger, and Andrew Houldsworth from the Portsmouth Public Library presented on their ongoing diversity audit of their teen fiction collection; and Krista Bordeleau from the Pelham Public Library presented on how she has used READsquared to create a virtual platform for teen volunteers.

The 2021 Flume and Isinglass winners were announced in May. The Flume Award winner was *With the Fire on High* by Elizabeth Acevedo, with *Unpregnant* by Jenni Hendriks and Ted Caplan as the runner up. The Isinglass Award winner was *A Curse So Dark and Lonely* by Brigid Kemmerer, with *Meg, Jo, Beth, and Amy* by Rey Terciero and Bre Indigo as the runner up. The Flume and Isinglass 2022 short lists were also released, and were published to the YALS website.

The YALS fall conference is taking place virtually on September 23rd. Vice-President Justine Fafara has been reaching out to potential speakers and working on panel topics, and plans to include some publishers in the day's events. YALS has also been talking to the NHLA EDI Committee about co-sponsoring a one-hour presentation on gender inclusion practices. The timing and cost (if any) have not been determined, but we hope to get a wider audience than just YA librarians for the event.

The next YALS meeting is Thursday, August 26th at 10:00 AM via GoToMeeting.

Respectfully submitted,  
Alex Graves  
YALS President