



New Hampshire Library Association Executive Board Meeting
Virtual via ZOOM
August 10, 2021, 2:00-4:00pm

Call to order at 2:03 PM

Members present: Yvette Couser, Denise van Zanten, Amy Lappin, Jessica DeLangie, Lori Fisher, Amber Coughlin, Mindy Atwood, Mat Bose, Randy Brough, Angela Brown, Cyndi Burham, Moriah Churchill-Calkins, Mark Glisson, Alex Graves, Leigh Ann Hamel, Deb Hoadley, Melissa Hutson, Lisa Jose, Anne Jung-Mathews, Natalie Moser, Conrad Moses, Brittany Overton, Carlos Pearman, Heather Rainier, Eric Stern

Excused absence: Kim Gabert, Pam Smith, Linda Pilla, Kersten Matera, Scott Campbell, Michael York, Becca Berizen, Marina Buckler

Motion to approve amended agenda moved by Lori seconded by Mark. Motion passed unanimously.

Yvette asked for a motion to approve the June 2021 Executive Board minutes. Mindy reported that she needed to make some corrections to the section report headings by replacing the word "April" with the word "June."

Motion to approve the June 2021 Executive Board minutes as amended by the secretary made by Deb and seconded by Eric. Motion passed unanimously with Alex and Cyndi abstaining because they were not present at the last meeting.

Note: voting members were polled individually for all votes.

Amy Lappin joined the meeting at 2:05 PM.

Brief Introductions

Natalie Moser of Laconia Public Library introduced herself as the READS Vice-President/President-Elect and stated that she is sitting in for Kersten Matera.

President's Report

Yvette summarized her written report. More information about the relationship between NHLA and NHSLMA will be forthcoming after NHSLMA has its annual retreat and board meeting.

Vice President's Report

Denise reported that she has joined the NHLA Strategic Planning subcommittee. She also reminded everyone that the date for the NHLA Fall Business Meetings is Thursday, November 4. She plans to book someone to speak on the topic of wellness.

Past President's Report

Amy reported that the slate of officers for the 2022 ballot has been finalized. Lori will run again for ALA Chapter Representative. Amber will run again for NELA Representative and Mindy will run again for Secretary. In addition, Lisa Houde from Rye Public Library will run for the Vice-President/President-Elect



position. All four candidates will run unopposed. The ballot will be sent to the membership in late August to early September.

The Geisel Award process is ongoing.

Amy asked for a motion to accept the slate as presented. Mark made that motion and Cyndi seconded it. The motion passed unanimously.

[Treasurer's Report](#)

Jessica reported that audit will begin in the second week of September. She reminded people that they will be receiving a request to fill out a director's questionnaire and a conflict of interest form. These forms must be completed for the audit to happen so Kim requests that people fill them out as soon as they receive them.

Amy Lappin left the meeting at 2:30 PM.

[State Library Report](#)

Lori reported that Jill Witham has taken over for Diana DeCota and that Debra Zukowski is the new member of the Reference and Information Section of NHSL. In addition, there has been an increase in foot traffic in the State Library building.

Lori reminded the board that the new NHLTA manual materials have been sent out on the ILL vans. She stated that it is a great update of the past manual and reminded board members to get copies to their trustees and to consider highlighting and review certain portions of the manual with them.

Work on the distribution of Rounds #1 of the ARPA grant funds continues. Reimbursement requests for the first round of grant funds are due August 31. Final reports on the expenditure of Round #1 funds are due on September 30. The application process for the second round of competitive grants is open from August 27 to October 1.

Finally, Lori shared that some of the ARPA funds from IMLS will go towards providing a year-long membership to United for Libraries for all New Hampshire Friends of the Library groups, library foundations and library trustee boards. United for Libraries is an association of Library Trustees, Advocates, Friends and Foundations and is a division of the American Library Association.

[Section and Committee Reports](#)

In addition to their written reports, the following sections and committees had the following information to report:

Heather Rainier asked for more information about the New Hampshire Libraries and Indigenous Representation working group. Leigh Ann shared that the group initially formed to work on a project to collect data about the representation of indigenous people in libraries' local history collections. They have now formed a working group to explore other ways they might work together.

[Old Business](#)



- Strategic Planning

Lori reported that a strategic planning subcommittee was formed at the June NHLA Executive Board meeting. The members are Lori, Denise, Amber, Mindy, Leigh Ann, Brittany and Justine. Lori reported that the full committee has met once.

The proposed process and timeline were sent to the board for review. The goal is to have a draft of the strategic plan ready for the Executive Board to approve at the April 2022 meeting. Lori asked for a motion to accept the proposed process and timeline. Denise made this motion and Carlos seconded it. The motion passed unanimously and Lori thanked the members of the committee for their willingness to volunteer.

- Legislative and Advocacy

Randy has received a final report from the NHLA lobbyist, Theresa Rosenberger.

The timeframe to submit Legislative Service Requests (LSRs) to the New Hampshire House is September 3 to September 17. The timeframe to submit Legislative Service Requests (LSRs) to the New Hampshire Senate is October 13 to October 27.

Randy also reported that Theresa would be happy to meet with anyone from the NHLA executive board or attend a meeting. Lori suggested she attend the October meeting.

Conrad asked if it is possible for amendments that are not related to the state budget to be added to future budget bills. Randy said that this practice has happened before and that there is no law preventing it from happening again in the future.

- McDonald Fund

Jessica requested a motion that would earmark \$1,000 from the McDonald Fund to be spent at the discretion of the EDI committee and earmark \$1,000 from the McDonald Fund to be spent at the discretion of the Sustainability Committee. She reported that NHLA has about \$18,000 in the McDonald Fund line and that the grant requires funds to be spent on professional development for librarians. The fund typically accrues about \$3,000 in interest each year.

Mindy made a motion to approve the expenditure of up to \$1,000 from the McDonald Fund by the EDI committee and up to \$1,000 from the McDonald Fund by the Sustainability committee. Amber seconded the motion.

In discussion of the motion, Denise clarified that the funds will remain in the NHLA account until EDI and/or Sustainability have any costs associated with training and that they will not be added to the NHLA budget as revenue.

Jessica said that she will work with Kim to create a procedure that clearly shows all of the expenditures from the McDonald Fund by the two committees. Denise also clarified that if the committees do not spend \$1,000 in a year that will be taken into consideration the following year when the board discusses the amount to earmark for expenditure by the committees the following fiscal year.



The motion passed unanimously.

- NHLA website

Yvette reported that the recommendation from Dale Dormody of Librarywebsites.com is to try to get access to the NHLA website as it existed before the problems began, restore the site and then edit it as needed. If the site is not able to be restored, Dale suggests that NHLA will have to think about a new hosting service.

Lori and Conrad both shared about very positive experiences they have had with Dale and Librarywebsites.com. Lori stated that down the road NHLA may want to move to a content-managed site but that the immediate need is to get the website functioning and live as soon as possible, especially given the need to run registration for the Fall Business Meeting through the site. Denise stated that registration should begin at the end of September.

Randy made a motion to approve up to \$600 to be spent on trying to gain access to the site and restoring it. Amber seconded the motion which passed unanimously.

New Business

There was general discussion about holding NHLA Executive Board meetings in person or continuing to meet virtually. Several board members recalled that the New Hampshire Municipal Association requested NHLA find a different venue beginning in 2021. The point was made that attendance has been greater since the meetings became virtual.

The board agreed by consensus to reassess the question at the end of 2021. Amber suggested there may be a way to streamline the virtual meetings, if the decision is to continue to meet virtually.

The meeting was adjourned at 3:07 PM.

Respectfully submitted,
Mindy Atwood, NHLA Secretary



NHLA President's Report – August Executive Board Meeting

Yvette Couser

June

Lori Fisher, Amy Lappin and I participated in a call with Karen Abraham about the relationship between NHLA and NHSLMA. This month's email activity focused on communication to the NHLA membership regarding the status of the website problems, the work of the NHLA Board and the EDI Committee's efforts responding to the NH budget and Divisive Concepts legislation, and exchanges with the NELA Presidents regarding the next check in call.

I've had regular participation in the EDI Committee, approved invoices from our Treasurer, Kim Gabert, and have been updating the Board Calendar tasks as needed. Please update your listing [here](#).

July

I participated in the NELA State Association Leaders virtual check-in. Associations with June-July terms have Board members changing. There was some discussion of the value of NELA coordinating and funding a New England libraries salary survey.

I facilitated the NHLA Officers' meeting on 7/13. Representatives from NHSLMA joined us; their Association will be having a retreat in August to discuss potential collaborations between the two groups around advocacy, professional development and general support for school and public librarians and library staff.

Email communication and related activity included signing and sending a check to Bernstein Shur per the Treasurer; approving and e-signing a letter that Lori crafted to Maggie Hassan's office on behalf of the NHLA asking for the Senator's support of including the Build America's Libraries Act in the current infrastructure bill; communication with Dale Dormody re: asking for his help with our website. [His proposal to help us solve this issue will be presented to the EB in August for Board approval.](#) I continued to attend the EDI Committee meetings and communicated with James McKim, who will be presenting a virtual program in October entitled "How to Have Difficult Conversations."

NHLA Vice President Report, August 2021

Submitted by Denise van Zanten, NHLA Vice President

- NHLA does not meet in July and August so there is no report.
- Will be assisting the Strategic Planning Subcommittee on next steps
- Working on the Fall conference (**Thursday November 4, 2021**)
 - Reviewed a rough time line for the day with the Officers.
 - I will be reaching out to some speakers soon to book for specific timeslots.

Respectfully submitted, Denise van Zanten, VP

Report of the Immediate Past President, August 2021

Amy Lappin



I attended the NH School Library Media Association (NHSLMA) Executive Board meeting on Thursday, June 17. In an effort to continue building our relationship with NHSLMA, the NHLA past president will be a regular attendee at NHSLMA meetings and NHSLMA will be sending a liaison to NHLA EB meetings.

The NHLA Nominating & Awards Committee:

Nominations for the Geisel Award were extended to July 31, 2021. The committee will meet in late August or early September to review the nominees.

Nominations for candidates closed July 31, 2021. The committee recommends the following candidates for election:

President-Elect: Lisa Houde, Rye Public Library

Secretary: Mindy Atwood, Abbott Library, Sunapee

NELA Rep: Amber Coughlin, Lebanon Public Libraries

ALA Chapter Councilor: Lori Fisher, NH State Library

The next step in the election process will be collecting candidate bios and getting ballots out to membership in early September.

Respectfully,
Amy Lappin

NHLA Treasurer’s Report- August 2021

Kim Gabart

Financial Report

Please find attached a copy of

- NHLA’s July 2021 Profit & Loss Statement
- NHLA’s Balance Sheet as of July 31, 2021
- FY21 Income and Expenses as of June 30, 2021
- FY22 Income and Expenses as of July 31, 2021

The current Net Operating Income for FY21 was \$6,303.20. Wipfli accountants will Review the FY21 books and make adjustments as needed. The review is currently scheduled for the second week in September.

NHLA’s total assets as of July 31, 2021 were \$243,763.61.

Below is a listing of cash held by each account as of July 31, 2021.

NHLA checking	\$4,392.86
NHLA savings – non-interest	\$12,972.80
NHLA savings	\$58,450.44
CLNH	\$16,112.87
READS	\$4,551.15
PARALIB	\$6,732.57
ULAC	\$4,613.59



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YALS	\$5,780.82
ITS	\$1,650.26
WINCHELL LOAN (revolving fund)	\$20,248.55
NORRIS (scholarship)	\$1,994.25
MACDONALD FUND (continuing ed/professional development)	\$18,220.18



New Hampshire Library Association

Balance Sheet
As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1110 Chkng- 1524	0.00
1120 Unrestricted	0.00
1122 Operating	4,392.86
1124 READS	0.00
1125 Parailibrian	0.00
1126 CHILIS	0.00
1127 IT	0.00
1128 Urban	0.00
1129 YALS	0.00
Total 1120 Unrestricted	4,392.86
1130 Custodial	
1132 Library Archives	0.00
Total 1130 Custodial	0.00
1140 Restricted Funds	
1142 MACDONALD	0.00
1144 NORRIS	0.00
1146 Winchell	0.00
1148 GEISEL	0.00
Total 1140 Restricted Funds	0.00
Total 1110 Chkng- 1524	4,392.86
1200 Svngs -2884	0.00
1210 Unrestricted OPERATING NHLA	10,428.60
1216 URBAN	0.00
Total 1210 Unrestricted OPERATING NHLA	10,428.60
1220 Restricted	
1222 WINCHELL	0.00
1224 NORRIS	0.00
1226 MACDONALD	0.00
1228 Legislative Public Relations	0.00
1229 GEISEL	0.00
1230 Restricted Conference Scholarship Fund	168.00
1231 Conference Legal Education Fund	2,376.00



New Hampshire Library Association

Balance Sheet
As of July 31, 2021

	TOTAL
Total 1220 Restricted	2,544.00
Total 1200 Svngs -2884	12,972.60
1201 Svgs-0380 Unrestricted Operating NHLA	9.48
1201.1 NHLA Operating Funda	58,450.44
1202 Restricted	
1203 WINCHELL	20,248.55
1204 NORRIS	1,994.25
1205 MACDONALD	18,220.18
1206 GEISEL	30.00
1207 Restricted Conference Scholarship Fund	893.00
Total 1202 Restricted	41,385.98
Total 1201 Svgs-0380 Unrestricted Operating NHLA	99,845.90
1250 Svngs-READ-9668	0.00
1255 Unres READS	4,551.15
Total 1250 Svngs-READ-9668	4,551.15
1300 Svngs-URBN-1649	0.00
1310 Unres URBAN	4,613.59
1320 Restricted	
1325 URBAN	0.00
Total 1320 Restricted	0.00
Total 1300 Svngs-URBN-1649	4,613.59
1350 Svngs-PARA-9213	6,732.57
1410 Svngs-CHIL-6937	0.00
1415 Unres CHILIS	16,112.87
Total 1410 Svngs-CHIL-6937	16,112.87
1510 Svngs - YALS - 8502	0.00
1515 Unres YALS	5,780.82
Total 1510 Svngs - YALS - 8502	5,780.82
1610 IT SAVINGS - 8693	
1615 IT SAVINGS UNRESTRICTED	1,650.26
Total 1610 IT SAVINGS - 8693	1,650.26
3900	12,068.00
Total Bank Accounts	\$168,720.62



New Hampshire Library Association

Balance Sheet
As of July 31, 2021

	TOTAL
Accounts Receivable	
1901 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
12000 Undeposited Funds	0.00
1500 Loan Receivable	0.00
1550 Loans receivable - long term po	0.00
Total 1500 Loan Receivable	0.00
1700 Loans receivable - Winchell	0.00
1750 Loans receivable - long-term	0.00
1750.01 Loan rec - ELJ Winch long term	0.00
1750.02 Loan rec - KT Winch long term	0.00
1750.03 Loan rec - AMW Winch long term	250.00
1750.04 Loan rec - SEL Winch long term	1,500.00
1750.05 Loan rec - NB Winch long term	3,500.00
1750.06 Loan rec - AP Winch long term	2,000.00
1750.07 Loan rec - EK Winch long term	6,000.00
1750.08 Loan rec - SW Winch long-term	2,000.00
Total 1750 Loans receivable - long-term	15,250.00
Total 1700 Loans receivable - Winchell	15,250.00
1800 Norris Fund Held by NHFC	56,224.22
HRH 6 Prepaid expenses	3,569.00
Total Other Current Assets	\$75,043.22
Total Current Assets	\$243,763.84
TOTAL ASSETS	\$243,763.84



New Hampshire Library Association

Balance Sheet
As of July 31, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,188.00
Total Accounts Payable	\$1,188.00
Other Current Liabilities	
HRH 1 Deferred Dues	11,695.10
Total Other Current Liabilities	\$11,695.10
Total Current Liabilities	\$12,883.10
Total Liabilities	\$12,883.10
Equity	
3000*OE Opening Bal Equity	0.00
3100 Net Assets - Board Designated	62,686.36
3120 Restricted Net Assets	53,070.52
32000 Retained Earnings	25,736.19
3940 Unrestricted Net Assets	91,503.07
Net Income	-2,115.40
Total Equity	\$230,880.74
TOTAL LIABILITIES AND EQUITY	\$243,763.84



New Hampshire Library Association
FY21 Income and Expenses - Unrestricted Funds

	FY21 Budget	FY21 Actual as of 06.30.21
Income		
4011 NHLA Spring Conference Income	\$ 39,700.00	\$ -
4021 NHLA Fall Conference Income	\$ -	\$ 1,425.00
4025 Small Libraries Summit	\$ -	\$ -
4026 EDI Committee Income	\$ -	\$ 140.00
4041 NHLA Dues	\$ 24,500.00	\$ 22,340.00
4048 ALA Student Membership Payables		\$ 252.00
4050 Interest Income		\$ 12.38
4054 Membership Outreach		\$ 35.00
4999 NHLA General Fund	\$ (4,660.00)	\$ -
TOTAL INCOME	\$ 59,540.00	\$ 24,204.38

	FY21 Budget	FY21 Actual as of 06.30.21
Expenses		
6000 Accounting	\$ 7,725.00	\$ 7,640.00
6010 ALA Chapter Membership	\$ 150.00	\$ 150.00
6015 Bank Fees	\$ 30.00	\$ -
6021 NHLA Fall Conference Expense	\$ 3,000.00	\$ 1,200.00
6026 EDI Committee Expense	\$ -	\$ 210.00
6030 Insurance	\$ 600.00	\$ 600.00
6040 Legislative Activities	\$ 4,800.00	\$ 4,800.00



6045 Association Management	\$ 1,815.00	\$ 1,779.84
6050 Miscellaneous Expense	\$ 200.00	\$ 32.00
6054 Membership Outreach	\$ 2,000.00	-
6055 Advocacy	\$ 500.00	-
6056 Nat'l Library Legislative Day	\$ 2,500.00	-
6070 Postage	\$ 50.00	\$ 5.09
6080 Printing and Stationary	\$ -	-
6090 Professional Fees / Dues	\$ 50.00	\$ 50.00
6101 NHLA Spring Conference	\$ 29,495.00	-
6108 Small Libraries Summit	\$ -	-
6110 Supplies	\$ 75.00	-
6120 ALA Councilor Travel & Conference	\$ 4,600.00	\$ 309.00
6195 Geisel Award Expense	\$ 150.00	\$ 141.60
6215 Technology (formerly PayPal fees)	\$ 1,500.00	\$ 767.89
6230 Website design and logo	\$ -	-
6250 Web Hosting Fees	\$ 300.00	\$ 215.76

	\$	\$
TOTAL EXPENSES	59,540.00	17,901.18

	\$	\$
NET OPERATING INCOME	-	6,303.20

**New Hampshire Library Association
FY22 Income and Expenses - Unrestricted Funds**

FY22 Budget	FY22 Actual as of 07.31.21
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Income		
4011 NHLA Spring Conference Income	\$ -	\$ -
4021 NHLA Fall Conference Income	\$ 3,000.00	\$ -
4025 Small Libraries Summit	\$ 650.00	\$ -
4026 EDI Committee Income	\$ -	\$ -
4041 NHLA Dues	\$ 24,500.00	\$ 115.00
4048 ALA Student Membership Payables		\$ -
4050 Interest Income		\$ 1.19
4054 Membership Outreach		\$ -
4999 NHLA General Fund	\$ -	\$ -
TOTAL INCOME	\$ 28,150.00	\$ 116.19

FY22 Budget **FY22 Actual as of 07.31.21**

Expenses		
6000 Accounting	\$ 7,750.00	\$ 250.00
6010 ALA Chapter Membership	\$ 150.00	\$ -
6015 Bank Fees	\$ 30.00	\$ -
6021 NHLA Fall Conference Expense	\$ 3,000.00	\$ -
6026 EDI Committee Expense	\$ -	\$ -
6030 Insurance	\$ 600.00	\$ -
6040 Legislative Activities	\$ 4,800.00	\$ 1,187.50
6045 Association Management	\$ 2,100.00	\$ -
6050 Miscellaneous Expense	\$ 75.00	\$ -
6054 Membership Outreach	\$ 500.00	\$ -



6055 Advocacy	\$ 495.00	\$ -
6056 Nat'l Library Legislative Day	\$ 1,500.00	\$ -
6070 Postage	\$ 50.00	\$ -
6080 Printing and Stationary	\$ -	\$ -
6090 Professional Fees / Dues	\$ 50.00	\$ -
6101 NHLA Spring Conference	\$ -	\$ -
6108 Small Libraries Summit	\$ 650.00	\$ -
6110 Supplies	\$ 50.00	\$ -
6120 ALA Councilor Travel & Conference	\$ 4,400.00	\$ -
6195 Geisel Award Expense	\$ 150.00	\$ -
6215 Technology (formerly PayPal fees)	\$ 1,500.00	\$ 4.09
6230 Website design and logo	\$ -	\$ -
6250 Web Hosting Fees	\$ 300.00	\$ -

	\$	\$
TOTAL EXPENSES	28,150.00	1,441.59

	\$	\$
NET OPERATING INCOME	-	(1,325.40)

A copy of the accepted FY22 NHLA budget is available upon request.

Section and Committee reports

- [Advocacy and Legislative Committee](#)
- [ALA Liaison](#)
- [Bylaws Committee](#)
- [CLNH](#)
- [Conference Committee](#)
- Continuing Education Committee: no report
- [Database Administrator](#)
- [Equity, Diversity and Inclusion Taskforce](#)



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- [Information Technology Section](#)
- [Intellectual Freedom Committee](#)
- [Membership](#)
- [New England Library Association Liaison](#)
- [NH Center for the Book Liaison](#)
- [NH Colleges and University Council](#)
- [NHLA Sustainability Ad Hoc Committee](#)
- [NHLTA Liaison](#)
- [Paralibrarian Section](#)
- [READS](#)
- [Scholarship](#)
- [Social Media](#)
- [Technical Services Ad-Hoc Committee](#)
- [ULAC](#)
- [YALS](#)



Advocacy and Legislative Committee report for NHLA Board Meeting- August 2021
Lori Fisher and Randy Brough

Advocacy and Legislative Committee report for NHLA Board Meeting, 8/10/2021

1. NH Legislative Issues

The “divisive concepts” language contained in HB2 (which was approved by the NH Legislature and signed into law by the Governor at the end of June) is still being assessed by the wider community as far as implications. NHSL has created a LibGuide page for this topic, with links to the language in the legislation, the guidance that has come from the NH Attorney General’s office for public entities, examples of how this is impacting specific NH communities/libraries (ex. Wilmot PL), and info about other states that are facing similar legislation. After a number of inquiries from local libraries about how to handle programming in this new environment, Lori reached out to Deborah Caldwell Stone, head of the ALA Intellectual Freedom office, about speaking at an online workshop for NH librarians about this issue and the response of other states and public libraries. Ms. Stone is available to lead this workshop in September/October, and Lori has turned over the coordination of this to the EDI task force.

2. NHLA COVID-19 Response

The NHLA web site went down on Thursday 6/3 and has not been functional since. Lori was able to retrieve most of the COVID 19 page links from Wordpress and created a new LibGuide page. The page will continue to be updated regularly when new info is available pertinent to libraries regarding COVID response or guidance.

3. Letter to Senator Hassan in support of Build America’s Libraries Act

On July 20th we sent a letter, signed by NHLA President Yvette Courser, to Senator Hassan’s office in support of continuing to include the Build America’s Libraries Act language in the new infrastructure legislation proposed by President Biden. A Senate version of the President’s proposal is in the works and efforts are ongoing to include libraries. Please call the offices of Senator Hassan and Senator Shaheen to express your support of including this language in the Senate version of the infrastructure bill.

Commented [MPL1]: Spelling Couser

4. NELA Advocacy panel on 9/1 (virtual)

Lori will be leading a panel with Maria Bernier (CT State Library) about advocacy strategies using statistics from 1:45 to 2:45 pm on 9/1.

Respectfully submitted:

Randy Brough and Lori Fisher, Co-Chairs of the NHLA Advocacy and Legislative Committee

ALA Liaison Report- August 2021
Lori Fisher, NHLA Chapter Councilor

1. ALA Annual (virtual) 2021

Please see my report from Council sessions at ALA Annual, held at the end of June 2021. This report has been sent to the NHAIS listserv, and will be put on the NHLA web site when it is functional again.

2. 2022 ALA LibX Meeting (formerly ALA Midwinter) will be in-person, 1/21 – 1/24, 2022

I plan to attend in-person. The meeting will be held in San Antonio, TX.



3. My participation in other ALA committees/groups

I continue to serve ALA in the following capacities aside from NH ALA Councilor:

- Member of ALA Policy Corps, cohort II
- Liaison to the Committee on Library Advocacy for ALA Policy Corps (last meeting on 6/25/2021)
- Member to the ALA Committee on Legislation (last meeting on 6/26/2021)
- Member of the United For Libraries Advocacy Committee (upcoming meeting 8/17/21)

Respectfully submitted, Lori Fisher, NH ALA Councilor, 2019-2021

NH ALA Councilor Report from ALA 2021 Annual – Virtual 7/6/2021

This is the third and final ALA Annual conference I have attended as your first-term ALA Councilor. ALA Council is the membership governing body for the American Library Association, consisting of 184 councilors. Representation comes from state chapters, ALA divisions, and ALA Roundtables. NH Library Association is a chapter of ALA.

My report below continues a list of the major agenda items for each Council meeting, with links to reports and resolutions. Unless noted otherwise, I voted yes when the vote occurred. I was there for all discussions, but what is clear to me (having been present) may not be clear to the reader of this report. Please feel free to contact me if you have questions about anything related to this report, ALA Council, or ALA in general: 603-271-2393 or lori.a.fisher@dncr.nh.gov.

Council I – Monday 6/28/2021, 1 pm – 3 pm EST

Forward Together Resolutions Working Group (FTRWG) presented two resolutions to act on in this Council meeting. Note that while this link includes more than two resolutions, the only two that were voted on were the ones related to Core Values and Roundtables:

ALA CD 46.1 FTRWG Resolutions to Council_FINAL

During Council Forum on Sunday night, 6/27/2021, ALA-President Elect Patty Wong announced that there would be a pause in moving forward with the rest of the resolutions due to resounding feedback from many quarters (including the FTRWG, Councilors, Membership, and ALA Leadership) that more time was needed to make sure the best researched resolutions were presented regarding Standing Committees, Council, Executive Board, and Assemblies. The main concern I heard at the PLA public libraries councilor's meeting on Friday afternoon was the fiscal component, and that the Forward Together Fiscal Analysis Working Group (FT-FAWG) did not have enough time (9 days!) or information to fully provide a fiscal analysis of the resolutions as presented. Wong assured the councilors present that there would be a new committee formed quickly to develop and process and plan to get the work done and resolutions drafted for consideration by Council in January 2022. Below is the link to the report provided by the FT-FAWG:

ALA CD 37.1 Fiscal Analysis Working Group

ALA CD 37.1_a_Standardized Dues Structure for Divisions and Round Tables DRAFT.pdf



There was an amendment proposed to the FTRWG resolution list to only deal with two resolutions, which passed by a vote of 150 to 12 (with one additional abstention).

Core Values Resolution: Passed unanimously.

Council II – Monday 6/28/2021, 4 pm – 6 pm EST

Roundtables Resolution: Passed 154 to 4.

Resolution to Obtain Carbon Neutrality for ALA conferences (#53)

Spirited debate; included here because resolve clause #3 specifically mentions chapters, so the Sustainability task force for NHLA should take a look at this and see what efforts they may wish to propose to move in this direction for our conferences, workshops, etc.

Passed 145 to 9 (4 abstain); The four who abstained were concerned about the future costs of purchasing carbon neutral shares while ALA is still trying to stabilize their finances.

Council III – Tuesday 6/29/2021, 9 am – 12 noon EST

Approval of ALA Annual Estimates of Income:

<https://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/ALA%20CD%2013.3%20Treasurer%207s%20Report%20and%20Annual%20Estimates%20of%20Income.pptx>

ALA's financial situation has improved, with no furloughs scheduled in FY22 (9/1/2021 – 8/31/2022) and a 2% staff salary increase. However, the budget for FY22 (as planned previously) is a deficit budget when comparing revenues and expenses, and the \$1 million difference will be made up with a Paycheck Protection Plan (federal) loan. ALA has received \$6 million in PPP loans, and they have a 90% confidence rate that this new loan will be approved as well. The Estimates of Income was approved by Council 156 to 1.

ALA Code of Ethics Ninth Principle:

<https://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/ALA%20CD%2024.1-24.2%20Committee%20on%20Professional%20Ethics.pdf>

This is important to consider by our chapters, who often have their own professional ethics code policy. This resolution was passed by Council unanimously.

Intellectual Freedom Committee resolutions (2):

https://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/ALA%20CD%2019.4%20Intellectual%20Freedom%20Committee_action%20item.pdf (#19.4 resolution)

https://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/ALA%20CD19.5-19.7%20Intellectual%20Freedom%20Committee_action%20items.pdf (#19.7 resolution)

#19.4: Resolution on US Enterprises' Abridgement of Free Speech:

US Enterprise definition - Resolution passed by Council 158-0 (with 2 abstentions).

#19.7: Resolution in Support of Open Education Resources Resolution passed by Council unanimously.



Committee on Legislation Report

I include this report here because it documents the work of the committee, of which I am a member until June 30, 2022. We accomplished so much this past year in cooperation with the ALA Public Policy and Advocacy office...one of the biggest accomplishments is the American Rescue Plan Act (ARPA) funds received by IMLS and distributed to every state for their libraries.

Resolution on Greater Transparency in the Library of Congress (LoC) Subject Headings Revision Process (#55):

<https://www.ala.org/aboutala/sites/ala.org/aboutala/files/content/ALA%20CD%2055%20RESOLUTION%20on%20Greater%20Transparency%20in%20the%20Library%20of%20Congress%20Subject%20Headings%20Revision%20Process.pdf>

This resolution was brought forward by a minority group from the CORE Subject Analysis Committee (SAC). The committee itself voted 6-4 in opposition to this resolution. This resolution was hotly debated. One of the items from this resolution that struck me was the idea that ALA could tell any library how to staff their organization or suggest that a specific library should update their web site and policies. This sets a precedent that is unsustainable. This resolution also would damage relationships created and maintained by ALA staff with LoC. I voted no on this resolution. Final vote: 24 yes, 125 no, 9 abstain. Motion defeated.

Resolution on Replacing the Library of Congress (LoC) Subject Heading Illegal Aliens Without Further Delay (#56):

<https://www.ala.org/aboutala/sites/ala.org/aboutala/files/content/ALA%20CD%2056%20RESOLUTION%20on%20Replacing%20the%20Library%20of%20Congress%20Subject%20Heading%20Illegal%20Aliens%20Without%20Further%20Delay%20Final.pdf>

This resolution was brought forward by the same minority group from SAC as the previous resolution (SAC voted to not support this resolution 6-4 as well). In this instance, this same resolution (lacking the “without further delay” language) was passed by Council in January 2017. It caused a political backlash and was basically a non-starter issue until the new Biden administration. When ALA reached out to LoC and Congressional staffers about moving forward with making this change early this year, they were told a very quiet approach was the best given the razor-thin Democratic majorities in the House and Senate, and that we should give them a few months to make headway. Another point to understand is that LoC can only make changes when Congress gives them permission to make changes. Congress doesn’t dictate what those changes might be, but they do govern the work of LoC – they are the Library OF Congress. Again, spirited debate with many councilors speaking to how this term needs to be changed right now. My problem with this resolution was that it does not give time for the current political strategy to show fruit, and would damage relationships ALA staff has built with Congressional staffers and LoC staff over many years. A resolution was presented by former COL member Ann Ewbank (and a colleague of mine from ALA Policy Corp) to refer this to COL for consideration of impacts, with a report due back to Council in January 2022. Motion to refer to COL: 91 yes, 61 no, 6 abstain. Motion carried.

Children’s Librarians of New Hampshire Section Report, August 2021
Moriah Churchill-Calkins



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CLNH is still accepting nominations for the Children's Librarian of the Year Award.

We've approved money to fund the Collaborative Summer Library Program (CSLP) digital manuals for the 2022 summer reading program, and Deb Dutcher bought access for us.

CLNH takes the summer off to focus on our summer reading programs, so there's nothing else to report.

Thank you,
Moriah Churchill-Calkins,
CLNH President

Conference Committee, August 2021

Reminder of NHLA Conference Dates:

- 2022: Joint Conference with NELA in Manchester. I am waiting to confirm the dates.
- 2023: Annual NHLA Conference at Mills Falls, Meredith – May 3-5, 2023.
I emailed our previous contact and they are no longer there, so I have emailed the contact they indicated in their auto-reply. I will follow up with them at the Fall Conference on Nov. 5.

NELA Conference this year will be a hybrid of virtual days and one in-person day.

9/1 from 12:30-4 Virtual Day #1: Advocacy

9/14 from 12:30-4 Virtual Day #2: Diversity

10/1 from 12:30-4 Virtual Day #3: Leadership/Management

10/14 & 10/15 from 1-4 Licensing Electronic Resources Seminar

10/18 In-Person from 8:30-4 at Holy Cross, Worcester MA

Respectfully submitted,
Deb Hoadley
Conference Chair (2022-2023)

NHLA Database Administrator Report, August 2021

No report.

EDI Ad-Hoc Committee Report- August 2021 Report

Leigh Ann Hamel and Sondra VanderPloeg



The committee continued to advocate against the divisive concepts bill, which was amended into the budget trailer bill HB2. NHLA voted to unanimously send the letter that was penned coming out in opposition both to the subject matter, as well as how it was tacked onto a budget bill, as opposed to going through normal channels. Unfortunately, the bill has passed. The EDI committee's plans for future education have not changed.

Planning for future programming has continued. We have partnered with YALS to present 'Intro to Pronouns: A Guide for Library Staff' on November 10th, at 11am. The speaker's name is Hillary, and they are also presenting at the NELA conference on September 14th, the Diversity Day. We've also partnered with James McKim for a programme on October 15th, from 10am - 12:30pm. We're planning to start promoting this in mid to late August. The committee is also taking this opportunity to assess a working document of priorities, that we can use to guide our future programming.

We were also approached by representatives from the 'NH Libraries & Indigenous Representation' working group who are undertaking a project around Abenaki representation in local history collections. The project is in its early phases, but a committee member has volunteered to join the project, and act as a liaison between the two groups.

We've continued to work with a Graphic Designer (Courtney) on a design for t-shirts to fundraise. Courtney has created an excellent base design using 'library' and 'books' in various languages that represent New Hampshire, as well as other EDI phrases. The base design has been set, and we're now in the 'fine tuning' phase.

In addition to all this, Sondra VanderPloeg from the Howe Library has agreed to become co-liaison for the EDI committee.

In Solidarity
Leigh Ann Hamel and Sondra VanderPloeg
On behalf of the EDI Committee

Intellectual Freedom Committee August 2021 Report

No report.

Information Technology Section- August 2021 Report

The ITS Section has held 2 informal virtual meetups (10-15 attendees each) during June and July to discuss ARPA grant ideas, provide brief demonstrations of technology services and solutions, and to share technology related news at our libraries. Meeting notes were shared on the ITS listserv. The next virtual meeting date is scheduled for **Wednesday, August 25 at 10:30 a.m.**

Respectfully submitted,
ITS Co-chairs
Mathew Bose
Mark Glisson

Membership Report, August 2021



Processed new NHLA membership applications, renewals and level changes
Summary as of 8/5/2021:

Member list

Summary										
Keyword search										
Advanced search										
Saved searches										
Level	Total	Active	Renewal overdue	Lapsed	Pending			New in last		
					New	Renewal	Level change	7 days	30 days	
Business Membership	1	-	1	1	-	-	-	-	-	-
First Time Member	96	57	37	37	2	-	-	-	-	1
Library Run by 1 Person	22	14	7	7	1	-	-	-	-	-
Lifetime Member	47	47	-	-	-	-	-	-	-	-
Retired Librarian	8	7	1	1	-	-	-	-	-	-
Salary \$25,000 - \$50,000	249	164	84	82	2	1	-	-	-	-
Salary \$50,000-\$75,000	132	78	53	50	-	3	1	-	-	-
Salary over \$75,000	35	26	6	6	3	-	-	-	-	-
Salary under \$25,000	177	96	79	79	1	-	1	-	-	-
Trustee/Friend/Student	48	20	28	28	-	-	-	-	-	-
Unemployed Librarian	3	1	2	2	-	-	-	-	-	-
Total	818	510	298	293	9	4	2	-	-	1

Membership numbers are consistent for this time of year - we are currently at 510.
Regular functions:

- Continued to monitor memberships for 1st Time Member Rate age-outs
 - contacted members & advised of member level change necessary
- Continued to manually change the "Renewal Due On" dates for "Member Level Changes" that were initiated in December as payments came in
- Merged duplicate contacts & updated contact emails as needed
- Submitted the May, June July 2020 Joint NELA/NHLA Membership Reports to NELA

Respectfully Submitted,
Linda Pilla
NHLA Membership Chair

NELA report for NHLA — August 2021 Amber Coughlin

Upcoming NELA events –
August 12th at 10 am: "In the Know" with ITS. New topics every time. 2nd Thursday of every month.
Register here: <https://nelib.zoom.us/meeting/register/tZUrcO2gpjMsHNCiOHuq5QOMJ1nfueO4IUgW>

The NELA 2021 conference dates are as follows – September 1st, Advocacy (virtual); September 14th, Diversity (virtual); October 1st Leadership/Management (virtual); October 14th and 15th Licensing Electronic Resources Seminar (virtual); In person one day conference October 18th at Holy Cross



College. Registration fees and event details for members and non-members can be found here:
<https://nela2021.godaddysites.com/>

NELA is also offering six attendees conference scholarship opportunities this year. The application deadline is Friday, August 20th. Applications can be found here:
<https://nela.memberclicks.net/2021scholarship#/>

NELA in-person conference update: Holy Cross just allowed NELA to use its function space on Monday October 18th for up to 175 people. This is a much larger potential for turnout than had previously been anticipated.

NELLS update: The NELLS committee has tentatively booked the Rolling Ridge conference center from the 15th to the 19th of 2022. The whole facility has been renovated. There will be a larger meeting room available. It looks like NELLS will cost about 100-150 dollars more per person if it continues at Rolling Ridge, as prices have gone up. The NELLS committee is looking hard at the program itself. They will be examining and reconsidering the model of NELLS and NELLS 2. More details will be forthcoming. NELA has formed a special salary survey committee to look at library salaries across the New England region. Various means of expressing this data comparatively were explored. Hiring a consultant was discussed.

NELA has partnered with Zoom to apply for a grant from the USDA for activities related to telehealth and remote education. The turnaround time on this was extremely short, but regardless of the outcome, offers NELA the opportunity to form a partnership with the grant writer going forward.

Respectfully Submitted,
Amber Coughlin
NELA Representative

New Hampshire Center for the Book Liaison Report, August 2021
No report.

NH Colleges and University Council (NHCUC) Report- August 2021
Anne Jung-Mathews

The New Hampshire Colleges & University Council (NHCUC) Library Directors met on Monday May 10, 2021.

The directors discussed the library van cost distribution. The group voted unanimously to collect official FTE numbers each year so that cost allocation could be adjusted as needed. The directors also confirmed they would stick with the allocation formula of 25% split across the board with 75% based on FTE. NHCUC uses the Green Mountain Messenger service for library deliveries.

The subcommittee on vendor negotiations reported that they had decided to go with the *EBSCO* database package offer. *ProQuest One*, while attractive, was cost prohibitive. The group is still working with *Kanopy* to see if there are any options for consortium discounts.



Anne Jung-Mathews was elected to serve as the liaison with the NHLA Board. The meeting dates were confirmed for the 2021-2022 academic year. The group typically meets bimonthly during the academic year (September, November, January, March, and May). Members asked to move the September and November meetings to earlier in the month so that November's meeting doesn't conflict with Thanksgiving.

The group agreed to share library hours for the year and discuss the management of our buildings with fewer staff. There will also be further discussions on the use of student research consultants. Keene State uses them extensively and Plymouth is beginning to hire them in the fall. Lia Horton, (Granite State College) was elected Vice Chair for the upcoming year. She joins Malia Ebel (Colby Sawyer) who will serve as Chair.

The Council library directors will hold a retreat on June 9, 2021.
Respectfully submitted,
Anne Jung-Mathew, NHCUC liaison (Plymouth State University)

NHLA Paralibrarian Section Report to the Board, August 2021
Heather Rainier and Cyndi Burham

No report.

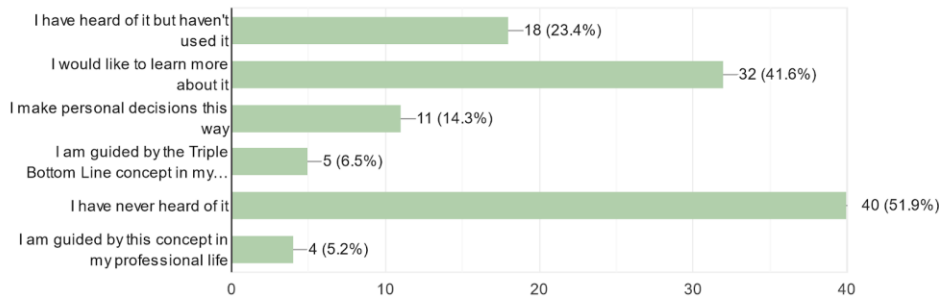
NHLA Sustainability Ad Hoc Committee Report- August 2021
Brittany Overton

The Sustainability Ad Hoc Committee recently surveyed NHLA membership about their sustainability goals for their libraries. Seventy-seven responses were received. Below are key findings.
More than half (51.9%) of respondents said they have never heard of the term "sustainable decision-making," as guided by the Triple Bottom Line concept (economic, ecological, social).
41.6% of respondents said they would like to learn more about "sustainable decision-making," as guided by the Triple Bottom Line concept (economic, ecological, social).



Are you familiar with the term "sustainable decision-making," as guided by the Triple Bottom Line concept (economic, ecological, social)? (check all that apply)

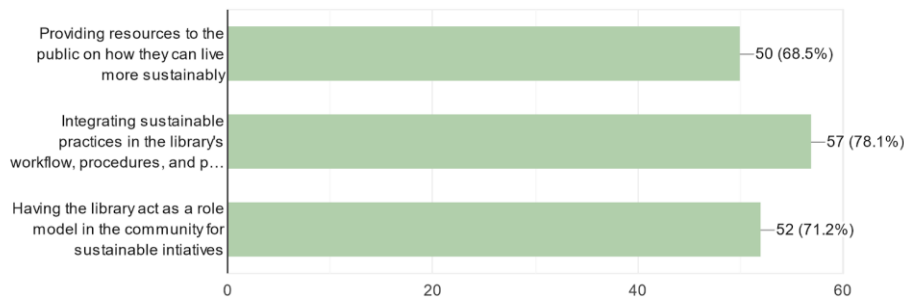
77 responses



When asked how they wish to expand their sustainability-related efforts, the most common response was to integrate sustainable practices in the library's workflow, procedures, and policies (78.1% of respondents).

In which of the following areas do you hope to expand your sustainability efforts?

73 responses



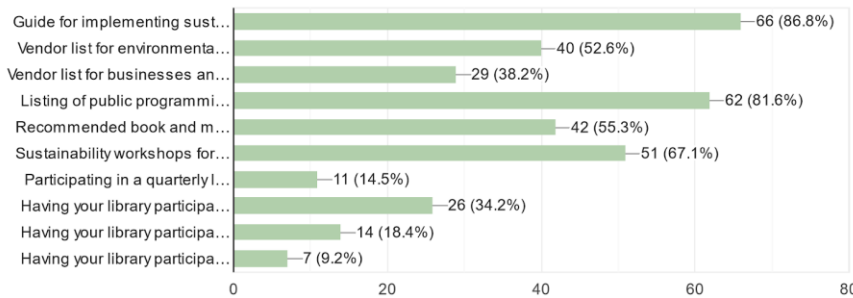
Top resources/activities respondents stated they would be interested in utilizing within the next 2 years were:

1. Guide for implementing sustainable practices (waste reduction, etc.) (86.8%)
2. Listing of public programming ideas and presenters on sustainability topics (81.6%)
3. Sustainability workshops for librarians (67.1%)



Select all of the resources/activities you are or would be interested in utilizing within the next 2 years.

76 responses



The survey also garnered new membership for the committee. Next steps for members will be to determine action that can be taken by the committee to provide resources of most interest to librarians based on survey results.

Respectfully submitted,

Brittany Overton

NHLA Sustainability Ad Hoc Committee Chair

NHLTA Liaison Report- 10 August 2021

Conrad Moses

- There were no NHLTA meetings in July and August. The next meeting is September 1st.
- The Mildred McKay Scholarship Funds application is completed up on the website. These scholarships are NHLTA conferences and workshops, workshops for consortiums or Co-op Groups, and Education Assistance for Graduation studies. The scholarships can be found at www.nhlta.org

Respectfully Submitted,

Conrad Moses

NHLTA Liaison

August 5, 2021

READS Report- August 2021

Kersten Matera





The READS Executive Board met virtually on July 9, 2021. Our Treasurer, Jessica DeLangie, resigned in order to take on the role of Treasurer for NHLA. We voted to appoint Laura Pezone to finish Jessica's two-year term which will last until the end of 2022. I scanned all of the READS Minutes and Officer Lists since READS inception and uploaded them to the READS (NHLA's) Google Drive. I also uploaded an extensive number of files/reports/minutes (which already existed electronically) from 2011 onward.

Other news from READS:

- We have a total of five nominations for the READS Award of Excellence.
- Our August newsletter will go out August 3, 2021.
- READS-to-Go Kits recently added include: *Inheritance and Exhalations*.
- READS-to-Go Kits in the process of being added include: *A Year of Silence*, *Intimations*, *Giver of Stars*, *Miss Benson's Beetle*, *The Exiles*, *The Beekeeper's Apprentice*, and *The New Jim Crow*.
- Our READS Repository and Adult Programming Database continue to grow. With NHLA's website down, I've had a couple people reach out to me for links for the [form to submit a program](#), the [Adult Programming Database](#) and the [READS Repository](#) along with [where to send items for the READS Repository](#). We are still planning to draw a winner for our READS Raffle Campaign at READS Annual Conference.
- Our Fall Conference will be held virtually on October 8, 2021. The Conference will focus on Readers' Advisory with the guest speaker, Becky Spratford.

Next READS Executive Board meeting: September 10th at 10:00am - virtual

Respectfully submitted,
Kersten Matera
READS President

Scholarship Committee Report for NHLA Executive Board Meeting, August 2021

No report.

Social Media Committee, August 2021

No report.

Technical Services Ad Hoc Committee Report- August 2021
Angela Brown

The TS Ad Hoc Committee met on June 11, 2021. We discussed programming ideas including the possibility of hosting a basic virtual cataloging class and basic book repair class once in person meetings/classes can resume. There was interest in possibly collaborating with the Paralibrarians Section, since they have hosted cataloging classes in the past.



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One member had the idea to start an 'Ask a Technical Services/Cataloger' email account that Committee members could take turns monitoring. Overall, members have good ideas that hopefully can be translated into some programming in the near future.

Our next meeting is scheduled for Wednesday, August 18 at 1:00 PM.

Respectfully Submitted,
Angela Brown
Technical Services Ad Hoc Committee Chair

ULAC Committee Report- August 2021

ULAC met on 6/25 virtually, and 7/30 in-person at the Durham Public Library. Frequent topics of discussion have been the ARPA grants (both past and future) and changes at our respective libraries due to the ongoing Covid-19 pandemic. The group has decided to alternate between virtual and in-person meetings for the remainder of 2021.

YALS Report to NHLA- August 2021

Alex Graves

YALS has not met since our last report, but has been working to plan two virtual events:

- The YALS fall conference, to be held September 23rd, will feature keynote speaker Jen Petro-Roy, who was a shortlist author for the 2021 Isinglass Award.
- "Intro to Pronouns: A Guide for Library Staff," presented by Hilary Umbreit and cosponsored by the EDI Committee, will be held November 10th at 11:00 AM.

The next YALS meeting is Thursday, August 26th at 10:00 AM via GoToMeeting.

Respectfully submitted,
Alex Graves
YALS President