

IT with Lori and (Sometimes) Wade

We Can Assist with the Following Devices

PC Laptop or Notebook	Reading Tablets (Kindles, Nooks, etc)
Mac Laptop or Notebook	iPad or iPhone

We Can Help with The Following Topic Areas

<p>Device Basics We help with</p> <ul style="list-style-type: none">● Powering on and off devices● Using a mouse and keyboard● Basic device functions● E-Mail● Web Searching <p>This service is beginner friendly and meant to help get you started using your device or the Internet</p>	<p>Device Ease of Use We can help make technology more accessible to all patrons. This includes but is not limited to</p> <ul style="list-style-type: none">● Bigger Text● Simple Controls● Closed Captions
<p>Google Suite We help with the use of the following Google Suite/Drive products</p> <ul style="list-style-type: none">● Drive● Docs● Sheets● Slides <p>We assist with beginner and some intermediate use. Our assistance can help with specific problems and tasks or to help find support resources</p>	<p>Microsoft Suite We help with the use of the following Microsoft Office Suite products</p> <ul style="list-style-type: none">● Microsoft Word● Microsoft Excel● Microsoft Powerpoint <p>We assist with beginner and some intermediate use. Our assistance can help with specific problems and tasks or to help find support resources</p>
<p>Social Media We help with the use of the following social media platforms</p> <ul style="list-style-type: none">● Facebook● Instagram● The platform formerly known as Twitter● Youtube <p>We can assist with setting up an account, posting, basic usage, and privacy settings</p>	<p>Government & Job Assistance We help you to navigate websites for specific tasks including</p> <ul style="list-style-type: none">● Job applications● Unemployment● Election Information● East Troy, Wisconsin, or Government Resources & Election Info

Library Online Resources

The Library Staff can help with the use of all of the East Troy Lions Public Library's online resources and the Library Website

- SHARE catalog & App
- Libby
- Hoopla
- Databases
- & More

Liability

The Library is not responsible for any damage, loss of data, security issues, hardware, or software issues that arise from staff or patron use of their device or software anytime during or after the use of these Appointments.

Library Staff will not fill-in sensitive private information in a patron's device.

The Library is not responsible for the result of or use of any information given as a result of the appointment