**Medway Library Board of Trustees**
**Meeting Minutes**
**October 3, 2023 7:00 p.m.**

**Members Present:** John Scott Smith, Nutan Mathew, Julie MacEvoy

**Members Absent:** Greg Peveril-Conti, Lisa Sheehan

**Others Present:** Margaret Perkins (Library Director), Justin Tucker (Secretary)

1. **Call to order: 7:07**

2. **Approval of October Agenda -** Ms. MacEvoy made a motion to approve, seconded by Ms. Nutan, and approved by all.

3. **Approval of September Minutes -** Approved with revisions

4. **Citizens Speak**
   Ms. Perkins stated that every library in the state received a request for books that have received complaints. Ms. Perkins stated they have had no formal complaints, but there had been some complaints stated in previous meeting minutes. Ms. Perkins stated she will check to see if these complaints should be reported on since they are not formal.

5. **New Business**
   There is no new business to address.

6. **Old Business**
   a. **Review of July Minutes -** Approved
   b. **Complete the Action Plan**
   **Goal 6:** Ms. Mathew suggested adding language about including access to ELL programs to part A of Goal 6.
   **Goal 1:** The Trustees struck the language about posting photos of the library directors on the website from Goal 1.
   **Goal 7:** The Trustees clarified the language in part E of Goal 7.
   **Goal 3:** The Trustees discussed increasing library engagement for all ages. The Trustees decided to list English Language programs for adults under Goal 4, part B as well. The Trustees clarified the language of Goal 3 to organize engagement plans by ages the programs target. The Trustees added the weekly work from the library social initiative to Goal 3 targeted for adults.
   **Goal 8:** Ms. Perkins stated they should add Finance Director to the list of people in goal 8.

**7. Incident Reports**
There are no incident reports to be discussed.

**8. Budget Report**
The Trustees had no questions on the budget. Ms. Perkins had nothing new to report on the budget.

**9. Director's Report**
The Trustees reviewed the Director's Report and did not have any questions.

**10. Adjournment**: 8:16