Baker Free Library  
Board of Trustees Meeting  
May 13, 2009  

Approved Minutes  

1. Call to Order: The meeting was called to order at 5:05. Present at the meeting were Colleen Haggerty, Tom Ives, Lisa Richards (arrived at 5:15), John King, Elizabeth Foy, and Library Director Lori Fisher.  

2. Approval of Minutes: Minutes from April 8, 2009, were approved on a motion by Elizabeth, seconded by Tom, and passed 4-0.  

3. Treasurer’s Report  
   a. Monthly Budget Summary: Monthly budget report as of 4/30/09 was reported on by Tom. Expenses are on target at 79.30%. Motion by John to accept the report, seconded by Colleen, and motion passed 4-0.  
   b. Special Expenditures Account: A report was presented by Colleen for April 2009. Total amount available in special expenditures accounts and CDs is $30,310.88. Motion by Tom to accept the March report, seconded by John, and motion passed 4-0.  
   c. Donations: Donations totaling $470.94 were received. Motion by Tom to accept the donations, seconded by Elizabeth, and motion passed 5-0.  
   d. Adam Pattantyus Invoice: Invoice for focus groups was received for $959.85, and will be paid from BFL Friend’s Account. Motion by John, seconded by Lisa, and motion passed 5-0.  
   e. Gates Grant Check: Check for $3900 has been received and will be deposited in new line item for “restricted grant monies”.  

4. Director’s Report  
   a. New Page Hired 4/16/09: Beth Titus was hired as the new library page and will work on Thursdays and Fridays.  
   b. Town Property and Liability Insurance: Insurance needs to be reviewed and need to add fine arts insurance for the Baker Collection. Lori will have an appraisal done which will be about $300 by Northeast Auctions in Portsmouth.  
   c. 2009/2010 Heating Fuel Options: A cooperative of Bow, Concord, and Merrimack Valley schools has a buying cooperative with Clough Oil. Cost is $2.319 per gallon for 3500 gallons.  
   d. Sprinkler System Repair Estimate: Estimate from REMC Fire Protection Systems in Hooksett is $2000, which includes trip testing of the fire pump, PSI
testing, replacement of the solenoid valve, and addition of a sprinkler head. John Carter Sprinkler Company in Bow is $1300 for all necessary repairs. Trustees approved hiring John Carter for the repairs.

e. **Snow blower:** A used snow blower bought last year needs to be replaced. A new snow blower will be purchased from Greenland, which will be $899 plus a maintenance agreement.

f. **DVD/CD drop box:** Lori would like to purchase an outdoor box at a cost of $2199 including shipping and handling. The box would hold up to 85 CDs/DVDs.

g. **Target grant:** Lori has applied for a $1000 early childhood grant from Target which will be used for family story time. Grant is due the end of May, and notification will be sent out by September.

5. **Old Business**

   a. **Bovie parking lease:** Tom will talk further with the Bovie owner.

   b. **Town meeting:** Trustees discussed the town meeting taking place immediately after the trustees’ meeting.

6. **New Business:** None

7. **Next Meeting:** Wednesday, June 10, 2009, 4:30 PM.

8. **Adjournment:** The meeting was adjourned at 6:23, on a motion by Lisa, seconded by Colleen, and motion passed 5-0.

Respectfully submitted,

Lisa Richards