### NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION

BOARD OF DIRECTORS MEETING NHMA, Concord, NH June 1, 2016

Present: Moran, Webster, Moses, Davis, Gaudiello, Branoff, Kirwin, Clark, Tentarelli, Knight, Hosking, York

Excused: Snelling

Absent: Larochelle, Martineau

Meeting called to order by President Ed Moran at 10:00 a.m. The Pledge of Allegiance was recited.

Minutes: MOTION: (Webster, Gaudiello) Minutes of May 4, 2016, approved. PASSED

Treasurer's Report: Branoff's report was reviewed. Money will be moved into the Vanguard MM account by

June 30. MOTION: (Gaudiello, Moses) accept the Treasurer's report. PASSED

A question was raised by Gaudiello about the policy to put excess money into the scholarship, whether that was too limiting. It was decided to put this item on the planning session agenda.

#### **BRIEF REPORTS:**

**Governance report: MOTION:** (Webster, Moses) to accept policy A5 and A6 as revised. **PASSED**. Webster reported that three people expressed interest in board positions as a result of recruitment at the conference. The governance committee will follow through with them. Webster also reported that Kate Hamel's work did not produce any potential board members.

**NHLA report:** Hosking reported that NHLA has some new board members, may discuss instituting term limits for some board positions. The board has adopted a social media policy. They have awarded several scholarships and interest-free loans for MLS candidates. Hosking reported that work will begin shortly on a "small libraries summit" in FY 2018 (York confirmed that "small" in this context is towns with 2000 or fewer people). NHLA plans to get a "go to meetings" license to encourage wider engagement. The Fall 2016 conference will be in November, in Hooksett; "teaching tech" is the theme, and Jasmine West is the keynote speaker.

**Conference report:** Gaudiello presented a preliminary report on the May conference. There were 314 registrants, with about 10% no-shows. (Previous numbers were 331 in 2015 and 290 in 2014.) Among attendees 248 were trustees, 59 were librarians, 3 "other." 267 were NHLTA members. So far evaluations were received from 135 people and those were reviewed. The education committee will discuss the evaluations further at its meeting.

**NH State Library report:** Michael York reported that federal funding for libraries and museums looks likely to be cut but he and others are working to have it flat funded in the Grants to States program. He also reported that NHU-PAC is on schedule for inclusion in next year's NH Capital Budget. The state library wants to contract out the hosting and management of the NHU-PAC system. York also announced a meeting on June 3 at Howe Library in Hanover about TOR, with several guest speakers.

**Retreat:** *Planning for the Future.* Gaudiello presented some ideas for a planning session for the board. It will be held on September 7, in lieu of our regular board meeting, from 9 am to 1 pm with lunch provided. Knight, Clark, and Tentarelli will assist Gaudiello in preparing an agenda, but other members are encouraged to email Gaudiello with suggestions for topics to be covered.

Gaudiello pointed out that the NH Center for Non-Profits has a self-evaluation tool we could use, which could be done via email in advance of the planning session. She will set it up for us to use this summer.

## **NEW BUSINESS:**

1. **Hospitality:** A sign-up sheet for refreshments was circulated. Schedule below: JULY—no meeting JANUARY—Susan and Connie

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AUGUST—Connie and Marty SEPTEMBER—Susan and Loring OCTOBER—Liz and Mark NOVEMBER—Liz and Adele DECEMBER—potluck FEBRUARY—Jan MARCH—Mark and Adele APRIL—Loring and Jan MAY—Marty and Ed

- 2. **NHMA database:** Moses reports that NHMA is getting a more powerful database; we may be able to have them do more of our work. To be investigated by consulting with Judy.
- 3. Slate of officers: MOTION: (Kirwin, Clark) that the slate of officers be approved: PASSED

Susan Gaudiello, President

Ed Moran, Vice President

Mark Branoff, Treasurer

Carol Snelling, Secretary

Adele Knight, Past President

- 4. **MOTION:** (Gaudiello, Davis) that Adele Knight serve as interim vice-president for the month of June. **PASSED**.
- 5. **Planned Giving for Small Libraries:** Moran wants to create some structure to assist small libraries in setting up planned giving opportunities.

#### **ANNOUNCEMENTS:**

- Conrad Moses expressed thanks for support in his work as a board member. He was applauded for his
  contributions to NHLTA.
- Gaudiello announced that she and Tentarelli will be doing an orientation on June 18 at Hooksett Library, and that 38 people have registered so far.
- Knight and Kirwin will be going to Wilton Library on June 3 for a meeting with area directors.
- Terry Knowles will present her trust funds workshops on June 15. Register in advance through the Attorney General's office.
- **No July meeting.** Next meeting August 3, 2016.
- August Hospitality: Kirwin and Davis

Meeting adjourned at 12:05 p.m.

Respectfully submitted, Liz Tentarelli, secretary pro tem

### **MOTIONS:**

- approve minutes of May 2016
- accept treasurer's report
- accept policy A5 and A6 as revised
- slate of officers
- interim vice-president (for June)

# **ACTION ITEMS:**

- planning session preparation (suggestions submitted to Gaudiello via email)
- Education Committee to work on fall workshops and webinars
- Governance Committee to follow through with potential board members

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