

New Hampshire Library Trustees Association- FINAL

Board of Directors Meeting - via ZOOM

Wednesday, May 3, 2023, 10 am.

Attending: Marcia McLaughlin, Katrinka Pellecchia, Anne Chant, Deb Caplan, Mark Branoff, Kathryn Parenti, Connie Kirwin, Conrad Moses, Rosemary D'Arcy, Deb Hoadley - NHLA VP, Tammy Hooker, Renee Mallett, Michael York - State Librarian

Marcia called the meeting to order at 10:03 am.

Minutes: Marcia had one correction in item #3 in the Volunteers for Conference section: change Marcia to Connie. Katrinka moved to accept the minutes as amended; Marcia seconded. All in favor, none opposed - PASSED.

Treasurer's Report: Monthly report for April was reviewed. A Meeting Owl was ordered at the end of March, which was paid for in April. Per Marcia, it was delivered in satisfactory condition. The Scholarship Committee reviewed and approved eight scholarship applications for the 5/9/23 Annual Conference. These scholarship recipients' conference registrations will be marked as paid. Judith was informed, via e-mail, on these paid scholarship recipients. The Scholarship Committee also reviewed and approved one scholarship application for the NHLA 2023 Spring Conference on May 4 and 5 in Meredith, NH. They will try to fund 2 scholarships for fall 2023.

Conrad made the motion to accept the treasurer's report as presented. Rosemary seconded. All were in favor, none opposed - PASSED.

State Library: Michael York noted Mindy Atwood, former director of the Abbott Library in Sunapee was the new assistant state librarian and began working on Monday, May 1, 2023. They are in the final stages of collecting statistics from all the state libraries - they are waiting on 21 libraries and should have everything by the end of the week. This information is used to measure what is important to area libraries. They are in the middle of budget season and no major issues have arisen so the budget should be signed off at the end of June. The state library is looking to hire an architect and consultant for needed upgrades. He would like to have more public space for exhibits, an auditorium and better storage for the paper collections, in general make better use of the building.

NHLA: Conrad said there was a short meeting in April. Deb H. said they are preparing for the NHLA conference in Meredith May 4 & 5, with 230 registrants. They had a little trouble booking vendors due to competing conferences around this time. The theme is "Igniting Innovation" to provide libraries the opportunity to show how they used library ARPA funds and what new innovations came out of the pandemic. NHLA will be working on the strategic plan and bylaws after the conference. Anne asked Deb H. to report back on the parking system at the venue, for future reference.

Education Committee - Annual Conference Update: Rosemary has volunteered to greet the speakers when they arrive and show them their rooms. There were some questions about reserving rooms and who would be responsible. The Grappone Center and hotel are now operated by 2 different entities so anyone who would like a room needs to reserve themselves. Deb C. will ask Ashley if there is a special hotel rate for any conference attendees. There is only one speaker staying overnight and Martin Garner, the keynote speaker has asked for his stipend to be given to Freedom to Read and to be reimbursed for his mileage. Volunteers need to be there on May 9 at 7:30 for set up; registration opens at 8:00 am and the conference begins at 9:00am. Katrinka has asked Ashley about reserving the venue for next year but has not gotten a response yet. There was some discussion about moving the conference to the next week of May, tbd.

Prep Items for Conference: Connie sent the powerpoint to Conrad who said it worked fine. Renee will be working late registrations and Connie will send her the document that explains the process. Deb C., Kathy and Anne will be assisting with registrations. Folder stuffing is at 25 Triangle Park in Concord on Monday, May 8, 11 am - 2 pm with lunch provided.

Communications: Conrad stated he would resend the email for new trustees as there were many unopened emails. Connie would work on the wording to clarify this was for anyone who had not already seen the email. Regional meeting schedules will be in the June trustee newsletter.

Newsletter: Katrinka said the deadline for copy was June 2, 2023. She asked Renee to email her article asap. Mark stated he had an article for the fall newsletter about Robert Frost and his connection to NHLTA.

Governance: Anne said there were 2 possible new members and they would be contacted in the near future.

Connie noted annual reports were due from the committee chairs by the end of the fiscal year(June 30) - reports due June 15th.

OLD BUSINESS:

Facebook Update: Renee said there was nothing new to report but did notice a lot of engagement with the regional meeting announcements

Any additional topic recommendations for the retreat: There were none. Retreat is May 23, 2023 at the Common Man in Concord, 10am-3pm. Meeting will begin promptly at 10am.

NEW BUSINESS: Lunch order for work day: 3 vegetarian meals are required; there will be no soup, just sandwiches and chips.

OTHER BUSINESS: Rosemary noted there are 258 people registered for the conference and an additional 29 sponsors/ exhibitors are registered. The final cost of the conference was around \$25,000, more than the \$23,000 last year, due to higher costs and the dessert buffet. They will have closer numbers for registrants and costs on Friday.

Connie asked if new name tags had been ordered yet; Conrad asked if they would be magnetic. Marica said they hadn't and wanted verification the wording would be the name and NHLTA board on a magnetic tag.

The meeting adjourned at 11:00 am. Renee made the motion; Anne seconded. All in favor, none opposed - PASSED.

Next meeting:

The June 7, 2023 meeting is via Zoom at 10:00am. In person retreat - May 23, 2023 - Common Man, Concord 10am-3pm.

Respectfully submitted, Kathryn Parenti