

East Troy Lions Public Library

Board Meeting Minutes

April 13, 2021

1. **Call to Order:** President Murphy called the meeting to order at 4:30 pm. Director Gartman and Trustees Bartoli, Brobst, Manschot, Nugent, and Thomas were present. Trustee Consilgio attended via video conference.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated March 9, 2021 . Trustee Manschot moved and Trustee Brobst seconded to approve the Minutes. Motion carried.
4. **Representative Reports:**
 - a. **Town of East Troy:** There will be a larger Board. An auditor explained how the audit is conducted.
 - b. **Town of Troy:** Booth Lake Mangement Board is looking at a resolution regarding water levels which will affect boaters.
 - c. **Village of East Troy:** There have been changes to the mask mandate for the Village. These do not affect the library as we are a separate entity.
 - d. **East Troy School Board:** April is School Libraries Month in Wisconsin. The School Board has voted to continue requiring masks on school grounds when indoors at least through summer school. The referendums both failed. Administration is in the process of making decisions based on that information. The deadline for retirement has been extended from March 1st to April 16th.
 - e. **Lakeshores Library System:** Since March 2020, IT support has been very busy. All libraries were reminded they need to fill out the request form as fully as possible. Requests will be prioritized. Lakeshores will begin to look at vendor costs for a possible Hoople or Kanopy subscription for libraries in the system. Libraries will receive \$1,000-1,300 from Lakeshores for use in their Summer Reading Program as Lakeshores isn't sponsoring programs during the summer. A potential merger with Arrowhead Library System is being explored. The State of Wisconsin has purchased a set of digital magazines for the Overdrive system and they are now available. This is well timed as Lakeshores members voted to end our subscription to Flipster at the end of 2020. Since 2016, 10 of 15 libraries in the Lakeshores System have new Directors.

- f. **East Troy Community Center:** Director Gartman has been in contact with the Community Center. They will begin programming again.
- 5. Director's Report: Discussion/Action Items:**
- a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report** - The Staff and Director Gartman have completed our planning for the Summer Reading Program and are just about set to go. They are finishing program planning, prize ordering, and fund obtaining from the Friends. Gartman and Sarah Halbesma are discussing re-engaging the Adult Enrichment Classes at the Heritage in the fall. Gartman is also brainstorming ideas for re-engaging the Friends. **Staff Activity & News** - All of the Staff who want the Covid vaccination have received their second shots. The Staff has finished putting RFID labels on all the Adult Paperbacks and all of the DVDs, and is working on Audiobooks. The last big section left is Non-Fiction. **Building Update** - Shortly after the last Library Board meeting, Staff and Volunteers began to notice a dead animal smell in the lower level which came and went. The smell became stronger on March 22nd when the furnace came on. A check on the furnace revealed sewage all over the floor. DPW was called. There was a problem with the line and cleaned out the furnace room. New piping and faucet have now been installed outside on March 24th & 25th. **Misc.** - Police once again used footage from the outside camera. This time it recorded vandals spray-painting buildings in the area. Gartman had a second meeting with Kubala-Wahatko Architects to discuss some new pieces in the Feasibility Study. In the last few months there has been some pushback from patrons about wearing a mask. The Staff offer them one and ask them to leave if they refuse to wear them.
 - c. **Heritage Project (Discussion):** The last meeting was rescheduled. They are waiting for the results of the feasibility study to move forward.
 - d. **Tri-Tory Agreement (Discussion):** A draft of the agreement was sent to DPI for feedback regarding any foreseeable issues.
 - e. **Change in Covid-19 Library Policies & Change in Library Hours (Discussion & Action):** Trustee Nugent moved and Trustee Thomas seconded to accept the

changes to the Covid-19 Policy as outlined in the recommendation. Motion carried.

- f. Lakeshores Member Survey 2021 (Discussion):** Highlights include playing an active role in improving access and library exposure to the 20-50 year old market, importance of IT support, potential cost reductions with pooled resources with large scale collaborations, potential marginalization of small libraries as group grows, and the need to streamline the number of meetings Directors are asked to attend.
 - g. Patron Copies and the Copy Machine (Discussion & Action):** Trustee Thomas moved and Trustee Consiglio seconded to table this discussion until next month. Motion carried.
- 6. Library Board - Future Items:** Patron Copies and the Copy Machine Policy, Preliminary Capital Budget
- 7. Adjourn:** President Murphy adjourned the meeting at 5:37 pm.

Next meeting: Tuesday, May 11, 2021

**Respectfully Submitted,
Tami Bartoli, Secretary**