

East Troy Lions Public Library

Board Meeting Minutes

August 10, 2021

1. **Call to Order:** President Murphy called the meeting to order at 4:35pm. Director Gartman and Trustees Bartoli, Brobst, Consiglio, Manschot, Nugent, and Thomas were present.
2. **Approval of amended Agenda:** Trustee Thomas moved and Trustee Nugent seconded to approve the amended agenda.
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated July 13, 2021. Trustee Manschot moved and Trustee Consiglio seconded to approve the Minutes. Motion carried.
5. **Representative Reports:**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** Went over budgets
 - d. **East Troy School Board:** Trustee Bartoli was cut to half-time for the 2021-22 school year. She met with her supervisor last week to go over what that will look like. The plan is to rotate the 2 ½ days per week in order to meet with a variety of classes.
 - e. **Lakeshores Library System:** A library director brought up the questions of how to make patron use of copy machines less staff intensive and how to deal with problem patrons. It will be a discussion point in September. The Walworth County Library Planning Committee has completed a new draft for library services which includes a new funding formula that reimburses all County Libraries at 100%. It is a formula which allows the County to fund the libraries at 70% of actual cost with a variable formula that will be based on the percentage of total county circulation at each library. The Library System is currently looking at its office needs as remote work becomes more the norm. They still use office space in Waterford 3-4 days a week and storage is necessary as well. Leasing is inexpensive so the System has decided to wait and see how post-pandemic unfolds. The Advisory Committee has been chosen to review the possible merger of Lakeshores (LLS) and Arrowhead (ALS) Library Systems. The committee is composed of each Board's president and a trustee as well as four library directors

including our own. They will begin meeting after approval from DPI - Library & Technology Section.

- f. **East Troy Community Center:** The library has been providing them with materials for their movie events.

6. Director's Report: Discussion/Action Items:

- a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**

- b. **Library Updates (Discussion): Programming Report -** The Summer Reading Program currently has 190 kids, 5 teens, and 49 adults signed up and participating. Summer school attendance resulted in 300 visits. People are still coming in to pay off fines and fees so their kids can continue to participate. Also circulation and holds have stayed up. Vehicle Day was on Monday, July 19th. Police, Fire and DPW came out and had vehicles which they could show off and have the kids climb on. We did not have as many participants. The hot weather may have been a factor. Movie Night is on Friday, August 27th at dusk. We'll use the Rossmiller Park Grandstand to show a current movie, and we'll provide water and popcorn for attendees. **Staff Activity & News -** The end of the RFID project is in sight as we proceed through the biographies and Wisconsin collection. Staff is also catching books that were checked out when their areas were tagged. **Building Update -** The Library has continued to remain cool for the summer even during recent hot spells. Director Gartman has noticed the carpeting on the upper level could use cleaning and is thinking about having it done after winter is over. Catalog PC monitor #2 died the week of August 2nd. Lakeshores IT sent a replacement out that week. **Misc. -** A possible record of 62 library cards were issued in the past two months.

- c. **Election of Officers (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to approve the officer ballot. Motion carried. The officers remain the same.
- d. **Return to Regular Schedule (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to increase the schedule by two hours. Motion carried.

- e. **2022 Operating Budget (Discussion & Action):** Trustee Thomas moved and Trustee Consiglio seconded to table the Operating Budget. Motion carried.
 - f. **Tri-Troy Agreement (Discussion):** Report on reactions to our suggestions regarding the size of the Board, affiliation with Lakeshores Library System, and assets.
 - g. **Mask Mandate (Discussion & Action):** Trustee Bartoli moved and Trustee Thomas seconded to give Director Gartman the authority to institute a mask mandate should the CDC or other health authorities suggest it. Motion carried.
- 7. **Library Board - Future Items:** Volunteer duties, 2022 Operating Budget
 - 8. **Adjourn:** President Murphy adjourned the meeting at 5:28 pm.

Next meeting: Tuesday, September 14, 2021

Respectfully Submitted,

Tami Bartoli, Secretary