

## East Troy Lions Public Library

### Board Meeting Minutes

March 9, 2021

1. **Call to Order:** President Murphy called the meeting to order at 4:30 pm. Director Gartman and Trustees Bartoli, Brobst, Manschot, Nugent, and Thomas were present. Trustee Consiglio attended via video conference.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated February 9, 2021 . Trustee Manschot moved and Trustee Borbst seconded to approve the Minutes. Motion carried.
4. **Representative Reports:**
  - a. **Town of East Troy:** Honored retiring Board Member Clayton Montez who has served for 28 years. The park shelter near the Town Hall will be named for him and former Town Chairman Bob Mueller.
  - b. **Town of Troy:** No report
  - c. **Village of East Troy:** Voted to pay for Feasibility Study completely from Impact Fees so the Friends can save their funds for other purposes.
  - d. **School Board:** Today was a virtual day for 9th, 10th and 12th graders as the 11th grade students took the ACT. The district continues to educate the community regarding the referendum questions. This year's seniors had a makeup prom which included a grand march, dinner and sledding.
  - e. **Lakeshores Library System:** At an upcoming Walworth County Board Meeting a resolution will be introduced to change and update the County Library Plan. Once passed a team representing County Supervisors, Library Directors and Walworth members of the Lakeshores Board will begin to work on a new plan. All Library Directors in the System were asked to fill out a survey designed to look at current and future services that the Library System can provide or continue to provide. The results will be shared at the next LAC meeting in April. All Library Directors in the System have agreed to allow Racine sorting to place RFID tags on books that come through from other libraries that are not tagged. An agreement has been reached with Arrowhead System that will allow their marketing staff to provide services to Lakeshores Libraries.
  - f. **East Troy CommunityCenter:** No report
5. **Director's Report: Discussion/Action Items:**

**a. Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**

**b. Library Updates (Discussion): Programming Report** - The Staff and Director Gartman continue to plan for the Summer Reading Program. They met on February 26th and approved the various reading cards for each group (Kid, Teen and Adult). All Staff have been asked to think about possible prizes. A Zoo Pass will be one of them. Additional choices will be discussed next month. An Information Sheet will be created to hand out to parents and other participants explaining the particulars of the program which will run until the end of August. Gartman is meeting with Vicki Muszynski next week to talk through and finish planning joint events with the Req Dept. for the summer. Lakeshores will be hosting one event this summer yet to be announced for kids that will rotate between libraries. **Staff Activity & News** - Walworth County agreed that librarians should be included in Covid Vaccine Group 1B and most of the Staff has signed up. The Staff has finished putting RFID labels on all the Adult Fiction and has completed Adult Paperbacks (Romance, Sci-Fi and Mystery). DVDs are next followed by all the Non-Fiction. Many Staff anniversaries are coming up which means many Staff are using up their vacation days. **Building Update** - during the snowy February, the plows hit and damaged the retaining wall near the dumpsters. The wall will be repaired this spring. DPW is still planning on creating outside water access this spring. **Misc.** - Our outdoor parking lot camera assisted the Police Department in an investigation on Wednesday, March 3rd. Recordings from Saturday, February 27th to Sunday February 28th were reviewed which found what the police needed. In reviewing the overnight footage, Gartman was surprised by the following. 1. The amount of car traffic that goes east and west on Graydon after 10:00 pm and into the early morning hours. 2. The amount of cars that pull into our parking lot to use our Wifi at night and early mornings. 3. The amount of foot traffic that cruises east and west on Graydon even in the winter. 4. How well our camera works. The police were impressed as well. Finally, Gartman met with Kubala-Washatko Architects and Candace Porter from the Heritage to discuss the Feasibility Study.

- c. **Heritage Project (Discussion):** Gartman shared a layout for the Heritage Project.
  - d. **Tri-Troy Agreement Library Board Response (Discussion):** Discussed the letter from the Library Board to the Tri-Troy leadership sharing the Boards thoughts on the Agreement.
  - e. **2020 WI Annual Library Report (Discussion & Action):** Trustee Nugent moved and Trustee Manschot seconded to approve the 2020 WI Annual Library Report. Motion carried.
  - f. **LLS Basic Service Agreement with New Appendix (Discussion):** Directors from the libraries requested a revision to the Member Agreement between the libraries and Laskeshores Library System. An Appendix A was created that delineates the Basic Service Provisions.
6. **Library Board - Future Items:** Revisit hours and visitor numbers, Tri-Troy Agreement update
7. **Adjourn:** President Murphy adjourned the meeting at 5:20 pm.

**Next meeting: Tuesday, April 13, 2021**

**Respectfully Submitted,**

**Tami Bartoli, Secretary**