

# East Troy Lions Public Library

## Board Meeting Minutes

July 11, 2023

1. **Call to Order:** President Murphy called the meeting to order at 2:02 pm.
2. **Roll Call:** Director Bartoli and Trustees Brobst, Consiglio, Gotz, Manschot, Nugent, and Thomas were present.  
Absent: Jones
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated June 13, 2023  
Approved as presented.
5. **Representative Reports**
  - a. **Town of East Troy:** No report
  - b. **Town of Troy:** July 17 they will begin cutting the weeds. This will take several days.
  - c. **Village of East Troy:** No report
  - d. **East Troy School Board:** Summer school ends week. Four teachers brought their classes to the library.
  - e. **Friends of the ETLPL:** Would like members to help collect plastic bags. There was debate on dates and location for the play, *Murder at the Pie Auction*. Performances will be last two weekends of September leading into October. Saturdays will be at Backstage. Sundays will be at the Methodist Church. Talked about sponsoring a Zoo pass for the library. They would like to see a policy.
  - f. **Prairie Lakes Library System (PLLS):** The Inclusive Services representative offered an example Program Policy to libraries looking to revamp or write one. We do not have one so that is something to discuss at a later time. There was a discussion on Library of Congress subject headings vs common language. Sirsi, our catalog, is programmed to search new records each night and add common language subjects for certain LC terms. The current Youth Services representative has accepted the Director position in Oconomowoc. There was a lengthily discussion on how to move forward with the possibility of hiring a full-time person in 2024 being one of them. Input was requested from youth librarians before making recommendations. As part of their Strategic Planning process, WiLS is sending out a survey on behalf of PLLS. Directors are asked to complete it and any staff or Trustees they feel would have input.

**6. Director's Report:**

- a. Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
- b. Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**

**7. Unfinished Business:**

- a. Officer Elections (Discussion & Action):** Voting established the retention of the current President, Vice-President, and Treasurer. Jackie Gotz was elected as the new Secretary.
- b. Tri-Troy/Luberda Presentation (Discussion & Action):** Trustee Nugent moved and Trustee Brobst seconded to approve the letter with corrections be sent. Motion carried.
- c. Access – Chair Lift Revised Quote (Discussion & Action):** Trustee Nugent moved and Trustee Manschot seconded to authorize Bartoli to pursue options. Motion carried.

**8. New Business:**

- a. Annual Report (Discussion):** Bartoli presented a PowerPoint on the past year's activities as well as goals for the coming year.

**9. Library Board - Future Items:** Strategic Plan, 2024 Operational Budget, Program Policy, Chair Lift Update

**10. Adjourn:** President Murphy adjourned the meeting at 3:23 pm.

**Next meeting: Tuesday, August 8, 2023**

**Respectfully Submitted,**

**Tami Bartoli, Acting Secretary**



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Date: July 11, 2023

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** The summer programs have been very successful. Zack Percell of TNZ Magic kicked us off with 110 attendees, Little Miss Ann garnished 82 and the Racine Zoo brought in 117. Teen programs run on Tuesdays and have 2-3 participants each. In early afternoon there is either a movie or a structured activity while the regular open program runs at its regular time. At last count 278 patrons had signed up for the reading program plus four summer school teachers. Yarn & Stitch has had five children participate in their programs so far. The ETHS Tech Ed Department was commissioned to make yarn stands for the group. We purchased eight for a total cost of \$200. Crafters are purchasing them from us at cost. So far two have sold. June's IT with Lori and Wade had three patrons bring in questions filling the entire hour. In July we have one evening program. The FFA will give a talk on Beekeeping the evening of July 26<sup>th</sup>.
- 2. Staff Activity:** We have two summer volunteers. One high school and one college student. The high school student is focusing on shelf reading the lower level and hanging up posters. The college student will do cleaning – windows, spider webs and bookshelves. Regular staff is keeping busy with summer reading participants, programs and the increased circulation.
- 3. Building Update:** All went well during the recent festival. We brought the bench into the library for the week and used it to publicize our collection of plastic bags. I did pick up about a plastic bag of garbage from the lawn most of which was from the parade.
- 4. Misc:** Trustee training is August 21-25. A webinar is available every day that week. Trustees should have received an email about this. Illinois signed a bill in June that curtails book challenges. Illinois public libraries must adopt the ALA's

Library Bill of Rights in order to receive state funding. In return, library books may not be banned. New Jersey is looking at a similar bill. Governor Evers just signed the bi-annual budget which included the amount of library funding advocated for by the WLA.