

East Troy Lions Public Library

Board Meeting Minutes

September 12, 2023

1. **Call to Order:** President Murphy called the meeting to order at 4:17 pm.
2. **Roll Call:** Director Bartoli and Trustees Brobst, Consiglio, Gotz, Manschot, Nugent, and Thomas were present.
Absent: Jones
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated August 8, 2023
Approved as presented.
5. **Representative Reports**
 - a. **Town of East Troy:** Resolution in pursuant of County pursuing legislative change to County tax related levy limits passed.
 - b. **Town of Troy:** Resolution in pursuant of County pursuing legislative change to County tax related levy limits passed.
 - c. **Village of East Troy:** No report
 - d. **East Troy School Board:** No report
 - e. **Friends of the ETLPL:** They are creating a membership card. Rehearsals for play are going well.
 - f. **Prairie Lakes Library System (PLLS):** Several years ago, a flaw was discovered in the distribution of Walworth County Library funds. Lakeshores Library System paid the underfunded libraries from their reserves. In following years, 2% of Walworth County libraries' county funding was returned to those reserves. PLLS Board has voted to discontinue this practice. PLLS is going through the Strategic Planning process through WiLS. They have scheduled a meeting with directors on October 10th. County Exemption paperwork was sent to municipal clerks for filling once the 2024 budget is finalized.
6. **Director's Report:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**
7. **Unfinished Business:**
 - a. **Trustee Essentials Chapter 12, 13, & 14 (Discussion):** Tabled until October

- b. Small Library Strategic Planning Cohort (Discussion & Action):** Discussion of candidates. Director will contact.
- 8. New Business:**
 - a. Director Evaluation (Discussion):** Director will provide evaluation from last year. Discussion next month in close session.
 - b. Library of Things (Discussion & Action):** Trustee Thomas moved and Trustee Consiglio seconded to accept the Library of Things policy which will replace the Launchpad Circulation Policy. Motion carried.
 - c. Volunteer Policy (Discussion):** Tabled
 - d. Open Use Day (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to keep library open for business on October 6th. Motion carried.
- 9. Library Board - Future Items:** Director Evaluation, Celebration Planning, Volunteer Policy, School Board Representative, Strategic Plan
- 10. Adjourn:** President Murphy adjourned the meeting at 5:26 pm.

Next meeting: Tuesday, October 10, 2023

Respectfully Submitted,

Jackie Gotz, Secretary



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Date: September 12, 2023

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** The library has settled back into its regularly scheduled programming including IT with Lori and Wade, Yarn & Stitch, Teen/Tween Tuesdays, Lego Club, Storytime, and 2nd Friday's Adult Book Club. In the works is a fourth Learning with the FFA program. This time in creating a container garden. A star gazing night with our telescope is in the idea stage. The library will participate in this year's Halloween Bash at the ETHS.
- 2. Staff Activity:** Since the end of the SRP, the staff and volunteers have cleaned the picture books and easy readers and begun cleaning the DVDs themselves. The periodical room contained second copies of several movies. They were compared to the copies in circulation. The best one was kept, the other donated to the Friends. Fun fact, we had six copies of *Divergent*.
- 3. Building Update:** On the morning Tuesday, September 5th the library smelled like electrical heat. DPW and later O'Leary were called as the source was a control panel for the air conditioning that was misfiring and shooting sparks. Doug was able to isolate the trouble so the air conditioning would function while the issue is resolved. In the end O'Leary suggested replacing the furnaces would be more cost effective than replacing the control panel. On Friday, September 8th the DPW did a clean sweep of the Village buildings. We had significantly less to pick up this year.
- 4. Misc:** Access Elevator has refunded \$3,048 of our \$4,098.50 deposit. We have not received an invoice from the architect. Jennifer Olson was happy to receive our program fliers and will post them through the Town of East Troy's channels. I included Michael Ramps on the email as a courtesy. He will check with the Town of Troy Board about posting.