

East Troy Lions Public Library

Board Meeting Minutes

March 12, 2024

1. **Call to Order:** President Murphy called the meeting to order at 4:15 pm.
2. **Roll Call:** Director Bartoli and Trustees Friemoth, Gotz, Manschot, Nugent, and Thomas were present. Trustee Consiglio attended via videoconference.
Absent: Brobst
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated February 20, 2024
Approved as presented.
5. **Representative Reports**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** Tri-Troy will meet on 4/23/2024 at 6:00 pm at the Village to talk about the library.
 - d. **East Troy School Board:** The high school's team won 3rd place in the statewide Battle of the Books.
 - e. **Friends of the ETLPL:** The Friends have chosen the play *Wine, Cheese, and Murder* for this year's fundraiser. There will be six performances on the 2nd and 3rd weekends in October at the Honey Creek Collective.
 - f. **Prairie Lakes Library System (PLLS):** The SHARE Anywhere app is working once more. IT would like to investigate the issue behind the removal of service and a potential replacement before we promote it again. The PLLS Board held elections. They plan a retreat in May. A strategic plan rough draft was presented. The Board asked for action items/goals to be added. Storywagon schedules are complete. The Board approved funding for a system wide puzzle competition. Staff from several libraries will meet to determine the rules and procedures. They will also take over payments for Book Page.
6. **Director's Report:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**

7. Unfinished Business:

a. Trustee Essentials Chapter 25, 26 & 27 (Discussion): Discussion of “Liability Issues”, “The Public Library System Board – Board Viewpoint”, “Trustee Orientation and Continuing Education.”

8. New Business:

a. Metal Shelving (Discussion & Action): Trustee Thomas moved and Trustee Consiglio seconded to consult with the Village regarding disposal of used gift items and to ask for a donation when disposing of shelving. Motion carried.

9. Library Board - Future Items: Circulation Policy, Thumb Drive Policy, Wisconsin Library Standards, Employee Compensation

10. Adjourn: President Murphy adjourned the meeting at 5:18 pm.

Next meeting: Tuesday, April 9, 2024

Respectfully Submitted,

Jackie Gotz, Secretary



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Date: March 12, 2024

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** ETCSD's elementary schools celebrated Reading Comes Alive Week beginning March 4th. Included in that celebration is their 2nd Community Read. We added a link to information and daily videos to our website. In addition, we are partnering with the elementary art teacher and the 4th grade classes to sponsor a bookmark design competition for this year's Summer Reading Program theme: Adventure Begins at Your Library. Monday programs for the SRP are largely booked. PLLS is providing four of the programs. The other three will include the traditional rocket program and likely the FFA petting zoo as well as the pizza party. The Early Childhood Education class at the high school has ended so the library staff will now be supervising our Preschool Play Group.
- 2. Staff Activity:** We held interviews for the children's librarian position. There were five candidates. We interviewed four as one contacted me in advance stating she needs to focus on graduate school right now.
- 3. Building Update:** Mike Zei stopped in to see the lower level and work out a painting plan. The Trustee Essentials chapter on accessibility highlighted our lack of signage. I ordered an Accessible Entrance sign for the side entrance.
- 4. Misc:** No real updates on the Strategic Plan as we meet next on March 14th to review data from the community survey. Steve Ohs scheduled a meeting with Walworth County library directors to go over the Walworth County Plan of Service on March 8th.