

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: February 11, 2013

Called to Order: 7:05

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- Will Adamczyk
- Christina McMahon
- ✓ Kathleen Jones
- Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmitt, Library Director

Minutes for meeting held on January 14, 2013 were reviewed by the board. **MOTION to accept the January minutes was made by Betty, seconded by Will and accepted unanimously.**

Chairman's Report

- Sacco and Vanzetti presentation was well attended and it went very well.
- The Library's 15th Anniversary Celebration went well.

Library Director's Report

- Financials – In general the budget is on target with exception of building repair and maintenance line item which is now \$1,700 over budget for the year.
- Circulation – Over the desk circulation is up based on past months and last year.
- Programming – Story hours have started and are well attended. The library held an impromptu movie afternoon during one of the snow days and it was well attended.
- Friends – Are having a speaker come in to discuss house clutter on April 4th.
- The Children's Book clubs are full and the Cliffhanger clubs have waiting lists.
- The Dark Tide discussion will be held on February 21st.
- The Friends Book Sale preview night for members will be on April 25th and the sale will be Friday and Saturday April 26th and 27th.

Building Update

- No storm related issues at the Library and heat cables working.
- HVAC – No issues with the system since the computer was replaced.
- The changing table was installed and passed inspection by the building inspector.

Current Library Issues

- LSTA Grant – All activities have been scheduled and Deb spoke about the program at the recent Selectman's Meeting.
- Six TAB members spoke at the legislative breakfast and all the feedback was positive. They did a great job and all received congratulatory letters from Geoff Diehl.
- 15th Anniversary Celebration – All those who attended indicated having a great time.
- FY '14 Budget – Deb met with the town budget team to present the Library Budget. They discussed the increase in the Building Maintenance and Repair line item and Deb explained the reason for the increase.

Old Business

- Web Site Redesign – The new website is up and running and the feedback has all been positive. The total bill was \$1,800 plus another \$300 for hosting fees.
- The implementation of the Borrowing and Fine Policy has been going well.

New Business

- The TAB requested permission to have another overnight this summer. **A MOTION to allow the TAB to host a book themed overnight in the library was made by Jake. It was seconded by Gerry and accepted unanimously.**
- The board discussed the revolving funds articles for the upcoming town meeting. **A MOTION to accept the Meeting Room Revolving Account article was made by Laura. It was seconded by Betty and accepted unanimously.** **A MOTION to accept the Lost Materials Revolving Account article was made by Jake. It was seconded by Laura and accepted unanimously.**
- Lauren is working on applying for a grant through Target for early childhood projects. She is looking to fund the purchase of Ipads for use in the library by patrons.
- The rollout of the Zinio Digital Magazine program was discussed. It has received positive feedback. OLCN has funded the program for the next two years. The library will place a link on the APL website, once the staff is more comfortable with the program.
- Tax Forms – Patrons have been yelling at staff because of missing tax forms. The forms are provided to the library and they are instructed not to make copies. Some patrons have become angry and loud because of the lack of forms. Deb will put up a sign explaining the process by which the library receives tax forms.
- A video of the Open Meeting Law program will be put on cable TV.

The Next Board Meeting will be held

March 11th – Regular Meeting to be posted for 7:00
April 1st – Town Meeting 6:45

MOTION to Adjourn @ 8:58 pm was made by Gerry, seconded by Jake and accepted unanimously.