

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: February 10, 2014

Called to Order: 7:01

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- Will Adamczyk
- Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmitt, Library Director

Minutes for meeting held in January were reviewed by the board. **MOTION to accept the January minutes was made by Betty, seconded by Gail and accepted unanimously with 1 abstaining.**

Chairman's Report

- The library trustees were granted Special Municipal Employee Status by the board of selectman for the upcoming year. There was discussion at the meeting about changing the procedure and need for this status going forward but no decisions were made.
- Positions open for the upcoming election include Betty, Jake and Christina. Betty has already pulled her papers, Jake will be doing it soon.

Library Director's Report

- Financials – The financials for the year to date are on target. The book budget is on schedule to be spent in accordance with state aid requirements.
- Circulation – The January numbers were consistent with previous month. The yearly circulation for 2013 showed an uptick in eBook circulation.
- Programming – Children's programming for winter/spring underway. Teens looking forward to Minute to Win It after hours program on Friday Feb. 14. Deb shared FOTL Book Sale dates. Member preview night is Thurs. April 24 from 4 - 7. Public sale Friday April 25 from 12:30 to 4:30 and Saturday April 26 from 10:00 AM - 3:00 PM. Volunteers will be needed at 3 pm on April 26th for clean up.

Building Update

- The Fire Dept visited the library twice recently for safety reasons to reset a falling ceiling tile in the main space and to investigate a burning electrical smell. The source of smell was not identified, but they thoroughly checked the building as did the wiring inspector and all was safe.
- Trustees discussed replacing the counter in Tech Services as it cannot be repaired. It was agreed to replace the counter.
- Repair of the hot water heater and replacement of faucets in Tech Services and staff room will be scheduled as the current fixtures are beginning to fail. Faucet replacement will be coordinated with counter replacement in Tech Services.
- A service call was needed for the automatic door controls.

Current Library Issues

- Henry and Deb will meet with the Finance Committee tomorrow night concerning the FY15 budget.
- Abington Reads 2014 kicks off on Wednesday night with a lecture by Dr. Gary Hylander. Author William Landay will conclude Abington Reads with appearances at the High School and at the Library on Monday March 24.
- We need a table for the iPads in the Children's Room. Deb obtained permission to use funds donated in memory of Helen Kennedy for a table and chairs.

Old Business

- Lauren is working on the Science is Everywhere grant application. It will be sent to the MBLC for comment at the end of this month, and comments returned in early March. The Grant is due April 11.
- The Lions Penny drive is underway. The Lions are hoping for library people to participate in the St. Pats parade.
- OCLN Legislative Breakfast was a great success. Elaine O'Neill spoke with passion about STEM programming for children and teens; Abington was very well represented.
- Mary Aicardi from the UMASS Center for Public Management is conducting a personnel study for the town and it is expected that recommendations for policies will come from this study.

New Business

- The Trustees discussed the Annual Report prepared by Deb. **A MOTION was made by Jake to approve the Annual Report with modifications. It was seconded by Gerry and approved unanimously.**
- The board discussed the revolving funds articles for the Annual Town Meeting. **A MOTION was made by Gerry to approve the two articles for the town meeting. It was seconded by Betty and approved unanimously.**
- The trustees discussed working with 4-H on a babysitting course for teens and tweens to be held at the library. **A MOTION was made Gail to work with 4-H on the course. It was seconded by Laura and approved unanimously.**

The Next Board Meeting will be held

March 10th – Regular Meeting to be posted for 7:00

MOTION to Adjourn @ 8:55 pm was made by Gerry, seconded by Jake and accepted unanimously.