

**Board of Trustees  
Abington Public Library**

Meeting Minutes

September 14, 2015

Called to Order: 7:02pm

Attendees: Henry DiCarlo, Chairman  
Betty Henderson, Vice Chairman  
Laura Nuttall, Recording Secretary  
Gail Bergin  
Mary Gillis  
Barbara McLaughlin  
Jake O'Neill  
Deborah Grimmett, Library Director

Absent: Will Adamczyk  
Gerry Haas

Guest: Conor Bergin

Minutes for the meeting held on July 20, 2015 were reviewed by the board.

**MOTION to accept the July 20, 2015 minutes was made by Betty, seconded by Jake and accepted unanimously.**

Conor Bergin spoke to the Board about his Troop 41 Eagle Scout Project. Conor would like to put up a dispenser filled with small bags that can be used to pick up dog waste on the Library property. Deb indicated that this would be very worthwhile since there a quite a few dog owners that let their dogs run behind the Library and very few of them pick up after their dogs.

**MOTION to support Conor's Eagle Scout Project was made by Barbara, seconded by Mary and accepted unanimously with one abstention.**

### **Chairman's Report**

-Thank you to everyone that attended and helped with the employee breakfast. It was well attended and very appreciated.

-Henry talked to the Town Manager and the Superintendent of Schools and was told that there is no formal talk about opening the access road next to the Library.

### **Library Director's Report**

-Monthly financial and statistical reports-Everything is where it should be at this point. The payment to OCLN is the only real expenditure so far. Statistics are better for July and August. The Zoo New England and State Parks Parking Pass have been used the most this summer.

-Other-Friends are not going to meet in September. October 26, 2015 will be their first meeting. Programs sponsored by the Friends will be Peter and Julianne Mehegan on Sept. 29, 2015 and Mike Tougias on October 29, 2015.

-Other-The Abington Reads book for 2016 will be "The Art Forger" by B.A. Shapiro. Ms. Shapiro will be in Abington on May 12, 2016. Other Abington Reads events will be an adult and teen paint night, movies and a talk by Anthony Amore the current Chief of Security at the Isabella Stewart Gardiner Museum.

-Other-The OCLN retreat is September 24, 2015. Deb will be attending to network with some of the new Library Directors in the area.

-Other-Nobody applied for the substitute Librarian position. A few people inquired about part time hours. Deb is going to run the ad again in October.

-Other-Some of the Staff will be participating in the Making Strides Walk in Boston on October 4, 2015. The yard sale went very well. Thanks to all who participated.

### **Building Issues**

-HVAC Controller Issue-The Windows 95 computer that has been running the HVAC since 1997 finally died. Burnell Controls is renting the Library a computer that will control the HVAC until we can get a new one. They installed a Windows XP computer for \$250 per month. A new system will cost around \$15,000. Wayne is looking into other options. The Selectmen do not want to have a fall

Town Meeting so there may not be any way to get the funds to pay for a new system until next year. Bob Persuchini is looking into rebates that the Library may be able to get to lower the cost of a new system.

-New Bench-The new bench is all put together and sitting outside the Children's Room. The Highway Dept. will be installing it soon.

-Snow damage repairs and insurance-The Insurance Adjuster should be in touch by the end of the month.

-Other-Someone vandalized the Audio/Visual Drop last week. Jim Batson was able to push it back into place and rivet it back together. Wayne has turned one of the Town Hall surveillance cameras on the front of the Library now. Also, the Abington Police noticed that the boiler room door was open. They checked it out and closed it tight. It appears it was just not closed tight but not open enough to trip the alarm. The Police Department did not contact Deb or Henry about the incident.

-Other-Things are not going well with the cleaning company again. The Town Hall carpet was cleaned with dirty water and it is a mess now. Deb has instructed the cleaners at the Library not to clean the carpet. The contract with the company expires in June. Sue has spent 10-12 hours the past couple of months dealing with the cleaning company issues. The Police Department seems happy with the company but there are people in the building with them when they are cleaning, the Library and Town Hall are empty.

## **Current Library Issues**

-FY16 Budget-The FY16 Budget is all set.

-Summer Reading Program Recap-The summer reading program was a huge success. There were 252 kids, and 79 teens registered. Amy was very happy with the program.

-Strategic Plan Survey-The Strategic Plan Survey is available for anyone and everyone to take. The Survey will be sent out in an email through the schools in October. Please encourage people to take the survey.

-Impact of New School Construction-The Town Manager and Superintendent of Schools will update the Library on any discussion on the access road.

### **Old Business**

-Unattended Children Policy revision-**MOTION to approve the Unattended Children Policy was made by Gail, seconded by Betty and accepted unanimously.**

-Furniture for Study Rooms-This project has been put on hold until the HVAC is fixed.

-FY16 State Aid Budget Proposal-**MOTION to approve the State Aid Budget FY16 was made by Mary, seconded by Betty and accepted unanimously.**

### **New Business**

-FY 2015 Trust Fund Summary-Expenditures were made out of the Christine Curtis and Jennie Lincoln Trusts in 2015.

-Holiday Hours-**MOTION to close the Library on Saturday, December 26, 2015 was made by Barbara, seconded by Jake and accepted unanimously.**

-By-Law Review-The town has notified the Library that a new By-Law Review Committee has been established. If there are any issues please let them know.

### **Next Meetings:**

**October 19, 2015-Regular Meeting to be posted for 7:00pm.**

**November 30, 2015-Regular Meeting to be posted for 7:00pm.**

**January 11, 2016-Regular Meeting to be posted for 7:00pm.**

**MOTION to Adjourn at 8:29pm was made by Betty, seconded by Laura and accepted unanimously.**