

Abington Public Library  
Board of Library Trustees

Meeting Minutes                      April 9, 2018                      Called to Order: 7:00pm

Attendees: Henry DiCarlo, Chairman

Betty Henderson, Vice Chairman

Laura Nuttall, Recording Secretary

Gail Bergin

Mary Gillis

Gerry Haas

Carrie Murray

Jake O'Neill

Deborah Grimmitt, Library Director

Absent:      Barbara McLaughlin

Minutes for the Board meeting held on March 12, 2018 were reviewed by the board. **MOTION to approve the March 12, 2018 minutes was made by Betty, seconded by Gail and accepted unanimously with two abstentions.**

### **Chairman's Report**

-Thanks to Betty for running the March meeting when Henry was away.

- Welcome back to Jake who has been absent from the last few meetings because he donated a kidney.

-On March 8, 2018 the Board of Library Commissioners sent the second and final State Aid Check. The check was for \$10,773.35. The total State Aid amount was \$21,101.83.

### **Library Director's Report**

-Monthly financial and statistical reports- The Book Budget is almost spent. The Building Repair and Maintenance Budget will be overspent again this year. Salary

is right where it should be. No salary has come from State Aid so far. Overdrive stats for circulation are incomplete this month. Circulation is still down, but not bad considering how many hours the Library was closed due to the weather. Study rooms have been very busy.

-Programming Update-Book Clubs are the only programs scheduled in April due to the Book Sale. Toddler Time, Drop-In Story Hour, and Lego Club are all going well. The second Cooking Program in March went well with 21 in attendance. From now on, Crafts and Cooking may alternate months.

-Friends of the Library-The tables for the Book Sale are all set up. Donations will be accepted until April 25. The sale is April 27-28. On Saturday, April 28 around 3:00 the Friends will need some help packing up books and taking tables down. There is a new company that will be taking the unsold books away.

-OCLN-A Gentleman in Moscow won March Madness in Abington by one vote. It was a very fun and easy program to run thanks to the efforts of the Weymouth Public Library. Deb is going to send the Weymouth Library Staff a note of thanks.

## **Building Issues**

-Snow Melt-The snow melt system is not working. There is a problem with a sensor and a valve. The sensor issue can be fixed by Andy MacKenzie. The valve issue will need to be looked at by a plumber.

-A/C Compressors-Deb is working on getting three quotes for the new compressors to fulfill the 30B Procurement Laws. The money was voted on last year at Town Meeting. Wayne and Deb will be working together to get the best price for the Town Hall and the Library.

-Story Room Gutter-The gutter in the Story Room will be fixed soon.

-Outside Light Timer-During the storms and power outages, the timers for the outside lights broke. Andy was able to fix the outside lights at the front doors with two new timers. The lights should come on dusk to dawn and dusk to midnight. The cost for the timers and LED lights will be \$1400-1500. The rest of the incandescent bulbs will be replaced with LED bulbs in the summer.

-Story Garden and Shrub Beds-Arrowwood Landscaping has cleaned up the Story Garden. The benches in the Story Garden are in need of repair or being replaced. Deb is going to look into getting this done. Deb is also going to get prices to see how much it would cost to get the beds in front of the Library weeded a few times this spring and summer.

### **Current Library Issues**

-Impact of New School-No issues now.

-Abington Reads 2018 Recap-Attendance was not spectacular for the movies for adults. The fingerprinting program and Gary Hylanders' programs were well attended. Circulation was good for the print, audio-visual and electronic versions of Murder on the Orient Express. Next year, Deb is going to have an author come to the Library again.

-FY19 Budget-Deb and Henry had their Budget Meeting with the Finance Committee. There were a few good questions about the Budget. Deb has not heard anything from Town Hall about the Budget since the meeting. The new position for a part-time Children's Librarian has not been funded.

-Friends Business Mailing Outcome and Project-The Friends had a business mailing to solicit donations and they received about three thousand dollars in donations. The donated money is going to be used to reupholster the four soft chairs in the YA Room and to tighten and touch up the paint on the green and blue wooden chairs in the Children's Room.

-Other-Can the Friends solicit money from the businesses at Union Point? Deb is going to look into it.

-Other-Deb is going to inquire about using Community Preservation money to digitize old documents like yearbooks.

## **Old Business**

-TAB Overnight Recap-The TAB overnight was a success. Lots of fun was had by all. Another overnight will be planned in 2-3 years.

## **New Business**

**-Summer Hours-MOTION to close the Library on Saturdays starting June 16, 2018 and opening back up on Saturdays starting on September 8, 2018 was made by Carrie, seconded by Gerry and accepted unanimously.**

**-July 3 Hours-MOTION to close the Library at 5:00pm on July 3, 2018 was made by Jake, seconded by Mary and accepted unanimously.**

-Friends Book Sale-The Friends will be having their annual book sale April 27-28, 2018 with a preview sale which is open to only Friends of the Library on April 26, 2018.

-OCLN System Migration June 2018-The OCLN system will be down June 25, 2018-June 29, 2018. The network and the Library will be letting the public know that the system will be down. Hundreds of thousands of records will be moved which will be good for the system when it is completed. The unfortunate part of the system being down is that it is the first week of the summer reading program and cards may not be able to be issued. Deb has an OCLN meeting tomorrow and will be getting more information about the System Migration.

-Summer Reading Program-The kick-off to Summer Reading is scheduled for June 21, 2018 if there are no more snow days. The theme this year is Libraries Rock. Any child that signs up for the Summer Reading program will get a bag that has the Libraries Rock logo on it. The Friends are going to sell the bags to any adult that wants one. The summer reading schedule is done and will be available soon.

-Other-The planters that were blocking people from parking on the lawn where the sprinkler heads are have been moved and are broken. Deb is going to have them removed and replaced if necessary when Flag Football and Track starts.

**Next Meeting:**

**May 21, 2018 at 6:30 at AHS prior to Town Meeting**

**June 11, 2018 at 7:00pm**

**July 16, 2018 at 7:00pm**

**September 10, 2018 at 7:00pm**

**MOTION to adjourn at 8:23 pm was made by Carrie, seconded by Gerry and accepted unanimously.**