

**Abington Public Library  
Board of Library Trustees**

Meeting Minutes

July 25, 2022

Called to Order 7:03pm

**Attendees:** Henry DiCarlo, Chair

Carrie Murray, Recording Secretary

Gail Bergin

Laura Brink

Mary Gillis

Gerry Haas

Barbara McLaughlin

Jake O'Neill

Deborah Grimmatt, Library Director

**Absent:** Betty Henderson, Vice Chair

**Guest:** Ruth Kowal, Consultant

**Strategic Plan Presentation with Consultant Ruth Kowal**

- Ruth reviewed her results from the survey and focus group meetings with the community. She discussed the key themes emerging from the community. Ruth discussed the library priorities: literacy and lifelong learning, community connections, access for all and focus on the future. Ruth discussed the mission statement for the library.
- Deb reviewed the survey results. Deb thanked Ruth for her time and efforts.

**Minutes of the Previous Meeting**

- Minutes of the meeting held on June 28, 2022 were reviewed by the Board. **MOTION to approve the June 28, 2022 minutes was made by Barbara, seconded by Henry, and accepted unanimously, with Mary and Carrie abstaining.**

### **Chairman's Report**

- Successful Day Lily sale \$508 to garden fund.
- The library received a \$2,500 donation in honor of Mary Giniewicz by Donald and David Farrell. The money will be used for general purposes.

### **Library Director's Report**

- Monthly Financial and Statistical Reports: We will update next meeting
- FY2023: All looks good in the FY2023 Year to Date.
- FY22 Financial Report Final: We successfully balanced out the year.
- Friends Update: They are funding the summer reading program. They sold a few aprons and potholders. They are on a summer break currently.
- OCLN Update: Things are going well. They are on summer hiatus. Deb is meeting with the Overdrive group.
- Program Update: Adult programs – book clubs are doing well. The fused glass program was fun. Looking to get another adult craft program in the next few months.

### **Building Issues**

- Roof Planning: Met with the builder. The roof project will be in October. May have to close the library when doing work on the cupola and doing work over the front door.

### **Current Library Issues**

- Summer Reading Program: Summer reading is going very well.
- Story Walk switch out happens next week and it will be taken down late September.
- FY23 Budget: There is discussion for a Fall Town Meeting.

### **Old Business**

- Logo and Website Status: The logo is complete and being used. We are happy with it. Next step is to find a web designer. We are looking to update the website to improve usability for the user experience.
- Donor Wall Update: Signed off on art and waiting for people to come and put new lettering at the top and resetting the plaques.

- Circulation Job Description: We will discuss this the next meeting.
- Gifts and Donations Policy: Discussed the amount of donation that would result in a plaque on the Library's Benefactor's Wall.

**MOTION to approve the policy amendment of changing the single donation amount from \$1,000 to \$2,500 which would result in a plaque on the Library's Benefactor's Wall was made by Carrie, seconded by Gail and accepted unanimously.**

### New Business

- Reconsideration Policy: Reviewed policy to include Abington resident card holders.

**MOTION to approve the updates to this policy was made by Jake, seconded by Laura and accepted unanimously.**

- Request for Reconsideration Form: Reviewed Weymouth's form for reference. We will discuss at September meeting.
- Other: The Library's 25<sup>th</sup> anniversary is coming up in January 2023. The bricks outside are getting unstable, maybe we could sell anniversary bricks.
- Applications for the 12 hour position have been received. Deb will review applications.

### **Next Meeting:**

**September 12, 2022 at 7:00pm**

**Motion to adjourn at 9:10pm was made by Laura, seconded by Gerry and accepted unanimously.**