




**Lakes Region Planning Commission**

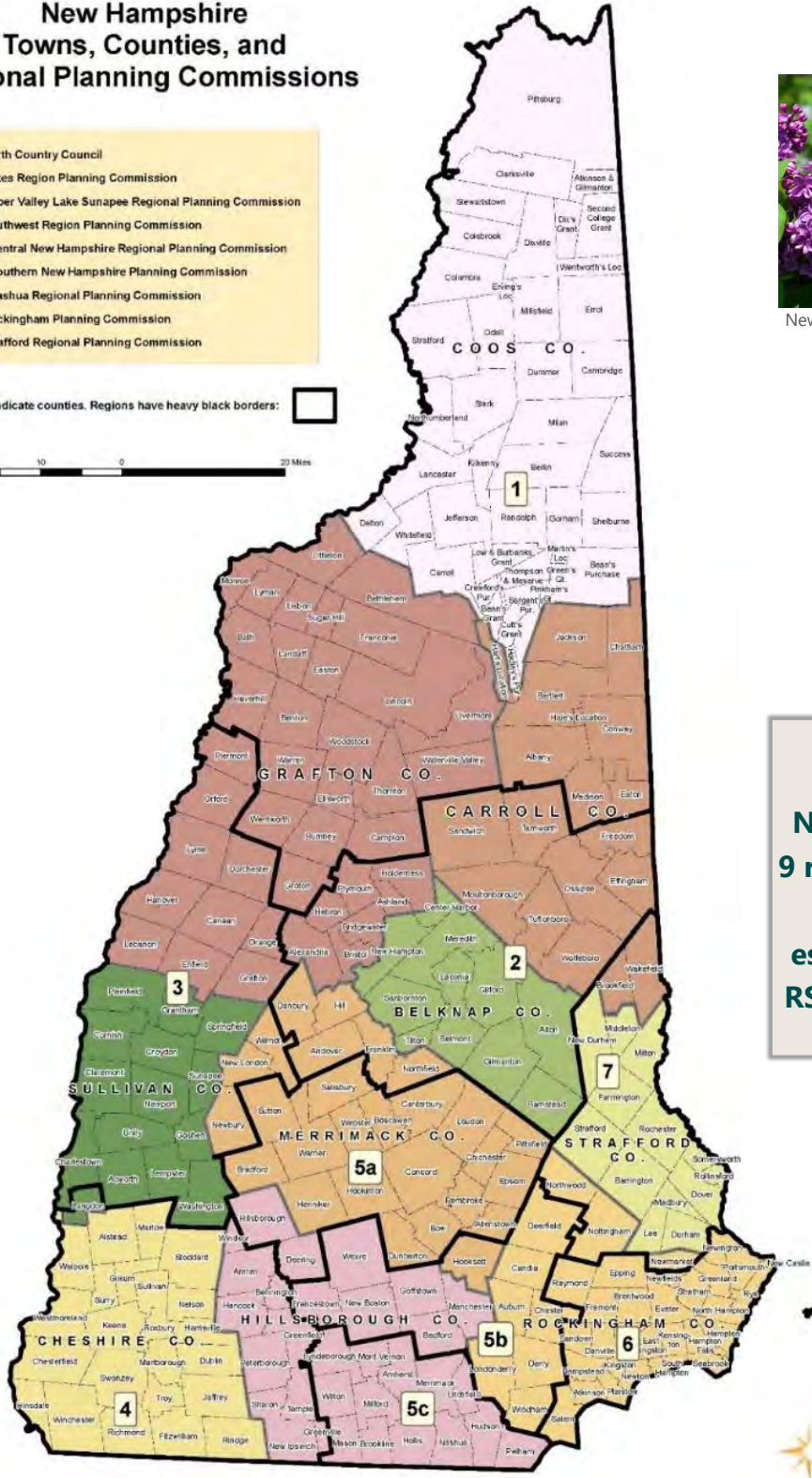
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**Fiscal Year 2023  
Annual Report**

# New Hampshire Towns, Counties, and Regional Planning Commissions

- 1. North Country Council
- 2. Lakes Region Planning Commission
- 3. Upper Valley Lake Sunapee Regional Planning Commission
- 4. Southwest Region Planning Commission
- 5a. Central New Hampshire Regional Planning Commission
- 5b. Southern New Hampshire Planning Commission
- 5c. Nashua Regional Planning Commission
- 6. Rockingham Planning Commission
- 7. Strafford Regional Planning Commission

Colors indicate counties. Regions have heavy black borders: 



New Hampshire State Flower  
Purple Lilac

**LRPC is one of  
New Hampshire's  
9 regional planning  
commissions  
established under  
RSA 36:46 in 1969.**



NH Office of Strategic Initiatives, May 2018



# A Message from the Executive Director



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## Annual Report for Fiscal Year 2023

July 1, 2022 – June 30, 2023

FY23 was an important year for LRPC in terms of shaping the future of the Lakes Region. As we know, it is home to a large percentage of the state's water resources, from surface waters to the most productive aquifers, to the headwaters of the Merrimack River. The region's policies greatly affect water quality for millions of people, and its brand includes clean, fishable, swimmable water close to many northeastern cities.

The Lakes Region Housing Needs Assessment and Fair Share Analysis showed a large need for affordable housing in the region. According to the study, over 40% of new housing built and permitted should meet the state's legal definition of affordability. A cornerstone question for the future Lakes Region economy will be whether it has the ability to provide living wage jobs that support the region's housing need goals. The region will need to strike a balance between aspirational renters and homeowners who want to live in the Lakes Region and the local economy's ability to support these workers with living wages.

As metropolitan populations continue to expand toward our region in higher numbers, an important role for LRPC will be to work with communities to find an economic path forward that balances housing and sustainability needs with some of the state's most important natural resources.

Jeffrey Hayes, MRP  
Executive Director

**Plan Regionally. Grow Locally.**



# Our Region

## Who We Are

The Lakes Region Planning Commission (LRPC) is a voluntary association of local communities that pools its resources to obtain a highly trained, professional staff to provide a wide variety of services. An Executive Board, together with the Commissioners, governs the LRPC. Operations are overseen by an Executive Director and implemented by professional planners, specialists, and support staff. LRPC recognizes that the foundation of regional decision-making lies within local communities.

### Mission

Our mission is to provide effective planning in order to achieve and sustain a quality environment, a dynamic economy, and local cultural values by supporting community efforts through leadership, education, technical assistance, information, advocacy, coordination, and responsive representation.

## Municipalities

- |               |                |
|---------------|----------------|
| Alton*        | Hill           |
| Alexandria    | Holderness     |
| Andover       | Laconia        |
| Ashland       | Meredith       |
| Barnstead     | Moultonborough |
| Belmont       | New Hampton    |
| Bridgewater   | Northfield     |
| Bristol       | Ossipee        |
| Center Harbor | Plymouth       |
| Danbury       | Sanbornton     |
| Effingham     | Sandwich       |
| Franklin      | Tamworth       |
| Freedom       | Tilton         |
| Gilford       | Tuftonboro     |
| Gilmanton     | Wolfeboro      |
| Hebron        |                |

\*Alton is currently a non-member



# Commissioners & Executive Board

## FY23 COMMISSIONERS

### Alexandria

Gary Tomlinson  
George Tuthill  
Chet Caron, *Alt.*

### Andover

Donna Crisp Duclos  
Harold Tuttle

### Ashland

Mardean Badger

### Barnstead

David Kerr

### Belmont

Vacant

### Bridgewater

Ken Weidman

### Bristol

William Dowey  
Steve Favorite

### Center Harbor

Mark Hildebrand

### Danbury

John Taylor  
Mark Zaccaria

### Effingham

Mark Hempton

### Franklin

Vacant

### Freedom

Jean Marshall  
Mark McConkey

### Gilford

John Ayer

### Gilmanton

Vacant

### Hebron

Ivan Quinchia

### Hill

Vacant

### Holderness

Robert Snelling

### Laconia

Dean Anson, II  
Rob Mora  
Stacy Soucy  
Wes Anderson

### Meredith

Stephanie Maltais

### Moultonborough

Cristina Ashjian  
Celeste Burns

### New Hampton

David E. Katz  
Andrew Anderson

### Northfield

Wayne Crowley  
Douglas Read

### Ossipee

Vacant

### Plymouth

Bill Bolton  
John Christ  
Zachary Tirrell, *Alt.*

### Sanbornton

Robert Lambert

### Sandwich

Bonnie Osler  
David Rabinowitz

### Tamworth

Patricia Farley  
Kelly Goodson  
Lianne Prentice  
Wyatt Berrier, *Alt.*

### Tilton

Lee Ann Moynihan  
Jane Alden  
Jeanie Forrester, *Alt.*

### Tuftonboro

Stephen Wingate

### Wolfeboro

Roger F. Murray, III  
Tavis Austin

## FY23 Executive Board

### OFFICERS

**Chair** John Ayer

**Vice Chair** David Katz

**Secretary** Patricia Farley

**Treasurer** David Kerr

### AREA COMMISSIONERS

**Area 1** Bill Bolton

**Area 2** Robert Snelling

**Area 3** Stephen Wingate (ret.)  
Tavis Austin

**Area 4** Dean Anson, II

### AT LARGE COMMISSIONERS

**Area 1** Steve Favorite (res.)

**Area 2** Mardean Badger

**Area 2** Cristina Ashjian

**Area 3** Mark Hildebrand

### Thank You to Outgoing Commissioners

Chet Caron, Donna Crisp Duclos, Steve Favorite,  
Mark Hempton, Rob Mora, Kelly Goodson,  
Lee Ann Moynihan, Stephen Wingate

### Special Thanks to Outgoing Executive Board Members

Steve Favorite, Area 1 At Large Commissioner  
Stephen Wingate, Area 3 Commissioner

# Regional Highlights & Accomplishments

## Development of Regional Impact (DRI)

We performed one DRI review, pursuant to NH RSA 36:54, for the planning and/or zoning board of Danbury.

## Intergovernmental Review Process (IRP)

The LRPC continues to monitor and review project notices under the New Hampshire Intergovernmental Review Agreement, a process that requires public notification to the regional planning commissions of all projects in the region intended to receive federal financial support.

**Total Reviews Completed: 15**

**Project Totals: \$32,477,254.00**

## Regional Housing Needs Assessment (RHNA)

Contracted with the NH Department of Business and Economic Affairs (BEA) to address RSA requirements that regional planning commissions complete a housing needs assessment every 5 years. This project sought to document the current housing needs in the Lakes Region to identify availability, affordability, and provide a gap analysis. In addition to fulfilling the requirements of RSA 36, the purpose was also to provide current, regional, and local data on housing needs for communities to help gauge compliance with the Workforce Housing Statute (RSA 674:58-61). Through research, data, modeling, and input, the LRPC developed a toolkit of strategies which communities will be able to utilize to assist them in the development of a plan to meet their "fair share" of the housing needs. This update was completed for 2023 and a draft was posted to our website together with a downloadable toolbox to assist communities with housing planning. (The plan was ultimately adopted by the commission on October 23, 2023.)

## Economic Development Assistance

Community Development Finance Authority. LRPC received a letter of recognition and certificate as a community partner for Community Development Week 2023 from CDFR for our "dedication to vibrant communities and the significant time and talent the Lakes Region Planning Commission has committed to advancing Community Development Block Grant funded projects through your partnership, grant writing, and administration."

TBG-B – Economic Development Planning Assistance. Reviewed Housing Toolbox materials for municipalities. Conducted an informational presentation at the March Commissioners' meeting on housing and followed up on several questions raised at the meeting. Corresponded with New Hampshire Housing Finance Authority (NHHFA) concerning potential funding to assist a member Planning Board in exploring the local capacity and impacts associated with housing, employment, and infrastructure. Addressed several inquiries from the NH Office of Planning and Development Principal Planner concerning local and regional implementation of housing policies. Attended Local Development District coaching meetings for 1) Squam Lake trail project, 2) Tamworth Recycling Facility NBRC project, and 3) to discuss various application questions, submission matters, etc.

## Household Hazardous Waste (HHW)

Our 37th annual HHW collection days for the region encompassed 7 collection sites during the summer (Belmont, Bristol, Franklin, Gilford, Laconia, Meredith, and Moultonborough), and included a special collection event during the fall at a new site (Tamworth). This event was widely promoted to reach the maximum number of households and resulted in the safe removal and disposal of approximately 30 tons of hazardous waste. This was an increase of approximately 3 tons over last years' collection event! For additional information, please see the Household Hazardous Waste section of this report.

**Total Regional Savings: Priceless**

# Regional Highlights & Accomplishments

## Solid Waste Management

Held two roundtable discussions with solid waste operators on the topics of composting and processed glass aggregates (PGA). Conducted multiple transfer station site visits to share and collect information on regional best practices and solid waste management through grant writing and research. Utilized Geographic Informational (GIS) mapping tools to identify potential solid waste solar sites in the Lakes Region. Conducted a plastics disposal and municipal solid waste study for Lakes Region transfer stations with summer intern. For additional achievements, please see the Solid Waste Management section of this report.

## Transportation Advisory Committee (TAC)

The Transportation Advisory Committee provided administrative support and facilitated communications for six (6) meetings involving city/town appointed representatives in order to engage community participation and local involvement in regional transportation planning and project development. Topics (some with guest speakers) included – **September:** Ten Year Plan (TYP) project planning for 2025 – 2034 overview, road safety audits, and transportation update pertaining to NH Route 11 Alton-Gilford planning study, **November:** scoring of the proposed TYP projects with a presentation summarizing the projects being considered by a guest speaker from HEB Engineering, **December:** TYP review and updates on the Regional Plan and Congestion Mitigation Air Quality application process, **February:** Regional Bicycle Group update, 2022 traffic count summary, and TYP project priority update, **April:** Charging & Fueling Infrastructure Discretionary Grant Program, and project updates, and **June:** processed glass aggregate presentation by LRPC's Solid Waste Planner and Barnstead, Chichester, Epsom, and Pittsfield (BCEP) Solid Waste Director, John Keane.

The Transportation Advisory Committee prioritized over \$6.1 million in regional projects for the State Ten Year Transportation Plan (TYP 2025 – 2034). For additional accomplishments, please see the Transportation section of this report.

## Capacity Building

Staff participated in over 20 training programs. Two staff members offered their expertise statewide by contributing to the NH Municipal Association's *New Hampshire Town and City* magazine on the topic of regional housing.

## Land Use Books Regional Purchase

We handled the regional bulk purchase of the annual edition of the *New Hampshire Planning and Land Use Regulations* books. 27 out of 30 member communities ordered a total of 335 books at a savings of \$96.25 per book and \$88.50 per book with supplemental e-book.

**Total Regional Savings: \$31,719.25**



Planning & Land Use Books

# Regional Highlights & Accomplishments

## Pemigewasset Local River Advisory Committee (PRLAC)

- The **Pemigewasset River Corridor Management Plan** reports on resources, wildlife, laws, public input/recommendations for the Pemigewasset River watershed. LRPC was awarded grant money by the NH Department of Environmental Services (DES) in April 2022 to update the corridor management plan (last revision was 2013). LRPC staff will be working on this update directly to improve the information provided to PRLAC and other stakeholders regarding the watershed. The Plan is expected to be finalized and submitted for adoption in early 2024.
- Attended 10 PRLAC meetings with the kick-off meeting being held on September 27<sup>th</sup> at the Pease Public Library in Plymouth at which LRPC presented information regarding its plan for updating the 2013 Pemi Corridor Management Plan. A survey was provided to those in attendance requesting opinions on the Pemigewasset River.
- After receiving feedback from PRLAC representatives, mapping was added to the Plan. Information on changes to local regulations with potential impacts on the river corridor was distributed.
- Development of Regional Impact (DRI) was explained, and handouts were supplied. Discussions were had regarding steps that PRLAC might take to address concerns about development and cumulative water withdrawals. Scope and timing of contract was discussed with colleagues, NHDES Rivers Coordinator, and PRLAC Chair.
- Provided consultation regarding materials received for a shoreland permit.
- Responded to request for a Letter of Support to NHDES for development of an Instream Flow program for the Pemi River. Submitted Letter of Support to NHDES, copying LRPC Commissioners in corridor communities.

## Housing

- Contributed to a project article in the NH Municipal Association's Town & City magazine.
- Participated in statewide meetings with colleagues from other regional planning commissions, the Office of Planning and Development (OPD), NH Housing Finance Authority (NHHFA), along with contractors regarding data completion and analysis, population projections, as well as Housing Gap and Fair Share Analyses (methods, results, and transparency).
- The finalized draft Regional Housing Needs Assessment Report and Toolbox was posted to LRPC's website and adoption by the Commission is anticipated for the fall.



# Local Highlights

## FY23 Local Contracted Projects Included:

<b>Andover</b>	Homeland Security & Emergency Management Plan
<b>Bridgewater</b>	Homeland Security & Emergency Management Plan
<b>Gilmanton</b>	Homeland Security & Emergency Management Plan
<b>Moultonborough</b>	Homeland Security & Emergency Management Plan
<b>New Hampton</b>	Road Surface Management System Inventory Update
<b>Tilton</b>	Homeland Security & Emergency Management Plan
<b>Tuftonboro</b>	Homeland Security & Emergency Management Plan
<b>Wolfeboro</b>	Homeland Security & Emergency Management Plan



*New Hampton  
Straits Road Culvert*



*New Hampton  
Straits Road Culvert*

Member Services we provide include:

- Circuit Rider Assistance
- Master Plans
- Capital Improvement Plans
- Hazard Mitigation Plans
- Zoning & Site Plan Regulations
- Culvert Inventory & Assessment
- Road Surface Management System (RSMS)
- GIS Mapping

# Economic Development

## Grant Administration

### Northern Border Regional Commission (NBRC)

#### State Economic & Infrastructure Development Investment Program

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The Lakes Region Planning Commission provided grant administration assistance to four member communities (one new and three ongoing) as well as three new non-profit organizations that had been awarded NBRC grants.

#### **NEW:**

- **Town of Gilford – Foam Recycling Project**
  - The Town of Gilford will permanently site New Hampshire’s first foam densification unit, providing a regional foam recycling program. Location of Project: Belknap County and Carroll County.  
**Grant Amount: \$54,000.00;** Total Project Amount: \$108,000.00
- **G.A.L.A. Makers Space – Phase II**
  - This project is a Business and Workforce Development Initiative building upon the success and momentum of GALA Community Center’s makerspace and vocation hub, Makers Mill. Makers Mill will develop workforce, entrepreneur, and small business programming and resources that align with local and regional development plans and results in new businesses, job creation and a more prepared workforce. Location of Project: Carroll County.  
**Grant Amount: \$499,883.00;** Total Project Amount: \$557,807.00
- **Granite State Adaptive – Equine Therapeutic Center**
  - This project will build a state-of-the-art energy efficient equine therapeutic center consisting of an accessible facility including a barn, a classroom, indoor arena, and composting system. This facility will extend the season for adaptive and therapeutic recreation programs with youth, teens, disabled adults, and Veterans. Location of Project: Carroll County.  
**Grant Amount: \$1,000,000.00;** Total Project Amount: \$2,000,000.00
- **Lakes Region Model Railroad Museum (Wolfeboro)**
  - This funding will enable a multi-phase project to revitalize the 1872 Freight House to create a model railroad museum and STEM education center. Location of Project: Carroll County.  
**Grant Amount: \$250,000.00;** Total Project Amount: \$535,000.00

#### **ONGOING:**

- City of Laconia | WOW – Opechee Loop
- Town of Hebron – Fiber Optic Network
- Town of Sandwich – Fiber Optic Network

# Economic Development

## Gilford Foam Recycling Project



Step 1: Recycle



Step 2: densification process



End Result: palletized densified foam ready for market

## Lakes Region Model Railroad Museum



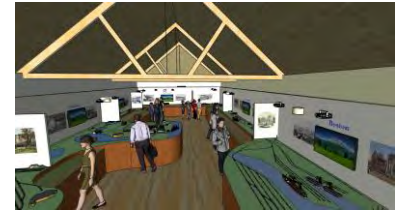
Exterior Concept Model

## Granite State Adaptive – Equine Therapeutic Center

Therapeutic Center Arena



Child on Horseback



Interior Concept Model

## Community Development Block Grants (CDBG)

The Lakes Region Planning Commission administered CDBG Microenterprise funding for Grafton County which assists businesses and economic development organization in Grafton, Belknap, and Carroll counties.

**Total grant amount: \$500,000.**

**Grafton County – Microenterprise Technical Assistance Award:** The microenterprise program helped foster economic development by supporting organizations that provide a full range of entrepreneurial training and technical assistance services to low- and moderate-income microbusiness owners and start-ups (those with fewer than 5 employees). This project was awarded to Grafton County who contracted with 4 subagencies to assist with this task. Subagencies included the Belknap County Economic Development Council (BEDC), partnering with Wentworth Economic Development Corporation (WEDCO), being **awarded \$199,500**, Grafton Regional Development Corporation (GRDC) and Coos Economic Development Corporation (CEDC) being **awarded \$132,000**, Northern Community Investment Corporation (NCIC) being **awarded \$81,500**, and Women’s Rural Entrepreneurial Network (WREN) being **awarded \$87,000**. This project closed on 6/30/2023.

## Comprehensive Economic Development Strategy (CEDS)

Drafted update using innovative story map formatting approach which is posted on LRPC’s website.

# Household Hazardous Waste

## Summer/Fall 2023 Household Hazardous Waste Collection Days

The LRPC coordinated the regional Household Hazardous Waste Collection Days for the 37<sup>th</sup> consecutive year which were held in Belmont, Franklin, Gilford, and Meredith the last Saturday in July; in Bristol, Laconia, and Moultonborough the first Saturday in August; and, for the first time, a fall collection was held in Tamworth the first Saturday in October with 24 communities participating in this event.

80 workers and volunteers contributed more than 500 hours to the program this year.

A total of 1,564 vehicles/households were guided through the eight collection sites during this municipal and community event. This resulted in approximately 60,000 pounds (30 tons) of household hazardous waste being collected and properly disposed of, mitigating potential illegal dumping throughout the Lakes Region. Regional household hazardous waste collections like this one are a convenient and cost-effective way to prevent negative effects on human health and the environment.

Notably, this year our team was able to safely rid a couple of households of the dangerous pesticides DDT and Diazinon.

This year, staff focused on increasing resident participation in towns/sites that normally do not receive much attention. To that end, we reached over 1,000 Lakes Region residents through social media for the 2023 events, sent several eblasts to a list of more than 800, sent press releases to local newspapers, and conducted outreach to multiple transfer stations. Advertisement was offered to all participating members. A variety of new brochures, flyers, and handouts were created. Four HHW coordinator meetings were held to discuss event changes, location updates, and schedule site visits to visually identify issues with traffic flow, designated entrance/exit sites, and pull off areas for unorganized participants. A dozen new local HHW coordinators, including 3 new site coordinators, volunteered their services.

Total HHW Appropriations: \$103,000 from 24 municipalities.

Following this year's event, we sent out to bid and negotiated a new multi-year contract for HHW collection services. This will result in a large increase in HHW appropriations to cover the waste disposal – the first such increase in 5 years. This increase is linked to record high inflation and some changes in the hazardous waste disposal sector. Additionally, the new contract will allow for 4 collection dates over the 8 host sites as opposed to the two previously allowed as follows:

Collection dates for 2024 are currently scheduled to occur June 22<sup>nd</sup> in Belmont & Franklin, July 27<sup>th</sup> in Gilford & Meredith, August 3<sup>rd</sup> in Moultonborough & Bristol, and September 28<sup>th</sup> in Laconia & Tamworth. Please check our website for any updates as the collection dates approach to confirm the details.

For more information on this program, participating municipalities, maps to the sites, accepted and unaccepted items, as well as alternative disposal options, please visit us at [www.lakesrpc.nh.gov/serviceshhw.asp](http://www.lakesrpc.nh.gov/serviceshhw.asp).



Tamworth Volunteers



Hazardous Waste

# Solid Waste Management

## USDA Solid Waste Management Grant Highlights and Accomplishments FY23

**Project Summary:** The primary purposes of the Lakes Region Planning Commission's (LRPC) Solid Waste Management (SWM) project are to provide technical assistance and training to solid waste operators in order to:

- Reduce the quantity and toxicity of our solid waste stream
- Increase community awareness about local waste management challenges
- Lower costs associated with solid waste management
- Create more sustainable, resilient communities
- Promote safety for Solid Waste Operators/residents entering our transfer stations.

Experienced LRPC staff managed the grant, directed the activities, and spearheaded the project tasks. Experts from NH Department of Environmental Services (NHDES) and regional solid waste organizations may be utilized when applicable.

### Activities/outcomes from this project have included:

1. Working with solid waste operators around the region to address solid waste issues through grant writing, research, site visits, and training.
2. Utilizing Geographic Informational System (GIS) mapping tools to identify potential solid waste solar sites in the Lakes Region.
3. Conducting a foam disposal and municipal solid waste study for Lakes Region transfer stations with assistance from a Plymouth State University intern.
4. Running roundtables for solid waste operators relating to *Food Waste Composting in NH* and *Glass Management – Efficiencies and Uses*.
5. Conducting outreach at various transfer stations to understand how each source separated facility works, what types of materials are taken in and not taken in, and identifying potential improvements. These visits have assisted LRPC in obtaining a greater understanding of how recycling works in New Hampshire, challenges our transfer stations face, and how to reduce waste entering our local waste stream.

6. Development of interactive maps posted to LRPC's website identifying 1) all transfer station locations in the Lakes Region to assist residents [and non-residents] in locating their closest facility, and 2) multiple waste oil drop off locations resulting from feedback from residents indicating lack of direction on where to dispose of their used motor oil.

7. Assisting the Town of Gilford with their Styrofoam recycling project, including researching funding opportunities through EPA and USDA Solid Waste Management grants. This project will create a recycling hub which will allow participating towns to reduce Styrofoam from their respective landfills and will generate a revenue of approximately \$900/ton for use in sustaining the program, making it the highest priced material leaving a transfer station in the Lakes Region! Assisted in securing funding through Northern Border Regional Commission's (NBRC) Catalyst Program to purchase equipment.

8. Conducted research on processed glass aggregate and how it reduces municipal solid waste weight, saves money on shipping/disposal, and its use as road fill. Researched glass crusher companies to request quotes on crushers for municipalities.

9. Conducted research into New Hampshire Department of Environmental Services (DES) Waste Oil Grant as a potential opportunity to provide smaller transfer stations with an option for waste oil removal.

10. Met with DES to discuss current NH landfill monitoring requirements, testing needs in New Hampshire, gas-to-energy implementation, and thermal capabilities of small, capped landfills.

11. With the assistance of Solid Waste Intern Zoe Simpson, visited random transfer stations to conduct surveys regarding a resident's trash disposal. Information gained was used to show averages of certain waste materials and to create a cost analysis showing a reduction of hauling costs if materials were removed from the waste stream.



Intern Zoe Simpson

# Transportation



## Regional Transportation Plan

- Hosted 7 corridor meetings with local stakeholders to assist in the development of the Regional Transportation Plan.
- Drafted Regional Transportation Plan using a new corridor-based analysis approach, including additional crash data statistics so the Plan now can be used for more grant opportunities (e.g., Safe Streets For All).



## Ten Year Plan (TYP) Funding and Project Prioritization (2025 – 2034)

- Worked with towns, NH Department of Transportation (NHDOT), and the Governor's Advisory Commission on Intermodal Transportation to develop project scopes and cost estimates.
  - **Meredith** – NH Route 25 intersection improvements at Laker Lane, True Road, Quarry Road, and Patrician Shores (additional funding).
  - **Laconia** – Union Avenue improvements.
- Met with Executive Councilor Warmington to discuss Ten-Year Plan projects/process.



## Bicycle and Pedestrian Plan

- Updated statewide Bicycle and Pedestrian Plan; adoption expected to occur in early 2024.
- Met with Friends of the Northern Rail Trail and with The Foothills Foundation to discuss central bike group roundtables and funding opportunities.



## Data Collection & Analysis

- Collected traffic count data at 148 assigned locations throughout the region for NHDOT along with 17 municipal requested counts.
- Worked on updating Road Surface Management System (RSMS) assessment for one community.
- Created template of new mapping format to effectively display Statewide Asset Data Exchange System (SADES) data.
- Completed Congestion Mitigation Air Quality (CMAQ) calculations.
- Submitted Highway Safety Improvement Program (HSIP) pilot proposal for expanded traffic counting and associated data management. Consulted with NHDOT regarding Specific, Measurable, Attainable, Realistic, Time-Bound (SMART) grant for traffic monitoring.
- Researched electric vehicle charging station data and converted same into spreadsheets for analysis.
- **USDA Streetscape**. Worked to coordinate sidewalk assessments and discuss examples of best practices in the region. Assessed pedestrian infrastructure along NH Route 25. Researched streetscaping and local projects in the region.



## Collaborations & General Highlights

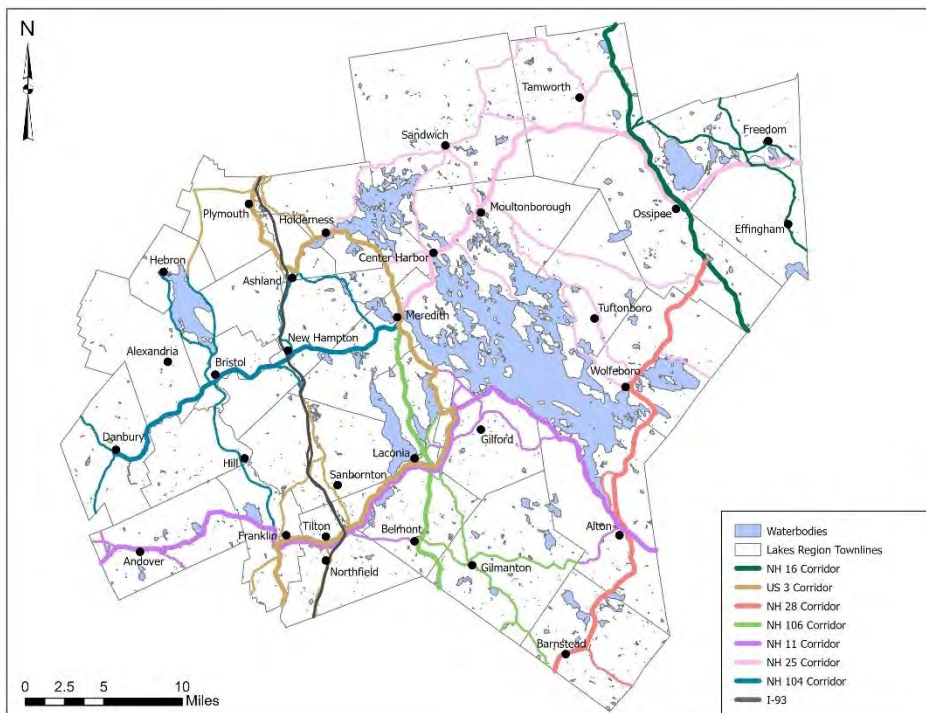
- Supported Chocorua Lake Conservancy road concerns at Albany public informational meeting.
- Participated in Mid-State Regional Coordinating Council meeting. In conjunction with Central NH Regional Planning Commission, created, submitted, and received approval for a 5305(e) funding grant to develop Mid-State RCC's Coordinated Transit & Human Services Plan (total project \$60,428). The plan is required to be updated every five years in order for the RCC to be eligible to receive federal funding (previously updated in 2019).

# Transportation

- Corresponded with colleagues at other regional planning commissions regarding methods of sharing census and land use data with communities.
- Attended *Complete Streets Advisory Committee* meeting and the *Spring Transportation Planner Collaborative* meeting.
- Attended a 'Green Your Fleet' workshop at NH Speedway.
- Outlined a storm water toolkit for municipalities.
- Completed Geographic Informational System (GIS) map of highway corridors for each of the seven corridors.
- Completed Local Public Agency certification to assist municipalities with locally managed projects.
- Attended multiple meetings throughout the region concerning the ongoing Ten Year Plan project.



*'Green Your Fleet' workshop at NH Speedway*



*Regional Corridors Map*

# Transportation

## Transportation Technical Advisory Committee

### FY23 Voting Members

#### Alexandria

George Tuthill  
Chet Caron, *Alt.*

#### Andover

Vacant

#### Ashland

Robert Letourneau  
Craig Moore, *Alt.*

#### Barnstead

David Kerr

#### Belmont

Sarah Whearty  
Brian Jackes, *Alt.*

#### Bridgewater

Vacant

#### Bristol

Steve Favorite  
William Dowey, *Alt.*

#### Center Harbor

Jeff Haines

#### Danbury

Vacant

#### Effingham

Mark Hempton

#### Franklin

Seth Creighton  
Justin Hanscom, *Alt.*

#### Freedom

Scott Brooks

#### Gilford

Meghan Theriault  
Roger Weeks, *Alt.*

#### Gilmanton

Travis Mitchell

#### Hebron

Paul Hazelton  
Patrick Moriarty, *Alt.*

#### Hill

Vacant

#### Holderness

Malcolm "Tink" Taylor

#### Laconia

Krista Larsen  
Wes Anderson  
Rob Mora, *Alt.*  
Nate Guerette, *Alt.*

#### Meredith

John Edgar  
Angela LaBrecque, *Alt.*

#### Moultonborough

Dari Sassan  
Chris Theriault, *Alt.*

#### New Hampton

Robert Pollock

#### Northfield

Vacant

#### Ossipee

Tony "TJ" Eldridge

#### Plymouth

Joe Fagnant  
June Rowan, *Alt.*  
Joseph Perez, *Alt.*

#### Sanbornton

Vacant

#### Sandwich

David Rabinowitz

#### Tamworth

John Gotjen

#### Tilton

Lee Ann Moynihan  
Kevin Duval, *Alt.*

#### Tuftonboro

Lloyd Wood

#### Wolfeboro

Tavis Austin

### Non-Voting Members

#### Belknap Merrimack CAP

Cindy Yanski

#### Carroll County Delegation

Glenn Cordelli

#### Laconia Airport Authority

Marv Everson

#### NH DES, Air Resources Division

Tim White (outgoing)  
Jessica Wilcox  
Richard DiCillo

#### NH DOT, Bureau of Planning & Community Assistance

William Rose  
Kimberly Rummo  
Bill Watson

#### NH DOT District 2

Chris Turgeon

#### NH DOT District 3

Samantha Fifield

#### Newfound Pathways

Jan Collins  
Beth Greever

#### Friends of Northern Rail Trail

Don Moyer

### Thank You to Our Outgoing Members

Chet Caron, Sarah Whearty, Steve Favorite,  
Mark Hempton, Krista Larsen, Rob Mora, John  
Edgar, Tony Eldridge, June Hammond Rowan

**Chairs:** Malcolm "Tink" Taylor  
John Edgar

**Vice Chairs:** Krista Larsen  
Paul Hazelton



# Commissioner Meeting Summary

## SEPTEMBER 2022 – Housing Affordability Trends | How InvestNH Funds Can Help

The first Commissioner Meeting of the fiscal year was held on September 26<sup>th</sup> at Lake Opechee Inn in Laconia. LRPC Regional Planner David Jeffers spoke about the Regional Housing Needs Assessment project and conducted a slide show on housing affordability trends while guest speakers George Reagan of NH Housing Finance Authority also had prepared a slide presentation regarding the availability of InvestNH funding and Carmen Lorentz of Lakes Region Community Developers presented on the building blocks of affordable housing with an emphasis on infrastructure. LRPC Principal Planner Susan Slack concluded with using Housing Opportunity Planning (HOP) grants to plan for the future and amending zoning ordinances to allow for more workforce housing.

### New Hampshire Bulletin



## OCTOBER 2022 – Solid Waste Management Grant & HHW Overview

October's Commissioner Meeting was held at the Moultonborough Public Library on October 24<sup>th</sup>. A presentation from LRPC's Solid Waste Planner Matthew Rose, who spoke about the FY23 solid waste grant award . . . the largest ever received in the amount of \$147,300 . . . was well received. This grant covered technical assistance, research, expansion of our regional household hazardous waste (HHW) collection program, regional purchases, as well as public outreach & education. Regional purchases could include items such as bailers and storage bins for recyclables and paper which will benefit municipalities in their recycling programs. Other considerations include water and sewer updates to protect our groundwater, large scale storage facilities to accommodate smaller communities that cannot recycle on their own, and renewable energy implementation (e.g., solar and wind farms, etc.). Additionally, LRPC's Regional Planner David Jeffers provided an update on the HHW program stating that there are plans to expand the program and that there is a need for future discussions regarding the collection of universal waste (e.g., CFL light bulbs, waste oil, mercury devices, fire extinguishers, tires, rechargeable batteries, etc.).



Recycling Storage Bins



Household Hazardous Waste



Universal Waste

# Commissioner Meeting Summary

## NOVEMBER 2022 – Transportation Program Overview | Data Collection & GIS Programs

The Commissioner Meeting of November 28<sup>th</sup> at the Pease Public Library in Plymouth centered around a review of LRPC’s transportation, data collection, and Geographic Informational System (GIS) programs. Sr. Transportation Planner Sean Chamberlin and Assistant Planner Ryan Paterson provided information concerning updating the regional transportation plan which looks at Lakes Region transportation needs over the next 10 years, the ten year plan funding and project prioritization process for 2025 - 2034, the bicycle and pedestrian plans, streetscaping, sidewalk inventory assessment, traffic counts and mapping, and alternative funding opportunities.

**TYP 2025-2034**

- Regional Allocation - \$6.1 m
- Based on population and No. of lane miles
- Fiscally constrained
- Highway segments and intersections
- Bicycle and pedestrian improvements
- Applications must be supported by engineering study

**ELEMENTS OF A STREETScape**

- SIDEWALKS
- CURB EXTENSIONS
- LANDSCAPED BUFFERS
- PLANTERS
- SEATING
- PUBLIC ART
- LIGHTING
- BIKE PARKING

## MARCH 2023 – Regional Housing Needs Assessment Review | BEA (Northern Border & InvestNH)

After a brief hiatus over the winter, the LRPC returned for its March 27<sup>th</sup> Commissioner meeting which was hosted by Hobbs Tavern in Ossipee. At this meeting, there was a review of the draft Housing Needs Assessment report by Regional Planner David Jeffers covering previous housing needs assessment results, housing data research findings, and fair share allocation by town. Land Use Planner Christine Marion provided insight concerning some of the legal requirements related to regional housing needs, including the nuances of the fair share housing numbers assigned by the State to each community, and some of the legal aspects of compliance stressing that preplanning will be key to making this work. Unfortunately, due to technical difficulties, the scheduled presentations by BEA/NBRC Housing Finance Director Andrew Dorsett and InvestNH Planning & Land Use Manager Justin Rosamilio on available funding mechanisms to assist municipalities was unable to go forward. However, the presenters graciously agreed to hold a special remote meeting which occurred a few days later.

**What is InvestNH?**

\$100 million to stabilize the *affordable* housing market through grant programs

**Municipal Per Unit – Permit Incentive**  
Award Caps:  
• \$10,000 per unit permitted  
• \$1 million per project  
• \$1 million per municipality

**Municipal Demolition Grant Reimbursement**  
Award Caps:  
• \$500,000 per municipality  
• \$300,000 per project

\*Municipalities can apply on behalf of a project/developer.

- Capital Grant Program \$30 million
- Municipal Per Unit Grant (MPU) \$30 million
- Municipal Demolition Grant (MDG) \$5 million
- Municipal Planning and Zoning Grant \$5 million
- NHFFA Capital Subsidy \$10 million

BEA

**Northern Border Regional Commission**  
Steve Fortier  
NBRC State Program Manager

**General Overview of Catalyst Program**

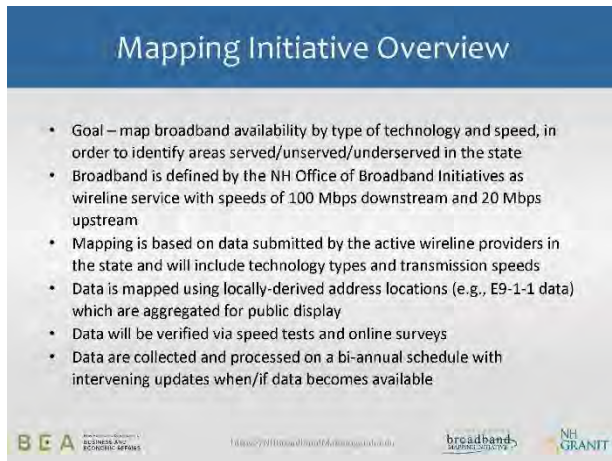
- Overview of Northern Border Regional Commission
- 2023 Catalyst Program Materials at [www.nbrc.gov](http://www.nbrc.gov)
- Municipalities and non-profits (501-c-ananything) are eligible
- For 2023, Belknap and Carroll Counties are considered "Transitional"
- 2023 awards = **\$11M**
- Infrastructure awards remain up to \$1 million (w/ potential for \$3M)
- Non-infrastructure awards up to \$500,000
- Expanded definitions of both *Infrastructure* & *Non-Infrastructure*

BEA

# Commissioner Meeting Summary

## APRIL 2023 – NH Digital Equity Plan | Broadband Mapping

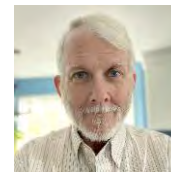
The Meredith Public Library was the site for the April 24<sup>th</sup> Commissioner meeting. We were fortunate enough to have Dr. Robert McLaughlin, Executive Director of the National Collaborative for Digital Equity (NCDE) educate us on what federal funding could do to move digital equity from theory to reality. Dr. McLaughlin spoke about additional money available under the infrastructure bill – separate from broadband mapping and planning funds – (Digital Equity Funding) which is coming to every state to develop a plan for submission to apply for 4 years' worth of funding for building capacity. He went over various types of uses and requirements for application. This meeting also had David Justice, Project Director at NH GRANIT, and Consultants Dr. Scott Valcourt and Carol Miller, Director of Broadband Initiatives, NCDE provide information about broadband mapping and how communities can help create an accurate database of locations unserved, underserved, and served. A surprise guest was Bill Gassman of Moultonborough who played a key role in developing the original Lakes Regions telecommunications plan. Mr. Gassman told of his current efforts in obtaining grant funds to secure county-wide coverage.



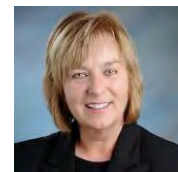
**Mapping Initiative Overview**

- Goal – map broadband availability by type of technology and speed, in order to identify areas served/unserved/underserved in the state
- Broadband is defined by the NH Office of Broadband Initiatives as wireline service with speeds of 100 Mbps downstream and 20 Mbps upstream
- Mapping is based on data submitted by the active wireline providers in the state and will include technology types and transmission speeds
- Data is mapped using locally-derived address locations (e.g., E9-1-1 data) which are aggregated for public display
- Data will be verified via speed tests and online surveys
- Data are collected and processed on a bi-annual schedule with intervening updates when/if data becomes available

Logos: BEA, NH GRANIT, broadband NH GRANIT



*Dr. Robert McLaughlin*



*Carol Miller*



*David Justice*



*Dr. Scott Valcourt*

## MAY 2023 – Transportation Planning Update | Solid Waste & HHW Collection Days

At a return visit to the Lake Opechee Inn on May 22<sup>nd</sup>, the topics of transportation planning updates, and solid waste research, events, and reuse strategies was front and center. Sr. Transportation Planner Sean Chamberlin focused on electric vehicle (EV) infrastructure and asset management, and provided details concerning the ten year plan update, the Safe Streets for All (SS4A) grant program, a Charging and Fueling Infrastructure (CFI) grant, EV corridors, roadway regulations and road standards, Statewide Asset Data Exchange System (SADES), road safety management system program, and a yet-to-be-published NH municipal EV toolkit which will include adoption projections, grant opportunities for both fleets and infrastructure, financial analyses, ordinances and codes. Solid Waste Planner (SWP) Matt Rose spoke about a recent research project LRPC conducted with the help of an intern from PSU to collect data from transfer stations in order to provide a cost analysis for each participating site concerning municipal solid waste density, volume of Styrofoam in their containers, and to identify ways to reduce their annual hauling costs. This research, part of a USDA Solid Waste Management grant award, will assist in quantifying solid waste data, characterizing local trends, and projecting cost savings. The Town of Gilford's regional foam recycling program was reviewed, and information was provided concerning the LRPC's 2023 household hazardous waste (HHW) collection event. Lastly, SWP Rose provided information regarding processed glass aggregate (PGA), how it can be used in the municipal setting, and what benefits it provides.

# Commissioner Meeting Summary

- Consistency across ordinances
  - Less than 10 municipalities have a general roadway ordinance
  - All have **something** in their Subdivision Regulations
  - Average year last amended: 2010
- Impacts on residential projects
- Towns do not need to meet state standards for local roads
  - Class V & VI

ROADWAY REGULATIONS



### Research Findings

- Regional average MSW density for the 5 towns is: 0.237tons/yr/d3
- By removing estimated foam amounts we saw: Cost savings ranged from \$160-\$4,000 annually
- Towns with pay-per-bag systems in place: Residents are much more willing to recycle and separate out their materials

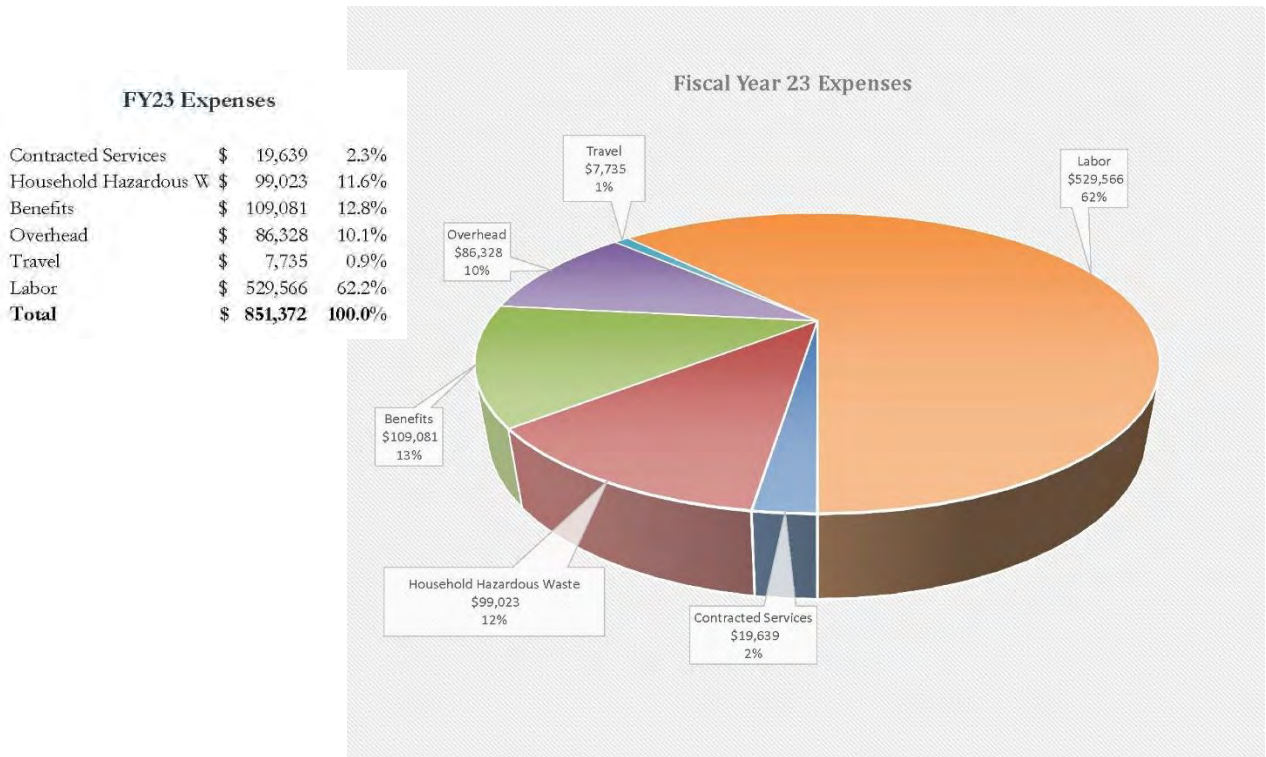
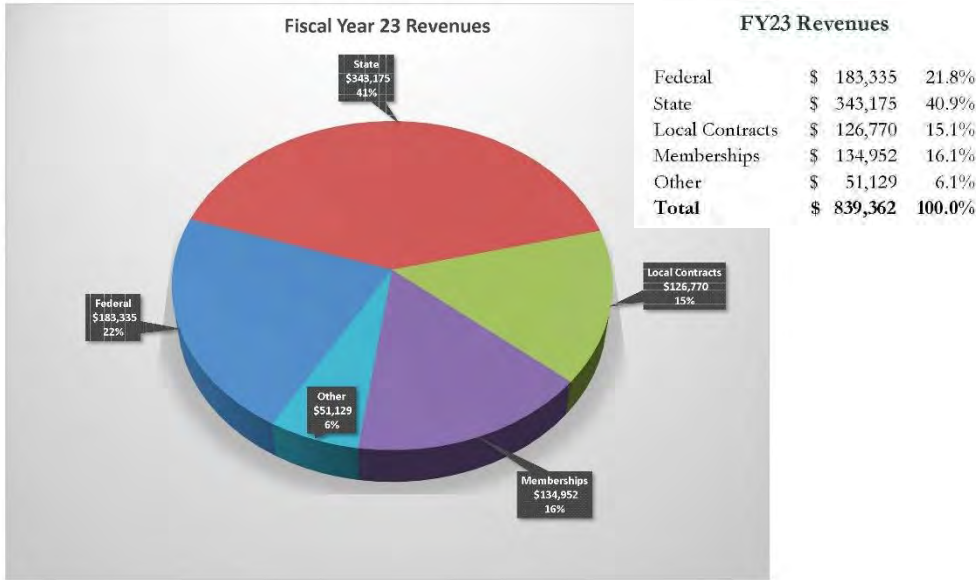
## JUNE 2023 – Renewable Energy

The Commissioner Meeting for June, held in conjunction with our Annual Meeting, occurred on the 26<sup>th</sup> in the beautiful Winnepesaukee Ballroom of Church Landing at Mill Falls in Meredith. Over 90 municipal, regional, and political guests and friends joined the LRPC Commissioners, Executive Board, and staff for the evening’s events. The meeting was officiated by Chair John Ayer and included approval of the May 22<sup>nd</sup> minutes and the annual election of officers for FY24. After the ballots were tallied, Secretary Pat Farley announced that the results were unanimous to accept the ballot as presented and all previous officers were re-elected for another one-year term. After an elegant dinner, Vice Chair David Katz and Executive Director Jeffrey Hayes presented 3 Awards of Excellence and 4 Community Service Awards, as well as the prestigious Ayers-Cotton Award. Additionally, an award of Outstanding Service was presented to outgoing Commissioner and Executive Board member Steve Wingate for more than 10 years of service to the LRPC. Following the award presentations, keynote speakers Sam Evans-Brown, Executive Director of Clean Energy NH and Daniel Weeks, VP/Co-Owner of ReVision Energy were in attendance to furnish members and guests with information concerning local renewable energy solutions for both the public and private sectors. Some of these solutions include solar, transportation (electric vehicles & charging stations, biofuels, etc.), energy storage, education, infrastructure, and economic development.



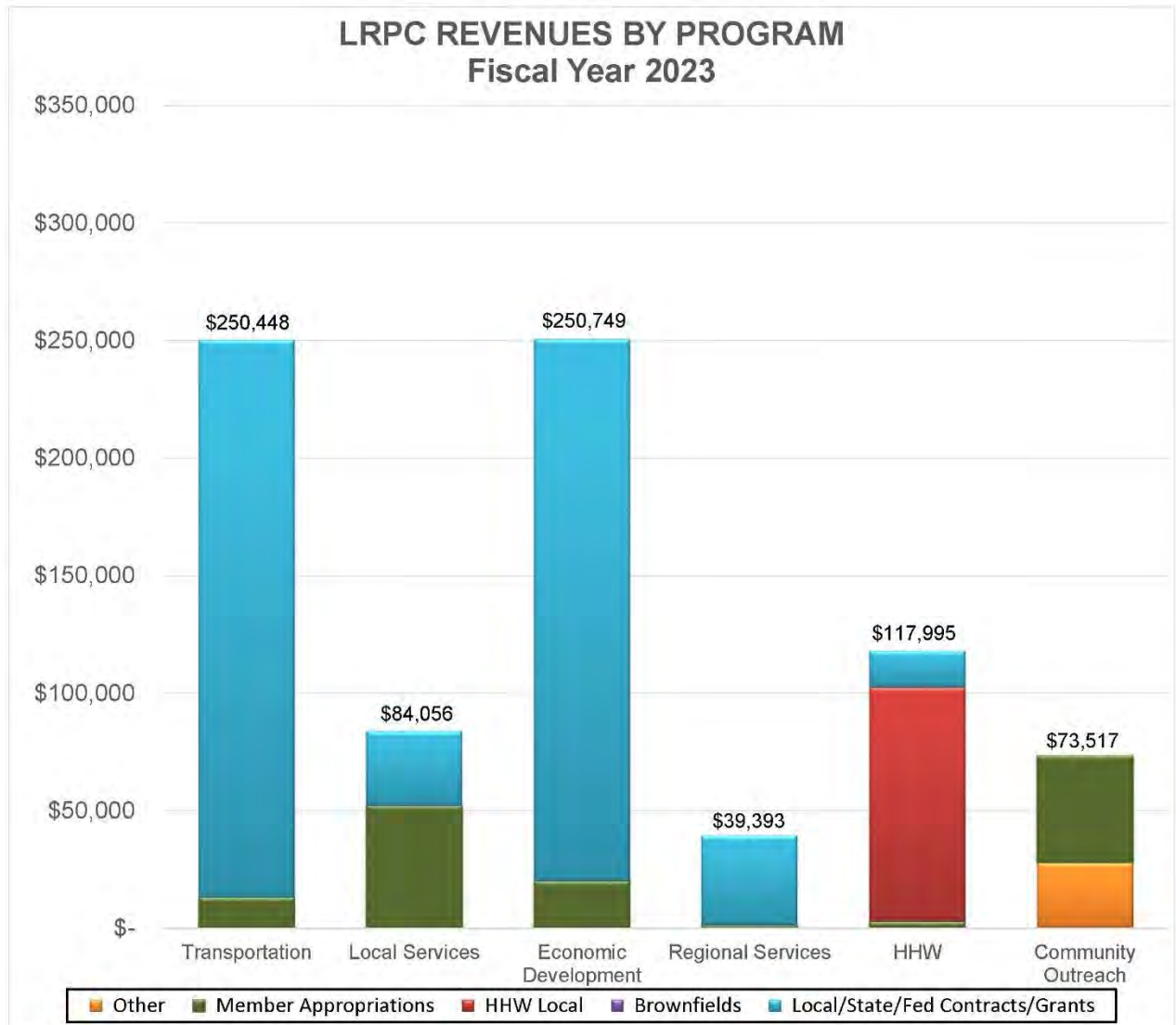
# FY23 Budget Summary

The FY23 audit was presented to the Executive Board by the independent audit firm of Hennessey & Vallee, PLLC on September 13, 2023. The charts below show the distribution of actual revenue and expenses from July 1, 2022 through June 30, 2023 while the following page depicts revenue by program.



# FY22 Budget Summary

## FY23 Revenue by Program



# Annual Audit Letter

## HENNESSEY & VALLEE PLLC

For Individual / Business / Non-profit



### INDEPENDENT AUDITORS' REPORT

*Professional Association - Accountants & Auditors*

To the Board of Commissioners  
Lakes Region Planning Commission

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities and the major fund of Lakes Region Planning Commission, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the Table of Contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Lakes Region Planning Commission, as of June 30, 2023, and the respective changes in financial position, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Commission, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditors' Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that individually, or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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*We value you as the personal client and strive to combine it with our professionalism and quality.*

# Annual Audit Letter

In performing an audit in accordance with generally accepted auditing standards, we:

Exercise professional judgment and maintain professional skepticism throughout the audit.

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, no such opinion is expressed.

Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for a reasonable period of time.

## ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3-6 and the Schedule of Pension Liabilities and Contributions on pages 23 and 24 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statement. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 9, 2022, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

*Hennessey & Vallee PLLC*  
Hennessey & Vallee, PLLC  
Concord, New Hampshire  
September 9, 2023





New Hampshire State Bird  
Purple Finch

## FY23 Staff

Executive Director	Jeff Hayes
Finance Administrator	Carl Carder
Regional Planner	David Jeffers
Solid Waste Planner	Matthew Rose
Sr. Transportation Planner	Sean Chamberlin
Land Use Planner	Christine Marion
Assistant Planner	Ryan Paterson
Grants Administrator	Tracey Secula
Administrative Assistant	Linda Waldron
Transportation Technician	Allen Constant
Transportation/Housing Intern	Alex Lermond
Solid Waste Intern	Zoe Simpson

## FY23 Staff Training

North American Hazardous Materials Management Association Roundtable on the primary topic of HHW pricing.

Traffic counting seminar at NHDOT. Obtained information on micro-mobility studies and all paved road counts by 2026.

Training program on new requirements for Homeland Security Hazard Mitigation Plans and workshops on Hazard Mitigation Plan development and guidance for new plans (FEMA).

Virtual State public meeting for EV infrastructure plan.

NBRC training regarding Letters of Interest and grant webinars.

Completed Local Public Agency (LPA) certification to better assist towns through LPA projects.

Transportation Planning Collaborative meeting where ten year plan process, CMAQ applications, and updates to statewide planning projects were reviewed.

Attended NBRC grant coach session to discuss project application.

Federal Highway Administration webinars on EV Grants, State Freight Plans, and Long-Range Transportation Plans.

... and more

VISIT US ONLINE: [www.lakesrpc.nh.gov](http://www.lakesrpc.nh.gov) | Facebook | Instagram



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