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Lakes Region Planning Commission FY11 Annual Report November 22, 2010

Annual Meeting

The June 28, 2010 Annual Meeting, held at the Chase House in Meredith, featured Scott Cassel, founder and executive director of the Product Stewardship Institute who spoke on Product Stewardship: The Next Frontier on Managing Waste. He said incorporating the cost of disposal into a business model is the solution.



Product Stewardship, a concept that considers manufacturers as financially responsible for managing products at the end of their useful life, is expanding in the United States. Mr. Cassel said the new trend is gaining momentum and will have a significant impact on the recycling industry.

Mr. Cassel explained that the goals of product stewardship are to change the way products are designed so that manufacturers, retailers, governments, and consumers share responsibility for reducing a product's negative health and environmental impacts.

Nanci Rae Mitchell receives Kim Ayers Award



The B. Kimball Ayers Jr. Award, a perpetual plaque, was presented by LRPC Vice-chair Stan Bean to Nanci Rae Mitchell of Gilmanton for her extraordinary voluntary contributions and efforts to improve the environmental quality of the Lakes Region. She has been involved in: town governance and land protection efforts; founding of the Nichols-Smith Conservation Land Trust; working as Education Coordinator for the Beaver Brook Association; serving on the Board of Directors of the New England Environmental Education Alliance and treasurer for ten years; assisting the UNH Belknap County Cooperative Extension Advisory Council Coverts Training; and teaching a course in Wetland Ecology through the University of NH BCC. She is the 21st recipient of the Award which is named in remembrance of Kim Ayers, of Moultonborough.

Awards of Excellence

LRPC Awards of Excellence were presented to the following:

The Alexandria Village School: for inspiring volunteer community service through academic, social, and educational opportunities for children in the community and surrounding towns in the Lakes Region.

Judy Fry: for distinguished volunteer service to the Town of Alton and exemplary leadership in creating the B&M Railroad Park for the enjoyment and benefit of future generations.

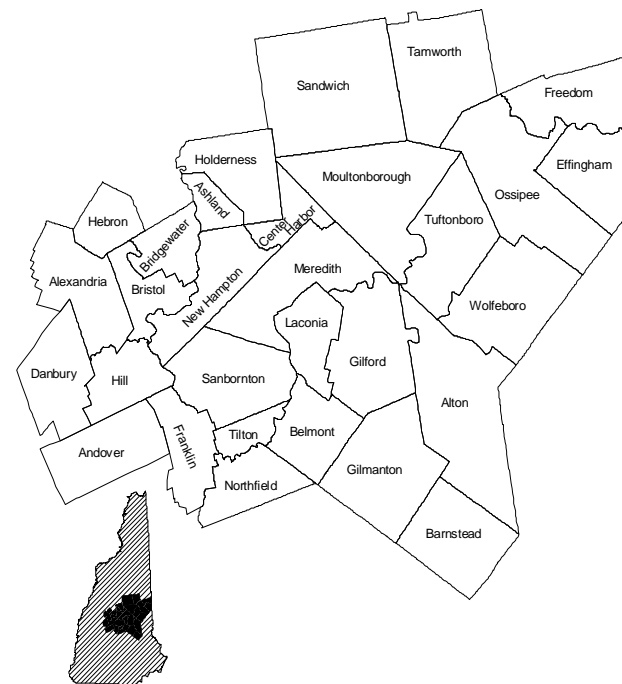
Gilford Youth Center: for Extraordinary foresight and generosity, inspired by civic responsibility, to create an inclusive and safe environment for youths and adults to enjoy physical and educational activities in the Lakes Region

Towns of Belmont, Northfield, and Tilton: for innovative and collaborative approach to protecting the Tri-Town Aquifer and providing a pioneering example of regional groundwater protection in the Lakes Region and the State of New Hampshire.



Phyllis Taylor, Commissioner from Danbury, was honored for 17 years of dedicated service. She also served on the Executive Board as treasurer. Pictured with Phyllis is Dan McLaughlin, Commissioner from Alexandria. Sara McRedmond, LRPC's clerk, was recognized for five years of service.

THE LAKES REGION PLANNING COMMISSION



LRPC COMMISSIONERS 2010-2011

Alexandria Margaret LaBerge Dan McLaughlin	Belmont Vacant	Effingham George Bull	Hebron Mitch Manseau Martha Twombly	Moultonborough Herbert Farnham Barbara Perry	Sandwich Robert Butcher
Alton David Hussey	Bridgewater Vacant	Franklin Robert Sharon	Hill Vacant	New Hampton Dr. George Luciano	Tamworth Patricia Farley Tom Peters
Andover John Cotton Nancy Teach John Warzocha, Alt.	Bristol Steve Favorite	Freedom Anne Cunningham Robert Oram	Holderness Todd Elgin Robert Snelling	Northfield Wayne Crowley Douglas Read	Tilton Normand Boudreau
Ashland Gordon McCormack, Jr.	Center Harbor Maureen Criasia	Gilford Scott Dunn Richard Waitt	Laconia Bill Contardo Warren Hutchins	Ossipee Dr. Patricia Jones Roger ter Kuile	Tuftonboro Dan Duffy Jay Kitchener
Barnstead David Kerr	Danbury Phyllis J. Taylor	Gilmanton Elizabeth Abbott Stanley O. Bean, Jr.	Meredith William Bayard Herbert Vadney	Sanbornton Ralph Carter Carmine Cioffi	Wolfeboro Roger Murray, III Chuck Storm Donald St. Germain, Alt.

LAKES REGION PLANNING COMMISSION STAFF

Michael Izard David Jeffers Eric Senecal Donna Manfra	Planning Manager Regional Planner Regional Planner Secretary	Kimon G. Koulet Patricia Tarpey Michelle Therrien Danielle Tudor	Executive Director Project Planner GIS Analyst Assistant Planner	Rosemarie Gelinat Sara McRedmond Don McFarland Lynn Montana	Administrative Assistant Clerical Assistant Bookkeeper Office Assistant
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Who We Are

The LRPC is a voluntary, non-profit association of local communities that pools its resources to obtain a highly trained, professional staff to provide a wide variety of services. A twelve member Executive Board, together with the Commissioners, governs the LRPC. Operations are overseen by an executive director, and implemented by professional planners, specialists, and support staff. LRPC recognizes that the foundation of regional decision-making lies within local communities.

EXECUTIVE BOARD

Robert Snelling (Holderness)
Chairman

Stanley Bean, Jr. (Gilmanton)
Vice Chairman

Warren Hutchins (Laconia)
Secretary

Barbara Perry (Moultonborough)
Treasurer

Area Commissioners:
John Cotton (Andover)
Herb Farnham (Moultonborough)
Donald St. Germain (Wolfeboro)
Richard Waitt (Gilford)

At-Large Commissioners:
Margaret LaBerge (Alexandria)
Wayne Crowley (Northfield)
George Luciano (New Hampton)
Patricia Farley (Tamworth)

OVERVIEW

The Lakes Region continues to grow and evolve. As our economy and world change, so does the work we are engaged in. The Lakes Region Planning Commission (LRPC) is an organization established according to state law to provide area communities and the region with the capacity to respond to and shape the pressures of change in a purposeful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. We address regional issues which are beyond the capability of individual towns to address, yet affect all communities within the region. Our services include technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazard planning, and economic development. Local, state, and federal resources primarily fund the LRPC. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and leadership to the governments, businesses, and citizens of the Lakes Region.

SPOTLIGHT

The Spotlight section is designed to highlight the many services and activities conducted by the LRPC over the past year. Key program areas are emphasized, including: natural resources, land use, transportation, housing, economic development, utilities, public facilities and natural hazards. Each town also receives a customized description of local and regional activities for use in its Annual Report.

LAND USE

In addition to ongoing daily requests for technical assistance related to mapping, zoning, subdivisions, etc., LRPC is often asked to work on specific planning projects. A few examples are as follows:



Completed Master Plan assistance to the town of Andover and initiated assistance to the town of Center Harbor as part of a major update of its Master Plan.

Assisted the town of Effingham with a proposed scope of work for an update of their Master Plan.

Provided Circuit Rider assistance to the town of Northfield planning board and the zoning board of adjustment.

Continued to work with the town of Ossipee on the development of their Capital Improvement Program.



Assisted the town of Sanbornton with the update of several maps for their Master Plan.

Prepared the 2010 Development Activity in the Lakes Region report and distributed to survey participants.

Received funding from the Pardoe Foundation to conduct Smart Growth Assessments (SGA) for the cities of Laconia and Franklin. These reports provide insights to local communities regarding the consistency of their ordinances and regulations with livability goals.

Responded to daily requests for land use, transportation, environmental, and other information and guidance. Helped organize and co-host three public Municipal Law Lectures, in cooperation with the NH Local Government Center, where included the following topics:

- ◆ *Constitutional Issues in Land Use Regulations*
- ◆ *The Five Variance Criteria in the 21st Century*
- ◆ *What Do You Do When They Stop Building? Vested Rights, Modified Approvals, Violations and Revocation*

FY-11 LAND USE ASSISTANCE:

Responded to requests for technical assistance while identifying areas that may need special emphasis. Additional Master Plan assistance to the towns of Ashland, Center Harbor, Effingham, and Sanbornton is underway. Circuit Rider assistance to the town of Northfield will also continue. The town of New Hampton recently requested

LRPC continues to monitor and review project notices under the NH Intergovernmental Review (IRA) with regional planning commissions. The IRA requires public notification to the regional planning commissions of all projects in the region intended to receive federal financial support. In FY-10, Intergovernmental Review of Lakes Region projects included:

SOURCE	FUNDS
Federal Funds	\$50,303,154
State Funds	\$18,574,007
Applicant Funds	\$2,931,697
Local Funds	1,125,701
Other Funds	5,396,595
TOTAL	\$78,331,154

Burnham & Malmborg

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Concord New Hampshire 03301
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INDEPENDENT AUDITORS' REPORT

To the Commissioners
Lakes Region Planning Commission
Meredith, New Hampshire

We have audited the accompanying statements of financial position of Lakes Region Planning Commission as of June 30, 2010 and 2009, and the related statements of resources and expenses and changes in fund balances, and cash flows for the years then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audits.

Information for the year ended June 30, 2009, is presented for comparative purposes only and was extracted from financial statements presented by fund for that year, on which an unqualified opinion dated September 3, 2009, was expressed.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform our audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lakes Region Planning Commission, as of June 30, 2010 and 2009, and the results of its operations and changes in fund balances and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The information contained on pages 8 through 11 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Burnham & Malmborg
Concord, New Hampshire
August 27, 2010

TRANSPORTATION ADVISORY COMMITTEE (TAC)

Russell Bailey (Alton)
John Dever, III (Alton)
David Kerr (Barnstead)
Candace Daigle, Alt. (Belmont)
Rick Ball (Belmont)
Murray Campbell (Bristol)
Steve Favorite (Bristol)
Jeff Haines (Center Harbor)
Maureen Crisia, Alt. (Center Harbor)
Phyllis Taylor (Danbury)
George Bull (Effingham)
Elizabeth Dragon (Franklin)
Scott Brooks (Freedom)
Sheldon Morgan, Chairman (Gilford)

Richard Waitt, LRPC Rep. (Gilford)
Paul Perkins (Gilmanton)
Donald Guarino, Alt. (Gilmanton)
John Edgar (Meredith)
Malcolm "Tink" Taylor (Holderness)
Shanna Saunders (Laconia)
Dan Merhalski (Moultonborough)
Scott Kimmond, Alt. (Moultonborough)
Robert Barry (New Hampton)
Barbara Lucas, Alt. (New Hampton)
Glenn Smith (Northfield)
Margaret Shepard (Northfield)
Brad Harriman, Vice Chair (Ossipee)
Ralph Carter (Sanbornton)

David Bowles, Alt. (Tamworth)
John Gotjen (Tamworth)
Katherine Dawson (Tilton)
Dennis Allen, Alt. (Tilton)
David Force (Wolfeboro)
Rob Houseman, Alt. (Wolfeboro)
Non-Voting TAC Members:
Dean Eastman (NHDOT)
Mark Morrill (NHDOT—District 3)
William Rose (NHDOT)
Kathleen Brockett (NHDES)
Eric Abrams (NHDES)
Richard Lewis (Franklin)
Diane Cooper (Laconia Airport Auth.)

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY COMMITTEE

Bill Beyer (Meredith Village Savings Bank)
Carol Cantin (Belknap-Merrimack CAP)
Rick DeMark (NCRC&D)
Mark Edelstein (LR Community College)
Patricia Farley (Tamworth ED Committee)
Debbie Frawley-Drake (LR Linen)
Gary Groleau (NH Ball Bearing)
Linda Harvey (LACLT)
David Haley (Munsey & Brazil)
John Howe (NH Business Sales)
Moe Lafreniere (The Common Man)
Eliza Leadbeater (BCEDC)
Henry Lipman (LR General Hospital)
Rusty McLear (Hampshire Hospitality Holdings)

Gerry O'Neil (Private Secvtor)
Carol Pierce (LHRC)
Denise Roy Palmer (WEDCO)
Mark Scarano (GCEDC)
Jack Terrill (United Way)
Richard Waitt (LRPC)
Chris Williams (Williams Architects)
Kimon Koulet (LRPC)
ADDITIONAL CONTACTS:
Gunnar Berg (Cyberpine Wireless Networks)
Christopher Boothby (Belknap County Commissioner)
Alan Brigham (EDA)
William Contardo (Laconia Bike Works)

Glenn Copleman (CDFA)
Anne Cunningham (LRPC)
Jeannie Forrester
Bill Johnstone (NH Electric Cooperative)
Karmen Gifford (Lakes Region Chamber of Commerce)
Richard Lewis (City of Franklin)
Deborah McManus Avery (DRED)
Mark Primeau (Laconia Savings Bank)
Senator Deborah Reynolds
Senator Kathleen Sgambati
James Aberg (FB&IDC)
John Thomas
Don St. Germain (LRPC Commissioner)

BROWNFIELDS ADVISORY COMMITTEE

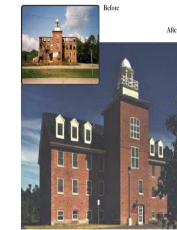
Dean Anson (LWWA)
John Ayer (Town of Gilford)
Michelle Bonsteel (Town of Bristol)
Jennifer Boulanger (BCEDC)
Chris Devine (Squam Lakes Association)
Elizabeth Dragon (City of Franklin)
Jeannie Forrester
Linda Harvey (LACLT)
Carol Pierce (LHRC)

Denise Roy Palmer (WEDCO)
Shanna Saunders (City of Laconia)
Mark Scarano (GCEDC)
Stephen Schuster (LACLT)
Bill Seed (Coldwell Banker Commercial Weeks Associates)
Leigh Sharps (Town of Ashland)
John Shipman (Freedom Conservation Commission)
Robert Snelling (LRPC Commissioner)

Kimon Koulet (LRPC)
Eric Senecal (LRPC)
Rip Patten (Credere Associates, LLC)
STATE AND FEDERAL:
John Liptak, NHDES
Christine Lombard, U.S. EPA
Jennifer Marts (NHDES)
Jerry Minor-Gordon (U.S. EPA)

SPOTLIGHT (Cont'd)

ECONOMIC DEVELOPMENT



Applied for and secured \$400,000 in Brownfields funding from the U.S. Environmental Protection Agency (EPA) to help local communities identify vacant and underused sites for redevelopment and productive reuse.

Completed the Lakes Region Comprehensive Economic Development Strategy (CEDS), A Plan for Sustainable Progress, and submitted it to the U.S. Economic Development Administration (EDA) for acceptance. The plan was officially accepted in May 2010.

Coordinated an Economics Day for Leadership Lakes Region and co-presented the Lakes Region Comprehensive Economic Development Strategy (CEDS) to attendees.

Planned and facilitated four Lakes Region CEDS committee meetings throughout the year, and initiated another application to the EDA to help the region explore the possibility of creating an economic development district.

As a member of the Lakes Region Facility Commission, LRPC played a key role in securing assistance from EPA to conduct a preliminary reuse assessment of the former Lakes Region Facility property in Laconia.

FY-11 ECONOMIC DEVELOPMENT ASSISTANCE:

Continue to coordinate with area economic development groups including Belknap County Economic Council (BCEDC), Grafton County Economic Development Council (GCEDC), Franklin Business and Industrial Development Corporation (FBDIC), and the Wentworth Economic Development Council (WEDCO) in pursuit of workforce development and wealth creation opportunities for the region. Submitted an application to EDA to determine the viability of creating an economic development district for the Lakes Region, and to update the CEDS.

TRANSPORTATION

Convened ten meetings of the Transportation Technical Advisory Committee (TAC).

Submitted a prioritized list of regional Transportation Enhancement (TE) projects to the NH Department of Transportation (NHDOT) for funding; two projects totaling \$597,320 were approved — safety enhancements in Bristol and a bicycle/ Pedestrian bridge over the Winnepesaukee River in Northfield.

Evaluated Safe Routes to School (SRTS) applications.

Provided regional input at several meetings of the Governor's Advisory Committee on Intermodal Transportation (GACIT).

Released the NH Route 28 Corridor Safety Study, a bi-regional effort with the CNHRPC and NHDOT.

Completed 150 week-long traffic counts around the region, including Laconia.

Completed Road Surface Management System (RSMA) inventories in Meredith and Moultonborough.

FY-11 TRANSPORTATION ASSISTANCE:

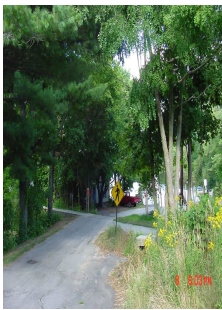
Continue to convene meetings of the TAC. Will explore the development of the Lakes Region Scenic Tour Byways.

Efforts will continue on a re-write of a Regional Bicycle and Pedestrian Plan.

Assistance will be provided to approximately eight communities on the Highway Safety Improvement Plan top 100 list.

Master Plan assistance will be provided to three communities.

Assist North Country Council and Central NH Regional Planning Commission with area Regional Coordination Councils.



The Lakes Region Planning Commission maintains an extensive library of planning information and reports. A complete listing of our publications, references, current events and activities is available on our website at www.lakesrpc.org.

FY-11 NATURAL HAZARDS ASSISTANCE:

In FY11, the LRPC will continue to work with NH HSEM to identify communities that need updates to the hazard mitigation plans. We have already started updates for the town of Gilmanton and the city of Laconia. Updates are being planned for Tamworth, Ashland, and Gilford.

UTILITY AND PUBLIC SERVICE

Completed a Phase I Lakes Region Broadband Study to determine the extent and capacity of existing broadband services in the region.

Modified and improved Community Facility maps for the regional towns and posted them to LRPC's website.

Facilitated the Energy Alliance meeting held in Campton at the White Mountain National Forest (WMNF) headquarters complex. WMNF staff, New Hampshire Co-op and Jordan Institute representatives provided an overview and discussion on the energy efficiencies and systems at the complex and conducted a tour of the facility.

Planned and facilitated a third Lakes Region Alliance meeting. The Alliance is a consortium of local energy committees brought together to share ideas and activity.

The Energy Technical Assistance and Planning (ETAP) for NH communities was officially launched at the conference. In attendance were other RPC representatives and state energy conference members of local energy committees from the Lakes Region and other Regions of NH. LRPC is the main point of contact for the ETAP program.

FY-11 UTILITY AND PUBLIC SERVICE ASSISTANCE:

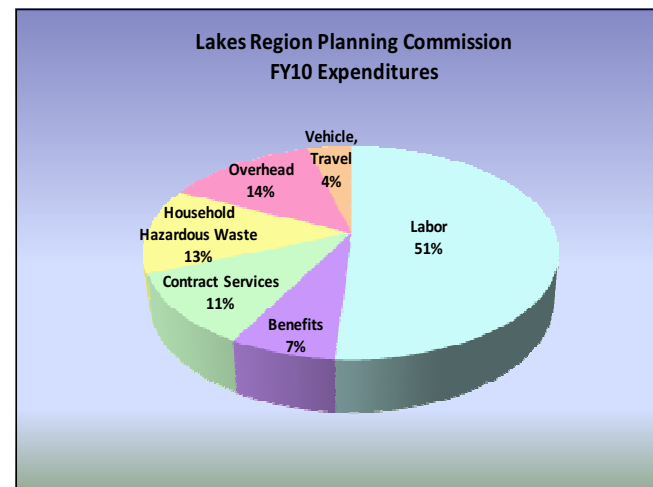
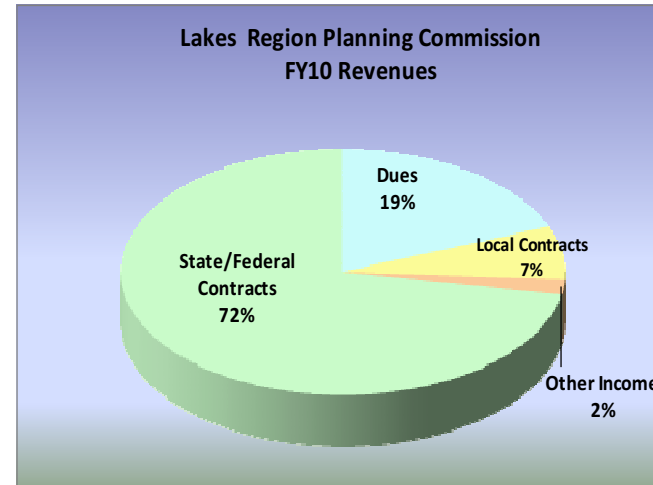
In FY 11, LRPC will continue to offer assistance under the ETAP program, which is designed to help NH communities track and understand energy consumption in municipal buildings.

We will also remain engaged in the NH Broadband Mapping Program, which will include additional outreach to help complete a comprehensive inventory of broadband access points.

LRPC also expects to re-engage the Comprehensive Economic Development Strategy (CEDS) New Economy committee to guide the development of a broadband redevelopment plan.

FY 10 BUDGET

The pie charts below depict the distribution of actual revenues and expenditures from July 1, 2009 through June 30, 2010. Federal and state contracts represent the largest share of LRPC's funding, which continues to reflect the LRPC's capacity to **enhance local appropriations by 1:5 ratio.**



NATURAL RESOURCES (Conservation, Preservation, etc.)

Presented water resources ordinances for the Regional Environmental Planning Program (REPP) at a statewide planning conference.



Received an award from the NH Department of Environmental Services (NHDES) for success in helping the towns of Belmont, Northfield and Tilton protect their drinking water quality.

Received funding from the NHDES to work with the Green Mountain Aquifer Conservation Group (GMCG) and several municipalities to protect groundwater in the Ossipee aquifer.

With assistance from U.S. Senator Gregg, received \$100,000 from the National Oceanic and Atmospheric Administration (NOAA) to expand planning, monitoring, and communication efforts for the Lake Winnepesaukee Watershed Management Plan (LWWMP).

Continued to represent the region at the Lakes Region Household Hazardous Product Facility to explore the ways and means the facility may encourage other communities to participate.

Received support through the NHDES and the federal American Recovery and Revitalization Act (ARRA) to continue to work on the Pemigewasset Watershed Co-occurrence Model.



The 2010 HHW collections were the largest collection ever in terms of volume were received and safely disposed.

FY-11 NATURAL RESOURCES ASSISTANCE:

The LWWMP will have a new web site, which will include the novel approach of using the internet as a water quality plan for the Paugus, Saunders, Meredith bays subwatershed of Lake Winnepesaukee.

With project partners, we submitted an application to DES to focus on the Center Harbor Bay subwatershed in FY 11 and 12, which will include the towns of Meredith, Center Harbor and Moultonborough.

Continue to organize and coordinate two annual Household Hazardous Waste (HHW) collections, involving 24 member communities, at eight locations around the region.

HOUSING



Participated in the housing needs assessment methods meeting hosted by the NH Housing Finance Authority (NHHFA).

Prepared and distributed the 2010 Development Trends Report to communities and the news media.

Drafted a process to conduct a Housing Audit to help communities determine if their planning regulations and laws are in compliance with the Workforce Housing law.

Participated in workforce housing forums with the Work Here, Live Here CEDS Committee, and the Eastern Lakes Region Housing Coalition.

Prepared the 2010 Development Activity in the Lakes Region report and distributed to survey participants.

FY-11 HOUSING ASSISTANCE:

The recent completion of the LRPC Regional Housing Needs Assessment topped our overall housing efforts in the past year. In FY 11, we expect to continue to assist communities interested in knowing more about the workforce housing law. We also intend to continue to inform our overall economic development strategy with strategies and programs developed through highly successful organizations such as the Laconia Area Land Trust and the Eastern Lakes Region Housing Coalition.

NATURAL HAZARDS

With funding from the Federal Emergency Management Agency (FEMA) and support through the NH Department of Homeland Security and Emergency Management (HSEM), LRPC continued to assist local communities with the preparation and updates of hazard mitigation plans (HMP).



The town of Bridgewater received assistance for projects identified in their HMP.

The town of Bristol's HMP received approval from FEMA.

An update of Alexandria's HMP was completed.

Working with local emergency staff, final Local Emergency Operation Plans were completed for the towns of Meredith, Moultonborough and New Hampton.