

**THE LAKES REGION PLANNING COMMISSION**



**LRPC COMMISSIONERS**

2011-2012

<b><u>Alexandria</u></b> Janet Towse	<b><u>Bridgewater</u></b> Vacant	<b><u>Freedom</u></b> Robert Oram	<b><u>Holderness</u></b> Todd Elgin Robert Snelling	<b><u>Northfield</u></b> Wayne Crowley Douglas Read	<b><u>Tilton</u></b> Joseph Jesseman
<b><u>Alton</u></b> David Hussey	<b><u>Bristol</u></b> Steve Favorite	<b><u>Gilford</u></b> Scott Dunn Richard Waitt	<b><u>Laconia</u></b> Dean Anson, II Warren Hutchins	<b><u>Ossipee</u></b> Dr. Patricia Jones Roger ter Kuile	<b><u>Tuftonboro</u></b> Dan Duffy Stephen Wingate
<b><u>Andover</u></b> John Cotton Nancy Teach John Warzocha, Alt.	<b><u>Center Harbor</u></b> Maureen Criasia	<b><u>Gilmanton</u></b> Elizabeth Abbott Stanley O. Bean, Jr.	<b><u>Meredith</u></b> William Bayard Herbert Vadney	<b><u>Sanbornton</u></b> Ralph Carter	<b><u>Wolfeboro</u></b> Roger Murray, III Chuck Storm Donald St. Germain, Alt.
<b><u>Ashland</u></b> Gordon McCormack, Jr.	<b><u>Danbury</u></b> Charlotte McIver	<b><u>Hebron</u></b> Mitch Manseau	<b><u>Moultonborough</u></b> Herbert Farnham Barbara Perry	<b><u>Sandwich</u></b> Toby Eaton Boone Porter	
<b><u>Barnstead</u></b> David Kerr	<b><u>Effingham</u></b> George Bull	<b><u>Hill</u></b> Vacant	<b><u>New Hampton</u></b> Dr. George Luciano	<b><u>Tamworth</u></b> Patricia Farley Karen McNiff	
<b><u>Belmont</u></b> Vacant	<b><u>Franklin</u></b> Robert Sharon				

**LAKES REGION PLANNING COMMISSION STAFF**

Michael Izard David Jeffers Dari Sassan	Principal Planner Regional Planner Regional Planner	Kimon Koulet Eric Senecal Michelle Therrien	Executive Director Regional Planner GIS Analyst	Rosemarie Gelinas Lynn Montana Barbara Sullivan	Administrative Assistant Office Assistant Bookkeeper
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**WHO WE ARE**

The LRPC is a voluntary, non-profit association of local communities that pools its resources to obtain a highly trained, professional staff to provide a wide variety of services. A twelve member Executive Board, together with the Commissioners, governs the LRPC. Operations are overseen by an executive director and implemented by professional planners, specialists, and support staff. LRPC recognizes that the foundation of regional decision-making lies within local communities.

**EXECUTIVE BOARD**

- Stanley Bean, Jr. (Gilmanton)  
**Chairman**
- Warren Hutchins (Laconia)  
**Vice Chairman**
- Patricia Farley (Tamworth)  
**Secretary**
- Barbara Perry (Moultonborough)  
**Treasurer**
- Area Commissioners:**
  - John Cotton (Andover)
  - Herb Farnham (Moultonborough)
  - Robert Snelling (Holderness)
  - Richard Waitt (Gilford)
- At-Large Commissioners:**
  - Wayne Crowley (Northfield)
  - George Luciano (New Hampton)
  - Steve Favorite (Bristol)
  - H. Boone Porter, III (Sandwich)

**LAKES REGION PLANNING COMMISSION**

**FY12 ANNUAL REPORT**

NOVEMBER 2011

**Annual Meeting**



The June 27, 2011 Annual Meeting, held at the Castle in the Clouds, featured Mary Collins author of *American Idle: A Journey Through Our Sedentary Culture*, which won the 2010 Indi Book Award in New York City. Over 125 attendees enjoyed her presentation on the intrinsic importance of movement for community and personal well being.

The **B. Kimball Ayers Jr. Award** is given annually by the Lakes Region Planning Commission in memory of B. Kimball Ayers, Jr., who faithfully and persistently worked to maintain and improve the environmental quality of the Lakes Region in New Hampshire. LRPC Chairman Robert Snelling presented the award to Donald Foudriat of Sanbornton. Don has been an everlasting advocate for the improvement and protection of water quality within the Lakes Region and specifically Lake Winnisquam. He has a degree in Chemical Engineering from Purdue University, invented and patented an apparatus for re-oxygenating a body of water, and served on several town committees. Don was chosen as the top environmentalist of the 20th Century in *"The New Hampshire Century"* in 2001, a book in which the Concord Monitor depicted the "profiles of 100 people who shaped the New Hampshire century" between 1900 and 1999. (Pictured from left to right: Stanley Bean, Jr., Don Foudriat, and Robert Snelling.



**Awards of Excellence**

**LRPC Awards of Excellence were presented to the following:** Friends of the Northern Rail Trail in Merrimack County, Ossipee Lake Trail, Pathways of Wolfeboro, WOW (Winnisquam, Opechee, Winnepesaukee) Trail, and the Winnepesaukee River Trail Association, for promoting the creation of trails that offer solace, health, fitness, recreation, and transportation for the enjoyment of current and future generations.



The Town of Gilford's Consumer Science Class was recognized for inspirational and extraordinary community service in creating sidewalks that provide enjoyable and safe access for future generations of Gilford students and residents. Pictured are: Linda Wright, Travis Ritson, Ian Schurbert, Amy Meyers, Heather Blandford, Megan Wernig, Chelsea Cosseboom, and Tiffany Hemcher.

**LRPC Certificates of Appreciation were presented to the following:** Franklin-Three Rivers Healthy Eating Active Living and Lakes Region Healthy Eating Active Living for leadership and commitment to service in actively promoting individual and environmental health in the Lakes Region.

Stan Bean, Jr., Vice-Chair thanked Robert Snelling for outstanding leadership and distinguished service as Chairman of the Lakes Region Planning Commission (LRPC) 2008 to 2011.



Kimon Koulet (right), LRPC Executive Director, also recognized Michael Izard (left), LRPC Principal Planner, for 10 years of service. Also pictured is Robert Snelling (center).



## INTRODUCTION

The Lakes Region continues to grow and evolve. As our economy and world change, so does the work we are engaged in. The Lakes Region Planning Commission (LRPC) is an organization established according to state law to provide area communities and the region with the capacity to respond to and shape the pressures of change in a purposeful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. We address regional issues which are beyond the capability of individual towns to address, yet affect all communities within the region. Our services include technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazard planning, and economic development. Local, state, and federal resources primarily fund the LRPC. Fiscal discipline and responsible planning can ensure public investments of scarce public resources are made effectively and efficiently. Our overall goal is to provide support, knowledge, and leadership to the governments, businesses, and citizens of the Lakes Region.



## MISSION

*Our mission is to provide a quality environment, to increase economic opportunity, and to encourage cultural development by supporting local efforts with education, technical assistance, information, advocacy, and responsive representation.*

## PROGRAM HIGHLIGHTS

The Commission recently reorganized its services into six program areas, which highlight our areas of concentration: Regional Services, Local Services, Household Hazardous Waste, Transportation, Economic Development, and Education/ Resources. Examples of each are described below:

### Regional Services

From the beginning, the Planning Commission has focused on a variety of concerns from conserving and protecting the region's natural resources to planning for modern infrastructure, including broadband. Today, working with the *NH Department of Environmental Services, the University of NH, and the NH Office of Energy and Planning* our Regional Services include, but are not limited to, the following:

- \* Watershed Protection.
- \* Source drinking water conservation and protection, especially in environmentally sensitive areas.
- \* Area high speed broadband mapping and planning.
- \* Assisting municipalities with understanding and implementing the National Flood Insurance Program.
- \* River corridor management plans.
- \* Prepare the Regional Housing Needs Assessment.

### Regional Services FY12:

We received the NH Planning Project of the Year Award for our work on the Meredith, Paugus, and Saunders Bays subwatershed and the Winnepesaukee Gateway. (Left to right: Kimon Koulet, LRPC; Shanna Saunders, Laconia City Planner; John Edgar, Meredith Community Development Director; Pat Tarpey, Lake Winnepesaukee Watershed Association Executive Director. Missing is John Ayer, Gilford Town Planner.



In FY12 we intend to:

- \* Improve the Winnepesaukee Gateway website to include the Center Harbor Bay subwatershed plan which was recently awarded to LRPC by DES. Continue to search for funds to prepare a watershed restoration plan for Moultonborough Inlet.
- \* Complete a second year of high-speed broadband mapping, and initiate new outreach activities.
- \* Initiate a River Corridor Management Plan for the Suncook River, and continue to support efforts of the Pemigewasset River Advisory Committee.

## Burnham & Malmberg

Professional Association  
Certified Public Accountants  
155 Manchester Street  
Concord New Hampshire 03301  
(603) 225-7600

### INDEPENDENT AUDITORS' REPORT

To the Commissioners  
Lakes Region Planning Commission  
Meredith, New Hampshire

We have audited the accompanying statements of financial position of Lakes Region Planning Commission as of June 30, 2011 and 2010, and the related statements of resources and expenses and changes in fund balances, and cash flows for the years then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audits.

Information for the year ended June 30, 2010, is presented for comparative purposes only and was extracted from financial statements presented by fund for that year, on which an unqualified opinion dated August 27, 2010, was expressed.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform our audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lakes Region Planning Commission, as of June 30, 2011 and 2010, and the results of its operations and changes in fund balances and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The information contained on pages 8 through 11 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

*Burnham & Malmberg*

Concord, New Hampshire  
September 9, 2011

## ADVISORY COMMITTEES

### TRANSPORTATION ADVISORY COMMITTEE (TAC)

John Dever, III, Alt. (Alton)	Ralph Lavin, Alt. (Gilmanton)	Katherine Dawson (Tilton)
Kenneth McWilliams (Alton)	Malcolm "Tink" Taylor (Holderness)	Dennis Allen, Alt. (Tilton)
David Kerr (Barnstead)	Shanna Saunders (Laconia)	David Ford (Wolfeboro)
Rick Ball (Belmont)	John Edgar (Meredith)	Rob Houseman, Alt. (Wolfeboro)
Candace Daigle, Alt. (Belmont)	Herb Farnham, Alt. (Moultonborough)	<b>Non-Voting TAC Members:</b>
Murray Campbell (Bristol)	Bruce Woodruff (Moultonborough)	Dean Eastman (NHDOT)
Steve Favorite (Bristol)	Robert Barry (New Hampton)	Mark Morrill (NHDOT—District 3)
Jeff Haines (Center Harbor)	Barbara Lucas, Alt. (New Hampton)	William Rose (NHDOT)
Maureen Criasia, Alt. (Center Harbor)	Glenn Smith (Northfield)	Paul Lockwood (NHDES)
Elizabeth Dragon (Franklin)	Margaret Shepard (Northfield)	Richard Lewis (Franklin)
Scott Brooks (Freedom)	Brad Harriman, Vice Chair (Ossipee)	Diane Cooper (Laconia Airport Auth.)
Sheldon Morgan, Chairman (Gilford)	David Bowles, Alt. (Tamworth)	Richard Waitt, LRPC Rep. (Gilford)
Paul Perkins (Gilmanton)	John Gotjen (Tamworth)	

### COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)

Bill Beyer (Meredith Village Savings Bank)	Gerry O'Neil (Private Sector)	Bill Johnstone (NH Electric Cooperative)
Carol Cantin (NH Dept. of Employment Security)	Carol Pierce (LHRC)	Karmen Gifford (Lakes Region Chamber of Commerce)
Rick DeMark (NCRC&D)	Denise Roy Palmer (WEDCO)	Richard Lewis (City of Franklin)
Mark Edelstein	Mark Scarano (GCEDC)	Deborah McManus Avery (DRED)
Patricia Farley (Tamworth Economic Development Commission)	Jack Terrill (United Way)	Karen McNiff
Debbie Frawley-Drake (LR Linen)	Richard Waitt (LRPC)	Mark Primeau (Laconia Savings Bank)
Gary Groleau (NH Ball Bearing)	Chris Williams (Williams Architects)	Senator Jeanie Forrester
Linda Harvey (LACLT)	Kimon Koulet (LRPC)	Senator James Forsythe
David Haley (Munsey & Brazil)	<b>ADDITIONAL CONTACTS:</b>	James Aberg (FB&IDC)
John Howe (NH Business Sales)	Gunnar Berg (Cyberpine Wireless Networks)	John Thomas
Moe Lafreniere (The Common Man)	Edward Philpot, Jr. (Belknap County Commissioner)	Don St. Germain (LRPC Commissioner)
Carmen Lorentz (BCEDC)	Alan Brigham (EDA)	
Henry Lipman (LRGHealthcare)	William Contardo (Laconia Bike Works)	
Rusty McLear (Hampshire Hospitality Holdings)	Glenn Copleman (CDFA)	
	Anne Cunningham (LRPC)	

### BROWNFIELD ADVISORY COMMITTEE (BAC)

Dean Anson (LWWA)	Carol Pierce (LHRC)	Robert Snelling (LRPC Commissioner)
John Ayer (Town of Gilford)	Alan Robichaud (Lakes Region United Way)	Kimon Koulet (LRPC)
Paul Branscombe (Town of Ashland)	Denise Roy Palmer (WEDCO)	Eric Senecal (LRPC)
Michael Capone (Town of Bristol)	Shanna Saunders (City of Laconia)	Rip Patten (Credere Associates, LLC)
Elizabeth Dragon (City of Franklin)	Mark Scarano (GCEDC)	<b>STATE AND FEDERAL:</b>
Jeannie Forrester (Senator)	Stephen Schuster (LACLT)	John Liptak, NHDES
Joyce Fulweiler (Town of Tilton)	Bill Seed (Coldwell Banker Commercial Weeks Associates)	Christine Lombard, U.S. EPA
Karmen Gifford (LR Chamber of Commerce)	John Shipman (Freedom Conservation Commission)	Jennifer Marts (NHDES)
Linda Harvey (LACLT)		Jerry Minor-Gordon (U.S. EPA)
Carmen Lorentz (BCEDC)		

## PROGRAM HIGHLIGHTS (CONTINUED)

### Local Services

Local technical assistance and direct community services continue to be a mainstay of our activities. As communities continue to face important questions about how best to efficiently and effectively plan for their future, we are available to:

- \* Prepare local Master Plans and Capital Improvement Plans.
- \* Assist with innovative planning tools such as impact fees, steep slope ordinances, conservation subdivisions and site plan review.
- \* In cooperation with NH Homeland Security and Emergency Management, prepare and update Hazard Mitigation Plans to help communities prepare for both natural and man-made hazards.
- \* Offer guidance on preparing or amending zoning ordinances, and subdivision and site plan review regulations.
- \* Assist local planning and zoning boards with the review of development proposals through our Circuit Rider program.
- \* In partnership with the *NH Office of Energy and Planning*, provide municipal energy assessment services through the Energy Technical Assistance Program.
- \* Provided services for regional groundwater/aquifer protection. The LRPC has twice won NH DES awards for exemplary services in groundwater protection, including this year, a citation to staff member Eric Senecal for his work with six towns within the Ossipee watershed area.
- \* Facilitated a Northern Pass Scoping Process meeting in New Hampton to define the environmental issues to be analyzed and to identify the range of reasonable alternatives to be considered in the Environmental Impact Statement.

### Local Services FY12:

In FY12, we shall continue to work with and support our members, as needed. For instance, we are:

- \* Completing master plan updates in Ashland and Center Harbor.
- \* Reviewing development proposals for communities using circuit rider planners services.
- \* Writing hazard mitigation plans for five communities.
- \* Preparing an impact fee methodology.
- \* Creating maps on request using our Geographic Information System (GIS).
- \* We shall also continue to provide technical planning assistance via phone, internet, and in person.

### Household Hazardous Waste

Directly related to water and soil quality, the annual Lakes Region Household Hazardous Waste (HHW) collections have become a Lakes Region summer tradition, since 1986. The clean ups are enthusiastically supported by our *member communities*, and supplemented with state aid from the *NH Department of Environmental Services*.

In 2002, the LRPC provided seed funding to the town of Wolfeboro to construct the Lakes Region Permanent Household Hazardous Product Facility (LRHHPF), which has progressed to monthly spring-fall collections and expanded to include unwanted prescription drugs.



In 2011, households from 24 Lakes Region communities participated and disposed of more than 17,000 gallons of HHW. For more information, check the LRPC website at [http://www.lakesrpc.org/services\\_hhw.asp](http://www.lakesrpc.org/services_hhw.asp) for details.

### Household Hazardous Waste FY12:

LRPC initiated a Request for Proposals for an EPA licensed hauler to manage the 2012 HHW collections, which are scheduled for July 28, 2012 and August 4, 2012.

We also received funding from the NH Department of Environmental Services to print and distribute copies of an 'Alternatives to Household Hazardous Waste' flipbook, which shall be available to collection participants and the general public. It is a guide for people seeking alternatives to the use of toxic household products, part of an effort to Avoid, Reduce, Recycle and Dispose.

### Transportation

In partnership with the *NH Department of Transportation* and the *Federal Highway Administration*, the Lakes Region Planning Commission (LRPC) is committed to improving the regional transportation system. We:

- \* Conduct annual traffic counts and road inventories.
- \* Maintain an extensive database of traffic-related information.
- \* Facilitate and prepare regional transportation plans and studies that inform the NH Ten Year Transportation Plan.



# PROGRAM HIGHLIGHTS (CONTINUED)

## Transportation (cont'd)

- \* Assist communities with safe routes to school, bike paths, intersection improvements, and advocacy for local and regional transportation needs.
- \* Encourage public involvement, primarily through an active Technical Transportation Advisory Committee (TAC) of local representatives and public meetings.



In addition to completing work related to the above, this past year also saw the adoption of the 2011 Lakes Region Transportation Improvement Plan, the submittal of an application to the FHWA for a Scenic Byways Grant, and a new two-year agreement with the NH DOT to conduct an extensive transportation planning program on behalf of the region.

### Transportation FY12:



In FY12, we shall focus on completing the various tasks in the transportation program, including, but not limited to, the following:

- \* Annual traffic counts at approximately 150 locations around the region;
- \* Assisting communities with road management assistance;
- \* Completing an update to the regional bicycle and pedestrian plan;
- \* Coordinating and conducting meetings of the Transportation Technical Advisory Committee;
- \* Initiating a travel demand management plan;
- \* Initiating the NH Route 140 Corridor Study and related activities; and
- \* Moreover, we expect to initiate an update to the Lakes Region Scenic Byway, under a new agreement with the NH DOT.

## Economic Development

Much of the region's early heritage includes agriculture and the industrial mills that were built during the 1800's. Today, tourism, medical care, and retail business drive the local economy. To facilitate the potential reuse of lands and buildings, and to actively engage with promoting long term economic opportunities, the LRPC provides a direct and indirect boost in a number of ways, including: creating additional opportunities to access federal economic development funds through an approved Comprehensive Economic Development Strategy (CEDS) process; assisting with the administration of Community Development Block Grants (CDBG); and partnering with several regional economic development organizations.

The completion of a feasibility assessment of the Lakes Region Facility in Laconia, the funding of the town of Bristol's application by the EPA for the clean-up of the Mica Building, the purchase of the former Polyclad site in Franklin, and the reuse of the Ernie's Garage property along the Winnepesaukee River in Tilton, highlighted the success of LRPC's efforts to restore and reuse sites that were viewed as having environmental liabilities. All of these efforts were funded in large part by the LRPC's Brownfields program, which is overseen by the U.S. Environmental Protection Agency (EPA).

### Economic Development FY12:

At the beginning of this fiscal year, the LRPC received notice that our application to update the Comprehensive Economic Development Strategy and to explore the region's interest in creating an Economic Development District was approved by the U.S. Economic Development Administration. Work will begin this year with the project slated for completion by the summer of 2013. The regional economic development councils and area businesses will be key partners in this effort.



Moreover, LRPC's Brownfields Program is in its final year of current funding, with site assessments and reuse planning still underway in Ashland, Franklin, Laconia, and Tilton. We

intend to reapply to EPA for additional assessment funding.

## Education/Resources

The LRPC provides timely and informative workshops and meetings, and offers a wealth of online, phone, and library information from our knowledgeable staff and published resources. For example, we:

- \* Host Citizen Education Workshops on issues of local and regional importance, e.g. housing, open space protection, planning procedures, etc.
- \* Maintain a digital and traditional library of significant planning documents, from air quality to zoning.
- \* Prepare strategic planning reports, such as demographic studies, build-out analysis, and attitude surveys, etc.
- \* Offer facilitation and consensus building on pressing local and regional issues.
- \* Provide access to LRPC resources through our website [www.lakesrpc.org](http://www.lakesrpc.org).

### Education/Resources FY12:

A fundamental service of the Commission is the collection and distribution of current, timely, and reliable information to our cities and towns. While information technology has dramatically changed in the past 30 years, our commitment to educate, inform, and converse with local officials and the public on local, and regional planning topics and legislation remains the same. From the creation and preparation of maps using geographic information systems to the review of a new zoning amendment, LRPC staff is available to serve member communities. LRPC also convenes at least six Commission meetings a year; co-hosts the annual law lectures; and provides staff to answer many questions via telephone, digital, and face-to-face meetings. Access to information services and trained planning staff remains a focus and strength of the LRPC, and will continue into the future. LRPC's website: [www.lakesrpc.org](http://www.lakesrpc.org) contains a wealth of information about our activities and services.

LRPC continues to monitor and review project notices under the NH Intergovernmental Review (IRA) with regional planning commissions. The IRA requires public notification to the regional planning commissions of all projects in the region intended to receive federal financial support. In FY-11, Intergovernmental Review of Lakes Region projects included:

SOURCE	FUNDS
Federal Funds	\$43,700,313.42
State Funds	\$3,101,373.50
Applicant Funds	\$4,294,287.50
Local Funds	\$392,062.00
Other Funds	\$531,593.59
Program Income	\$500.00
<b>TOTAL</b>	<b>\$52,020,130.01</b>

## FY11 Budget

The charts below show the distribution of actual revenues and expenditures from July 1, 2010 through June 30, 2011. Every membership dollar leveraged over six dollars in contracts, grants, and other income.

