



South Haven Memorial Library January 11, 2022 Minutes

Members:

Lois Howard–President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe –Secretary

Ida Sledge – Trustee
Liz Smith -Trustee
Elaine Shumaker- Trustee - Absent

(Meeting held at South Haven Township Hall due to Construction Project)

Also Present: Elaine Fluck, and James France, Director

Call to order: The meeting was called to order by president, L Howard at 7:00 p.m.

Approval of minutes for meeting on December 14, 2021: Motion for approval by J. Stein supported by L. Smith; motion carried. A copy will be sent to city council.

Approval of agenda for January 11, 2022: Motion for approval by M. Lampe supported by M. Bertorelli; motion carried.

Public Comments: None

Treasurer's report: Operations-**Total income:** \$3,340.73, **Total expenses:** \$32,703.99, **Vendors' bills** totaled \$34,493.11 for the month. **Debit Card:** \$574.99. Motion to pay vendor bills by J. Stein supported by L. Smith. Motion carried.

Director's Report:

- Overdrive checkouts-712, MEL: Borrowed 52, Loaned 12
- J. France working through a "to do" list to accomplish move in
- Items continue to arrive sporadically
- New signs are ready for installation once weather is better
- Tech company is installing office computers; as front desk has not arrived; those computers cannot be installed.
- Movers are scheduled to work again 1/17/22. Weather delayed their work. Most shelving has been moved.
- H.A.S.H is taking large tables.
- Opening date will be determined as move nears completion and renovation wraps up. The option to provide curbside service may be used once the computer system is up if certain aspects of the renovation are delayed.
- The first distribution from Jack Cook's estate has arrived. A check for \$283,463.66 (IRA disbursement) has been received and will be deposited into an account that Marilyn and Lois will research. Recommendations will be made next meeting.
- The additional fire suppression and warning systems required by the Fire Marshall have been installed, tested and approved.
- People have been attempting to return books but without the computer system operating these are currently being collected and people are discouraged from returning books.
- Fencing for across the front of the building is in cue for production and tentative date for installation is in March.
- A pad was poured in front for a future sculpture. Daniel Thompson has offered to fund a sculpture and is meeting with Kathy Krieger (local artist) to develop a design that reflect literacy's importance.

Correspondence: None

Old Business: Budget adjustment recommendations are not complete and will be presented in February.

New Business: None

Board Comments:

- L. Smith stated she is thrilled that the Fire Marshall has approved the completed fire system as well as the sculpture plans.

Adjournment: Motion to adjourn by J. Stein supported by I. Sledge. Meeting adjourned at 7:30 PM.

Next regular meeting: February 8, 2022 – 7:00 PM location to be determined

Respectfully submitted,
Margery Lampe, Secretary