



Lakes Region Planning Commission

Monday, September 26, 2022

6:00 PM

Lake Opechee Inn and Spa
62 Doris Ray Court
Laconia, NH

AGENDA

1. **Call to Order, Establish Quorum**
2. **Approve Draft Minutes** of September 27, 2021, October 25, 2021, March 28, 2022, April 25, 2022, May 23, 2022, & June 29, 2022 *Attachments*
3. **Old Business**
FY23 Meeting Calendar *Attachment*
(accepted by the Executive Board)
4. **New Business**
 - a. FY23 Budget Approval *Attachment*
(recommended as amended for submission to the Commission by the Executive Board on 09/14/22)
 - b. FY24 Municipal Appropriations *Attachment*
(recommended for submission to the Commission by the Executive Board on 09/14/22)
5. **Regional Housing Needs Assessment**
 - a. Housing Affordability Trends (*Dave Jeffers*)
 - b. How Invest NH Funds Can Help (*Susan Slack*)
Guest Speakers: George Reagan, New Hampshire Housing Finance Authority
Carmen Lorentz, Lakes Region Community Developers
6. **Regional Updates/Announcements**
7. **Commissioner Roundtable**
Share noteworthy news and happenings from your communities.
8. **Adjourn**

NEXT MEETING: October 24, 2022



Lakes Region Planning Commission

DRAFT Minutes of September 27, 2021

6:00 PM

In-Person Attendance

Meredith Community Center, 1 Circle Drive, Meredith NH 03253

Virtual or Telephone-Only Attendance

Zoom Online: <https://us02web.zoom.us/j/89046121665> (audio only)

Zoom Telephone: Dial 1-929-205-6099 and enter Meeting ID 890 4612 1665

Commissioners Present

In Person

Mardean Badger, *Ashland*
Mark Hildebrand, *Center Harbor*
Jean Marshall, *Freedom*
Rep. Mark McConkey (Carroll-3), *Freedom*
Robert Snelling, *Holderness*
John Ayer, *Gilford*
Dean Anson, *Laconia*
Cristina Ashjian, *Moultonborough*
Celeste Burns, *Moultonborough*
David Katz, *New Hampton*
Doug Read, *Northfield*
Patricia Farley, *Tamworth*
Steve Wingate, *Tuftonboro*
Roger Murray, *Wolfboro*

Virtual

Rob Mora, *Laconia*
Stacy Soucy, *Laconia*
Lynn Montana, *Meredith*

Bonnie Osler, *Sandwich*
David Rabinowitz, *Sandwich*
Jeanie Forrester, *Alternate, Tilton*

Others Present Included:

In Person

Rep. Suzanne Smith (Grafton-8), *Guest Speaker*
Michelle Davis, NH LAKES, *Guest Speaker*
Bobby Graham, *Special Assistant for Policies & Projects, Senator Hassan's Office*

Virtual

Senator Bob Giuda (District 2)
Bree Rossiter, *Lake Winnepesaukee Association*
Chuck Mitchell, *Tilton Conservation Commission Member*

LRPC Staff Present

Jeff Hayes, *Executive Director*
Jessica Bighinatti, *Assistant Planner*
Tracey Ciriello, *Meeting Recorder*

1. Call to Order

The meeting was called to order at 6:00 PM by LRPC Chair J. Ayer. Roll call attendance was taken by the Chair to determine whether a quorum was present physically:

Badger (**Ashland**)—present; Hildebrand (**Center Harbor**)—present; Marshall (**Freedom**)—present; McConkey—present; Snelling (**Holderness**)—present; Anson (**Laconia**)—present; Mora—present via Zoom; Soucy—present via Zoom; Ashjian (**Moultonborough**)—present; Burns—present; Katz (**New Hampton**)—present; Read (**Northfield**)—present; Osler—present via Zoom; Rabinowitz—present via Zoom; Farley (**Tamworth**)—present; Forrester, Alternate, present via Zoom; Wingate (**Tuftonboro**)—present; Murray (**Wolfboro**)—present.

The Chair announced a quorum was present at the location. Motion to allow remote participation by Commissioners attending virtually moved by D. Katz. P. Farley seconded the motion. Voice vote taken by those present in the room; motion carried with none opposed. **SO VOTED**

2. Announced at June 28, 2021 Informational-Only Meeting

- a. 50th Anniversary News
J. Hayes recapped the announcement from June that the 50th anniversary celebration has been delayed until the June 2022 Annual Meeting, scheduled to be held in Franklin.
- b. FY22 Meeting Schedule
The FY22 meeting schedule was also distributed in June (and with the materials for this meeting). Topics and locations are being determined based on availability due to COVID and ideas for preferred topics are always welcome.

3. New Business

- a. D. Anson moved to approve the minutes of April 26, 2021. D. Katz seconded the motion. Voice vote taken by those present in the room; motion carried with none opposed. **SO VOTED**
- b. The FY22 budget was reviewed by the Executive Board which recommended it be submitted to the Commission for approval. There were no questions or discussion. D. Katz moved to approve the FY22 Budget as presented. D. Anson seconded the motion. Voice vote taken by those present in the room; motion carried with none opposed. **SO VOTED**
- c. J. Hayes indicated that dues appropriations had remained the same for the past 3 years so the proposed FY23 membership appropriations reflect new Census numbers and a rise in inflation. D. Katz moved to approve the FY23 membership dues appropriations as presented. P. Farley seconded the motion. Voice vote taken by those present in the room; motion carried with none opposed. **SO VOTED**

4. Topic: Wake Boats

Guest Panel: **State Rep. Suzanne Smith**, Grafton – District 8
Wake Boat Study Commission Chair and Member representing NH House of Representatives
Michelle Davis, NH LAKES Policy & Advocacy Program Manager
Steve Wingate, LRPC Executive Board Commissioner At Large, Tuftonboro
Member of Conservation Commission and Milfoil Committee, Tuftonboro

Guest presenters Rep. Smith and Ms. Davis gave a joint update on wake boats, starting with the Wake Boat Study Commission created by the NH Legislature, who served on the commission, and what the findings were. Rep. Smith was the appointed members representing the NH House, and also chaired the study commission. She described 2021 legislation about wake boats, namely [HB115](#) defining wake surfing and [HB229](#) defining wake boats, and explained the gist of what is meant by wake boats in this context:

a recreational sport where no tow rope is used, personal flotation device (PFD) required, separate observer on deck, person wake surfs (on a board) directly behind boat, and can only wake surf behind a boat designed for that purpose (engine located under instead of behind the boat). Ballast is used to create a wake, the most popular being ballast bags filled with water when ready to start wake surfing, then discharged after. However, a bit of water always remains after emptying the bags or tanks, and discharging into a different area or lake than filled from can spread things like aquatic invasive species (AIS).

The study commission also looked at other positive and negative aspects of wake boat use in addition to AIS, such as relationship to shoreline erosion and private property impact, economic impact of recreational boating, popularity of water sports, and safety for others on the water like swimmers and non-motorized boaters. Balancing the competing uses and interests of NH's (public) waters—held in trust by the state for the reasonable use and enjoyment by the public—was the major challenge the study commission. The study commission did not reach a final overall consensus, reaching a consensus on some issues but not on others.

One of the positive things resulting from the study commission was that the amount of information gathered has helped make the boating industry more aware of issues, and in turn, look for solutions. For example, some in the industry are now looking into a type of fine mesh filter for dealing with AIS in ballast water bags. Relative House legislation proposed for 2022 so far is in the LSR (legislative service request) stage; nothing has been proposed from the Senate as yet. Commissioners asked questions such as whether photos shown

were of NH lakes, whether anecdotal data is discounted or taken into consideration, and whether a specific, unique impact could be attributed solely to wake boats.

S. Wingate gave a talk, accompanied by a photo slideshow, describing a 2021 Boat Wake Study that he, Abby Adams, and Joanne Akie conducted as citizen volunteers from June – September 2021. Assistance with the study was provided from Bob Craycraft, Lakes Monitoring Program Coordinator at the University of New Hampshire Extension; Pat Tarpey, Lake Winnepesaukee Association Executive Director; Andrea LaMoreaux, NH LAKES President; and Warren Muir of Wolfeboro Waters. His interest began because of his vantage point observing the lake over time, having inherited 750 feet of undeveloped waterfront property originally purchased in 1928 by his grandfather at Tuftonboro Neck, Winter Harbor, Lake Winnepesaukee. He presented photos spanning over 50 years, then depicted a graph showing results of their study, which took 25 hours to develop, 100 hours for the water sampling and boat counts, and 60 hours to analyze the data. The graph showed measurements in turbidity, phosphorous levels, high water levels, wind, and wave factors, by date and time of day as morning or afternoon. While more study will be needed, increases phosphorous and turbidity were both found, with higher increases on weekends.

5. Commissioner Roundtable

Due to time constraints, the roundtable was not held. Two Commissioners had announcements:

C. Ashjian announced that Plan NH had two upcoming charettes, as Moultonborough had done previously and Tilton did this past summer: October 22-23 in Wolfeboro and October 29-30 at Castle in the Clouds.

P. Farley announced that Carroll County Broadband is sending a letter to all Carroll County towns requesting that two people be nominated to the committee so it can ramp up its effort to apply for grants and other potential funding.

6. Adjourn

The Chair reminded everyone that the next meeting will be Monday, October 25, and declared the meeting adjourned at 7:54 PM.

*Respectfully Submitted,
Tracey Ciriello
Meeting Recorder*

Motions Summary

Motioned / Seconded / Passed

- | | |
|--|---------------------------|
| 1. Approve remote participation by Commissioners attending virtually | Farley / Katz / unanimous |
| 2. Approve minutes of April 26, 2021 as presented | Anson / Katz / unanimous |
| 3. Approve FY22 Budget as presented | Katz / Anson / unanimous |
| 4. Approve FY23 Member Dues Appropriations as presented | Katz / Farley / unanimous |

Post-Meeting Follow-up Materials

- | | |
|--|---------------------------------------|
| 1. Wake Boat Update PowerPoint Presentation (Smith, Davis) | To be posted on website after meeting |
| 2. 2021 Boat Wake Study (Wingate) | To be posted on website after meeting |



**Lakes Region Planning Commission
(DRAFT) Minutes of October 25, 2021**

6:00 – 8:00 PM

In-Person Attendance

Moultonborough Public Library
4 Holland Street, Moultonborough NH 03254

Virtual or Telephone-Only Attendance

Zoom Online: <https://us02web.zoom.us/j/89046121665> (audio only)
Zoom Telephone: Dial 1-929-205-6099 and enter Meeting ID 890 4612 1665

Commissioners Present

In Person

Mardean Badger, *Ashland*
David Kerr, *Barnstead*
Bill Dowey, *Bristol*
Steve Favorite, *Bristol*
Rep. Mark McConkey (*Carroll-3*), *Freedom*
John Ayer (Chair), *Gilford*
Rob Mora, *Laconia*
Lynn Montana, *Meredith*
Cristina Ashjian, *Moultonborough*
Celeste Burns, *Moultonborough*
David Katz, *New Hampton*
Doug Read, *Northfield*
Patricia Farley, *Tamworth*
Kelly Goodson, *Tamworth*
Wyatt Berrier, *Alternate, Tamworth*

Virtual

Mark Hildebrand, *Center Harbor*
Mark Hempton, *Effingham*
Stacy Soucy, *Laconia*
Bonnie Osler, *Sandwich*

David Rabinowitz, *Sandwich*
Jeanie Forrester, *Alternate, Tilton*
Steve Wingate, *Tuftonboro*

Others Present Included:

In Person

Rep. Brodie Deshaies (*Carroll-6*)
Nancy Dowey, *Bristol Sustainability Committee Chair*
William Farnum, *Tamworth Transfer Station Improvement Committee*
Ken Filpula, *Moultonborough Transfer Station Supervisor*

Virtual

Heather Herring, *NRRA (guest speaker)*
Michael Nork, *NHDES (guest speaker)*
Rep. Karen Ebel (*Merrimack-5*)
Rep. Suzanne Smith (*Grafton-8*)
Richard Doucette
Gabrielle Watson, *Tamworth Transfer Station Improvement Committee*

LRPC Staff Present

Jeff Hayes, *Executive Director*
Paige Wilson, *Solid Waste Planner/Assistant Grants Administrator*
Tracey Ciriello, *Meeting Recorder*

1. Call to Order

- a. Determination of Quorum
- b. Remote Participation

The meeting was called to order at 6:00 PM by the Chair. Because a quorum was not physically present, no action could be taken on any matters but there was consensus to continue meeting due to having guest speakers and for announcements.

2. New Business

- a. Approve Minutes of September 27, 2021
- b. Approve FY23 HHW Appropriations

- c. Proposed Draft Bylaws Amendments (for consideration & comment period)
- d. News and Updates
 - November 29 Meeting Cancelled
 - Updated FY22 Meeting Calendar

New business items were reviewed for announcement purposes only and by default are tabled until the next meeting. J. Hayes described the change in the FY23 HHW appropriations request as the first increase after 3 years of no increases as a result of new data available from the 2020 census. The census occurs every 10 years so previous HHW appropriations have been based on population/housing data from 2010. Some towns lost population and housing stock while others increased. Although the Commission will not be able to vote on the HHW appropriations until March due to lack of a quorum physically present, the Executive Board reviewed them on October 13, 2021 and voted to submit them as presented to the Commission for approval.

J. Hayes explained that the Executive Board's proposed amendments to the bylaws amounted to essentially three small but substantive changes: changing the quorum requirement of 50% to 51% so that a majority of member municipalities is required for a quorum; deleting the text stating that the Chair may declare a quorum when action is essential and upon the unanimous approval of those present; and inserting a new section stating that electronic participation in meetings is permitted pursuant to RSA 91-A:2, III. A consideration and comment period is now open regarding the preliminary proposed changes, after which the Executive Board will submit a report to the Commission summarizing comments received along with recommendations of the Executive Board and the final form as a written ballot. Per the bylaws, adoption of amendments requires the affirmative vote of a two-thirds (2/3) majority of Commissioners present and voting.

The November 29, 2021 meeting was cancelled by the Executive Board at its October 13, 2021 meeting due to conflicts with Thanksgiving and holiday travel. An updated FY22 meeting calendar was included in the electronic meeting packet and posted on the Commission Meeting page on the website.

3. Topic: Updates on Recycling Markets and NH's Solid Waste Legislation

J. Hayes gave some background history, noting that LRPC began its Solid Waste Management Program about 5-6 years ago, funded by a grant from USDA Rural Development while LRPC's annual Household Hazardous Waste program, now in its 35th year, began in 1986 and is one of the oldest and is the largest regional collection in the state, with 25 participating communities (the other 5 member communities belong to separate solid waste districts). He introduced Paige Wilson, LRPC's Solid Waste Planner and Assistant Grants Administrator, who gave an introduction/overview of LRPC's Solid Waste Management Program and introduced virtual guest speakers Michael Nork from the NH Department on Environmental Services (NHDES) and Heather Herring from Northeast Resource Recovery Association (NRRRA).

Mr. York's presentation focused primarily on updates regarding recent solid waste legislation—recently passed as well as proposed legislation for 2022. He reviewed HB 617 and HB 413 which passed in 2019 and 2021, respectively, regarding a committee to study recycling streams and solid waste management, compost facility rules, and reduction goals. He discussed disposal reduction goals vs. waste management, noting two goals for municipal solid waste and construction & demolition, first to reduce by 25% by 2030 and the second to reduce by 45% by 2050. The state's Solid Waste Management Plan is being updated with a completion goal of November 2022.

Ms. Herring gave a slideshow and talk describing her organization, a municipal-membership based in the northeast for cooperative marketing and purchasing of recyclable commodities—connecting municipalities selling recyclables to companies that purchase them, and gave an update on the most recent/current recycling markets and trends especially in light of the changes with the China market since 2018. With photos and graphics, she illustrated the process and materials, from single stream to source separated; the financial resources of municipalities vs. cost and strategies such as waste diversion (i.e., recycling); problems with contaminated items and what the effects are on the equipment, cost, and lifecycle of the stream; to transportation and the types of markets themselves—including what items are of current and/or future value.

Some of the pros and cons/viability and issues of different market types included glass and crushed glass (processed glass aggregate, or PGA), fibers, and aluminum.

The guest speakers answered questions from Commissioners. State Representatives Brodie Deshaies, Karen Ebel, and Suzanne Smith were invited to comment and/or take questions regarding recent and proposed solid waste legislation and LSRs (legislative service requests).

4. Commissioner Roundtable

Due to the time (7:59 pm), the Chair confirmed that there would not be a roundtable. Moultonborough Commissioners Cristina Ashjian and Celeste Burns were acknowledged for the town hosting the meeting.

The next meeting is scheduled for March 28, 2022 and will be tentatively held in Plymouth.

5. Adjourn

The meeting adjourned at 8:00 PM.

*Respectfully Submitted,
Tracey Ciriello
Meeting Recorder*

Motions Summary

Motioned / Seconded / Passed

None (quorum not present).

Post-Meeting Follow-up Materials

- | | |
|--|---------------------------------|
| 1. Guest presentation: NHDES – LRPC Solid Waste Legislation 10.25.21 | Posted on website after meeting |
| 2. Guest presentation: NRRRA – LRPC Recycling Markets 10.25.21 | Posted on website after meeting |

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.org



Lakes Region Planning Commission

(DRAFT) Minutes of March 28, 2022 Commission Meeting

Plymouth Town Hall
6 Post Office Square
Plymouth, NH 03264

PRESENT

Commissioners		Others	
Ashland:	Mardean Badger	Bristol Planning Board, Alternate	John Miller
Barnstead:	David Kerr	Plymouth Highway Dept. Mgr.	Joseph Fagnant
Bridgewater:	Ken Weidman		Frank Miller
Bristol:	William Dowey		
Center Harbor:	Mark Hildebrand		
Freedom:	Mark McConkey	LRPC Staff	
Gilford:	John Ayer	Executive Director:	Jeff Hayes
Holderness:	Robert Snelling	Principal Planner:	Susan Slack
Laconia:	Rob Mora	Regional Planner:	David Jeffers
	Stacy Soucy	Solid Waste Planner/Asst. Grants Admin:	Paige Wilson
Moultonborough:	Cristina Ashjian	Assistant Planner:	Jessica Bighinatti
	Celeste Burns	Admin. Asst./Meeting Recorder:	Linda Waldron
Northfield:	Wayne Crowley		
	Douglas Read		
Plymouth:	William Bolton		
	Zachary Tirrell		
Tamworth:	Kelly Goodson		
	Wyatt Berrier, Alternate		

1. Call to Order

The meeting was called to order at approximately 6:10 PM by John Ayer, Chair.

Minutes of October 25, 2021 were not approved due to lack of quorum.

2. New Business

An opening welcome message was delivered by the Executive Director Jeff Hayes who also provided a brief overview on current regional transportation matters.

3. Lakes Region Transportation Program Updates

Jessica Bighinatti, Assistant Transportation Planner, offered a more detailed overview regarding transportation updates following both printed and visual modalities. Jessica reviewed the Regional Transportation Plan highlighting that the LRPC is in the process of updating the Long-Range Transportation Plan for completion some time next year. She explained what a corridor is, the various sections of same, and how it impacts transportation planning. Jessica later went on to go over the 2012 walking and bicycling plan updates which started in the Fall of 2019 and is scheduled to be completed by May 2022. A survey was sent out in this regard in January and there have been 633 completed surveys received to date. Jessica reviewed a few responses by way of example. Moving forward, we need to update the plan with new data and information, work with the Transportation Advisory Committee (TAC) to obtain feedback on goals and visions for the bike/ped plan, schedule a planning workshop to obtain the public's input, and finally adopt a plan for the Lakes Region.

Susan Slack, Principal Planner discussed the current 10-year plan (2023 – 2032) which is now before the legislature pending approval and the start of the new 10-year plan (2025 – 2034). The four projects taking shape in the 2023 – 2032 plan is: 1) the Laconia Elm Street sidewalk and path project, 2) the Laconia Weirs Boulevard bridge replacement project, 3) the Meredith NH Route 25 intersection improvements, and 4) the Plymouth NH 25 Tenney Mountain Highway intersection improvements. This year the LRPC is working with a consulting engineer to review the scope of projects, conceptual design, and cost estimates to help get these in shape for proposal to the DOT. Susan suggested that cities and towns should be looking to submitting their projects for the 2025 - 2034 plan.

Susan also presented on the transportation topic of Streetscaping and Sidewalk Planning and explained the elements of a streetscape which include sidewalks, curb extensions, lighting, seating, bike parking, landscaped buffers, planters, etc. Planning should take into consideration not only motor vehicle travel, but also bicycling, walking, wheelchair, and stroller traffic safety. The LRPC can help cities and town in this planning process by providing information on design concepts, assisting with assessments, mapping, and potentially securing funding resources. By expanding on these elements, it improves safety, invites tourism and new residents to the area, promotes more social activities, and connects all facets of a community.

David Jeffers, Regional Planner spoke on the topic of sidewalk assessments and its importance in a city's/town's infrastructure. Dave provided insight into the pilot program recently launched which allowed for data collection via GPS for sidewalk assessments in the towns of Plymouth and Ossipee. This data has been compiled and a map has been created. He also explained how the gathering of this information correlates with the work the Statewide Asset Data Exchange (SADES) program is doing.

Paige Wilson, Solid Waste Planner/Assistant Grants Administrator submitted alternative funding sources for streetscaping and sidewalk assessments. She explained grant planning as a whole and recommended things to consider when looking to submit a grant application. She briefly examined USDA rural development grants and loans, and advised that applications are accepted year round through this organization. She explained the application deadlines and the criteria by which grant money is determined. Another source examined was Northern Border Regional Commission (NBRC) grants. These grants are limited to Belknap, Carroll, and Grafton counties and are dependent on the economic and demographic distress of those counties (i.e., poverty and unemployment levels). There is still funding available for "attainment" counties.

Susan submitted that there is funding for transportation projects through LRPC and the DOT via the:

- Ten Year Plan (TYP)
- Transportation Alternatives (TAP)
- Congestion Mitigation and Air Quality (CMAQ)
- Highway Safety Improvement Program (HSIP)

Please contact the LRPC for assistance in applying for any of these funds.

Jeff Hayes provided a recap on the Regional Transportation Plan, citing the 10-year plan which is revisited every 2 years, that needs for transportation planning should be figured out on a regional level, that streetscaping and sidewalk projects should be submitted for potential funding in the upcoming 10-year plan, that sidewalk assessments are available with grant funding and that communities need to reach out for these, and that there are alternative funding sources available for transportation projects that cities and towns may not know about so they should contact LRPC for assistance on how to locate them and how to migrate through the application process.

Floor Opened for Questions:

A question was presented regarding small town concerns and how they can compete with larger municipalities for funding.

The LRPC can help. Small towns need to have community support and involvement. They need to devise a 10-year plan to help in determining their needs and accomplishing their goals. They need to get estimates for their proposed projects – preplanning is the key.

Paige offered to make a follow-up document available to help municipalities identify funders, RFPs, proposal templates, and writing tips.

4. Regional Updates/Announcements

The housing needs assessment survey recently posted was mentioned and the results should be available for the April 25th Commissioner meeting.

5. Commissioner Roundtable

John Ayer/Gilford

Gilford hired a new building inspector from Massachusetts who is very experienced. The town is excited to have him. There are planning projects in the works for retail space and storage facilities.

David Kerr/Barnstead

The recent town meeting had 3 ballot questions, all of which passed. The first defining short-term rental properties, the second defining recreational vehicles, and the third limiting the quantity and occupancy of recreational vehicles on one's personal property. David thanked Susan for her advice on a development application before the planning board and thanked Dave for agreeing to meet with the town regarding the RSMS pitch to the selectboard.

Joseph Fagnant/Plymouth Highway Dept.

Mr. Fagnant commented that the downtown stormwater improvement project is on track and that the 10-year transportation plan regarding the Highland Street reconstruction project for drainage and sidewalk upgrades is in its preliminary stages.

Rob Mora/Laconia

Rob spoke on new housing developments in the works and the “new Lakeport”, mentioned a marina to be revitalized, and that the city is in the process of updating its Master Plan.

Bill Bolton/Plymouth

Mentioned Pemi River Conservation project and that the voters have approved Keno in the town.

Bob Snelling/Holderness

The town passed a solar ordinance for both residential and commercial use.

Ken Weidman/Bridgewater

This is his first meeting. Susan met with the planning board last Fall regarding changes in zoning which have been approved.

Bill Dowey/Bristol

A new public safety building has been approved. Introduced a colleague from Bristol who anticipates working with LRPC on her project.

Stacy Soucy/Laconia

Updated on the Colonial Theater.

Mardean Badger/Ashland

The downtown sidewalk project was finished last summer (utilizing TAP funds). She explained how the process went. The planning board has had numerous inquiries regarding the development of some large tracts of land.

Wayne Crowley/Northfield

The planning board last year approved an application to construct a UPS trucking distribution center on Route 140. Construction will begin this summer. The town is about to review an application for the construction of an RV park.

Zachary Tirrell/Plymouth

The town has restarted its Capital Improvements Planning Subcommittee – it has been inactive for a long time. Three zoning ordinance changes were passed at the town meeting. RV related issues were addressed. There are some solar array considerations on the table.

Cristina Ashijan (w/Celeste Burns)/Moultonborough

The Heritage Commission will be hosting a historic barn preservation tour. There is a new code enforcement officer. Town meeting is scheduled for May. There will be a second hearing on zoning amendments for 2022 this Wednesday (March 30th). There is a controversial application for a housing development in Moultonborough right on the Center Harbor line.

Mark McConkey/Freedom

A 10-year plan was passed through the house last week. Mark highlighted the major points. They are looking for more plans for the North Country. The DOT is coming for a listening session.

Kelly Goodson/Tamworth & Wyatt Berrier, Alternate

A proposal to improve the transfer station was passed at the town meeting.

Mark Hildebrand/Center Harbor

Commented about the proposed 60 unit development in Moultonborough to be located on the Center Harbor town line. This is very close to the town beach and boat launch. They feel the development will overwhelm these amenities. Infrastructure issues are problematic. The town has a new building inspector (the prior inspector passed away).

6. Adjournment

Commissioner Ayer thanked the Town for hosting the meeting. The next meeting is scheduled for April 25, 2022 and will be held at the Tuftonboro Free Library.

Meeting adjourned at approximately 8:00 PM.

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.org



Lakes Region Planning Commission

Minutes of April 25, 2022 Commission Meeting

Tuftonboro Free Library
221 Middle Road
Center Tuftonboro, NH

PRESENT

Commissioners		Others	
Ashland:	Mardean Badger		
Bristol:	William Dowey		
Center Harbor:	Mark Hildebrand		
Gilford:	John Ayer		
Northfield:	Douglas Read		
Tamworth:	Patricia Farley	LRPC Staff	
	Kelly Goodson	Executive Director:	Jeff Hayes
	Wyatt Berrier, Alternate	Principal Planner:	Susan Slack
Tuftonboro:	Stephen Wingate	Regional Planner:	David Jeffers (via audio)
Wolfeboro:	Roger Murray, III	Solid Waste Planner/Asst. Grants Admin:	
		Assistant Planner:	
		Admin. Asst./Meeting Recorder:	Linda Waldron

1. Call to Order

The meeting was called to order at approximately 6:04 PM by John Ayer, Chair.

2. New Business

An opening introduction and welcome message were delivered by the Chair, John Ayer. John noted that there was a lack of quorum so the minutes of October 25, 2021 and March 28, 2022 could not be approved.

3. Lakes Region Housing Needs Assessment Updates

Executive Director, Jeff Hayes thanked everyone for coming and stated that we expect the housing needs assessment to be done by December. He then introduced Dave Jeffers, Regional Planner, who was present via audio to begin the updates.

Dave started by stating that we are working on the Housing Needs Assessment Survey and that affordability is a real issue. The purpose of the survey is to obtain feedback from municipalities and the community generally as to what areas they feel need addressing and to formulate a plan to assist them in meeting the new requirements

of RSA 674:58-61. This project will also meet the requirements of RSA 36 which requires RPCs to complete regional housing needs assessments approximately every 5 years.

Susan Slack, Principal Planner, then took the floor to explain the workforce housing statute RSA 674:58-61. She explained that municipalities must be certain not to exclude the moderate/low income workforce if they plan to exercise power to adopt land use ordinances and regulations. They must also provide reasonable and realistic opportunities for development of this type of housing.

Dave indicated that we are also working with other RPCs and agencies doing research and data gathering. This data will be processed and put into understandable formats. He mentioned the survey current out for public input as well as another one that recently went out to employers. Other surveys will be routed soon targeting social service providers, property owners/managers, real estate developers, and other focus groups. Unfortunately, as of this meeting, the quantity of surveys that have been responded to are relatively minimal. About 70% of the public responses have been from those in single-family homes and of the 100+ responses from employers, most have been made up of the construction and retail industries indicating that housing needs is a big reason for them being unable to find employees. Employers feel there needs to be more variety on multi-family housing as well.

We are looking to formulate a 'toolkit' of strategies which can be adopted by our cities/towns to assist them in their attempts to resolve housing needs in their communities. Not every community's needs will be the same, so we are hopeful that the LRPC will be able to provide the tools/resources that will be useful to them. A slide presentation was reviewed showing some of the examples of how data is expected to be presented in a dashboard or infographic format.

Jeff interjected and stressed that we need to get input from everyone and asked commissioners to spread the word throughout their communities. He explained that it was a great opportunity for each community to get regional, as well as town specific, results tallied up for them. The data we receive can be used in so many ways, including extrapolating data specific to individual municipalities so they have a picture of the needs in their own communities and in the Lakes Region as a whole.

Susan returned to go over some of the sample tools that have been developed for potential use and she is looking for some feedback on these items:

1. Accessory Dwelling Units (ADUs) – restrictions need to be more flexible
2. Mixed Use Development – allowing 2 or more uses in the same building
3. Dimensional requirements – allow reductions of these requirements
4. Form-Based Code – focus more on exteriors than interiors (i.e., streetscaping, neighborhood aesthetics)
5. Cluster development – open space subdivisions and why is this not done more often
6. Housing Commission – encourage diverse housing supply
7. Allowing small homes on smaller lots, design standards
8. Converting and reusing existing buildings – less restrictive
9. Inclusionary zoning – providing incentives to allow for increased density
10. Transfer of development rights – sending/receiving zones
11. Public water/sewer – expanding and/or installing in village centers
12. Workforce Housing Ordinance
13. Community Revitalization Tax Relief Incentive – establish housing opportunity zones
14. Eliminate or reduce parking requirements

Susan mentioned that the UNH Cooperative Extension has published an article on Community Outreach and Engagement that may be worth viewing here: [Community Planning New Hampshire](#). She again stressed that we need our commissioners to get the word out in their municipalities and urge government, businesses, and citizens to complete the survey.

Dave wrapped up the presentation stating that in addition to the surveys, we will be doing individual focus groups by Fall. He also urged everyone to complete the surveys if they have not done so already and to tell other to do so as well.

Jeff asked if anyone had any ideas on how we can solicit more responses to the survey and a few suggestions were to put a copy of the survey in the Laconia Sun (and possibly other community papers) containing the QR code to the survey for responding. This is a widely viewed, free newspaper, possible public service announcements on radio stations, and forwarding to school districts for administrative and teach input. An additional suggestion was to post the survey on community bulletin board/local newsletter websites.

4. Commissioner Roundtable

John Ayer/Gilford

John applauds the new building inspector. He has been making great strides in bringing enforcement up to par. The town has approved a new Italian restaurant to be located at the former Cherrystone restaurant on Weirs Road. Due to limited parking at that site, they will be offering valet parking from a lot at the nearby Sawyer's Dairy Bar. Additionally, due to the inability to obtain responses to job postings, the owners have applied for a variance to use a building they have also purchased as a dormitory so they can offer housing to exchange-type employees. Patrick's Pub has applied for a variance to offer permanent outdoor dining. Beans & Greens will be adding an outdoor playground for their patrons.

Bill Dowey/Bristol

Bill spoke about looking into EV charging stations for Bristol. He indicated that the utility demand charges are so high that it makes it economically impossible to sustain. The USDA has a renewable energy pilot program available for which the town has put together a 3-phase plan which they plan to send in with a letter of interest.

Mark Hildebrand/Center Harbor

Mark commented on the ongoing contentious issue about the proposed 60 high-end unit development in Moultonborough on the Center Harbor town line and how the town feels the additional population so close to Center Harbor will put a strain on their resources.

Roger Murray, III/Wolfboro

Roger said voters approved the funding to take down the old ice skating rink and to build a new facility utilizing private donations.

Mardean Badger/Ashland

Mardean stated that the Lakes Region Community Developers and Lakes Region Community Services have proposed to renovate the St. Agnes Catholic Church property and create 10 units to be used for supportive housing (clients with disabilities). There is a group trying to round up the public's disapproval. The project in which a B&B on Main Street was being converted to transitional housing has been completed. They had their own funding, so this was completed fairly quickly.

Steve Wingate/Tuftonboro

Steve didn't have anything to report. Said things are pretty much status quo.

Pat Farley/Tamworth

Pat advised that they had a visitor from Consolidated Communications to inform them about their intentions to offer fiber plans to the smaller communities and that they were looking for individual towns to support this plan. They have a federal grant money which will provide the funding so there will be little to not cost to the communities who join.

Wyatt Berrier (alternate)/Tamworth

Wyatt said that they presentation was very useful not only from a municipality prospective but also from a real estate prospective. He very briefly mentioned a proposal for a gentleman's club which he feels is quite unlikely to succeed.

Kelly Goodson/Tamworth

Kelly spoke on the village's sewer problem being a big concern. It does not allow for any growth in the village due to its limitations. It can't be expanded because the location is landlocked. A subcommittee has been formed to work on finding a solution.

Doug Reed/Northfield

Doug stated that construction of the new cell tower will begin this week by Exit 19. There has been a proposal submitted for a 300 site campground, and the Spaulding Youth Center is preparing plans to make the school larger.

5. Adjournment

Chairman Ayer thanked the Town for the use of their library for this meeting. The next meeting is scheduled for May 23, 2022 and will be held at the Gilford Public Library.

Meeting adjourned at approximately 7:55 PM.

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.org



Lakes Region Planning Commission

Minutes of May 23, 2022 Commission Meeting

Gilford Public Library
31 Potter Hill Road
Gilford, NH

PRESENT

Commissioners		Others	
Barnstead:	David Kerr	Laconia HHW Site Coordinator	Tyler Smith
Center Harbor:	Mark Hildebrand		
Laconia:	Rob Mora		
	Stacy Soucy		
Moultonborough:	Cristina Ashjian		
	Celeste Burns	LRPC Staff	
New Hampton:	David Katz	Executive Director:	Jeff Hayes
Northfield:	Wayne Crowley	Regional Planner:	David Jeffers
	Douglas Read	Solid Waste Planner:	Matt Rose
		Admin. Asst./Meeting Recorder:	Linda Waldron

1. Call to Order

The meeting was called to order at approximately 6:02 PM by David Katz, Vice Chair. It was noted that no quorum has been established for this meeting, therefore no minutes can be approved. Vice Chair Katz asked if there were any non-commissioners present and Tyler Smith rose to state he was there as Site Coordinator of Household Hazardous Waste in Laconia at the invitation of Dave Jeffers to offer insight and comment regarding this topic.

2. Household Hazardous Waste Collection Program Overview & Impact

Executive Director, Jeff Hayes spoke briefly and introduced Dave Jeffers, Regional Planner, and Matt Rose, Solid Waste Planner. Jeff stated that there are currently 24 of 31 towns participating this year in the Household Hazardous Waste (HHW) collection program at 8 collection sites. Jeff turned the floor over to Dave.

Dave started by stating that this is the 35th year of HHW collecting in the Lakes Region. Dave had put together a slide presentation which was shown while he went over the information contained in the slides. The slides are attached to these minutes in lieu of reiterating their contents here. To highlight, various types of HHW was identified. The LRPC website contains lists of items which are considered hazardous waste, information about collection days & sites along with a list of items not accepted, a host of educational information, and suggestions

for low toxic alternatives. Dave mentioned that the Lakes Region generates approximately 500,000 pounds of HHW per year, but only around 64,000 – 86,000 pounds is collected. There are other collection sites available for HHW outside of our annual collection events which can be viewed on our website as well. The LRPC is currently attempting to address proper disposing of and/or reducing HHW through these collection events, by performing outreach activities through newspapers, transfer stations, social media, and town postings as well as direct contact with the participants during collection days. Current funding for these efforts is provided by municipal appropriations and competitive grants, as well as donations.

Dave then introduced Matt Rose who spoke about his visit at the HHW production facility in Wolfeboro. Matt explained how, working within a grant, he has purchased a medical sharps informational pamphlet and some sharps clips which hold 1,500 needle points allowing for proper disposal. He plans on undertaking outreach efforts to promote this method of disposal during the HHW collection days as well as visiting various sites to talk to residents and provide them with handouts. He would also like to schedule monthly meetings with site coordinators for each participating town for idea sharing and networking generally.

Tyler Smith was introduced as the site coordinator of HHW in Laconia. Tyler spoke about how the facility and the program works generally and stated that the biggest way to get information out there is through person-to-person contact with the taxpayers and that HHW collection days is perfect for this.

Dave wrapped the presentation up by mentioning that there are plans for additional outreach and education. The contract with our current hauler is at a fixed price and good for only one more year. We will need to solicit bids for a new contract in 2023 for 2024. We are also looking into a pilot SQG (small quantity generator) collection program which will allow for small businesses to dispose of waste where they would register and pay a per item fee thereby reducing pressure on the HHW collection sites.

Matt took the floor again and educated the members about battery disposal and how the various parts of a battery are broken down, separated, and disposed of. He also talked about having meetings with the various transfer stations to coordinate resources and develop a program to be more cohesive and reduce costs.

Vice Chair Katz thanked Dave, Matt and Tyler for their participation.

3. Regional Updates

Jeff stated that registrations for the annual meeting have been slow and speculates this may be due to continued COVID concerns. We may need to reduce our expectations of attendance by half. He also states that attendance at LRPC meetings is also suffering such that we are unable to establish quorums for voting purposes. We plan to investigate livestreaming meetings in the near future.

4. Commissioner Roundtable

Dave Katz/New Hampton

The town is revisiting ADU zoning ordinances.

David Kerr/Barnstead

There was a planning board session last week where Dave advised members of the housing survey and urged members to take part in the survey and pass it along to others. There was also a presentation by the Superintendent and the School Board relative to capital work on the elementary school.

Celeste Burns/Moultonborough

CDAC reinvigoration. There was a town meeting, nothing new.

Cristina Ashjian/Moultonborough

Planning is underway for a barn tour on June 11th. The Town Planner has forwarded the housing survey to the planning board, the zoning board, the conservation commission, and the heritage commission.

Wayne Crowley/Northfield

A workforce housing application has been submitted which requires a special exception due to the UPS warehouse distribution center location across the street. The ZBA denied the application and the developer has appealed.

Rob Mora/Laconia

The City is amending zoning standards to allow denser development in an effort to increase housing. There are multiple projects in Laconia which are ongoing.

Mark Hildebrand/Center Harbor

Ongoing matters regarding the 60 unit dense housing project on the town line. The last meeting of the zoning board in Moultonborough determined that the planning board did not follow the rules regarding density matters and allowed development, and is sending it back to the planning board. There are also well and septic issues. Abutters are worried about potential ground water problems.

5. Adjournment

The Vice Chair made a motion to adjourn the meeting which was seconded. The meeting adjourned at approximately 7:50 PM.

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
 Meredith, NH 03253
 Tel 603.279.8171
 www.lakesrpc.org



Minutes of June 29, 2022 Commission Annual Meeting

Mojalaki Country Club
 Franklin, NH

PRESENT

Commissioners		LRPC Staff	
Ashland:	Mardean Badger	Executive Director:	Jeff Hayes
Barnstead:	David Kerr	Regional Planner:	David Jeffers
Bristol:	William Dowey	Principal Planner:	Susan Slack
	Steve Favorite	Finance Administrator:	Carl Carder
Center Harbor:	Mark Hildebrand	Grants Administrator:	Tracey Secula
Franklin:	Tony Giunta	Sr. Transportation Planner:	Sean Chamberlin
Freedom:	Mark McConkey	Solid Waste Planner:	Matt Rose
Gilford:	John Ayer	Administrative Assistant:	Linda Waldron
Laconia:	Rob Mora	Summer Intern:	Alex Lermond
	Stacy Soucy	Summer Intern:	Eilish Bennet
Moultonborough:	Cristina Ashjian	Summer Intern:	Ryan Paterson
	Celeste Burns		
New Hampton:	David Katz		
Northfield:	Douglas Read		
Plymouth:	William Bolton		
	Zachary Tirrell		
Tamworth:	Patricia Farley		
	Wyatt Berrier (alternate)		
Tilton:	Jeanie Forrester (alternate)		
Tuftonboro:	Stephen Wingate		

1. Call to Order

The meeting was called to order at approximately 5:15 PM by John Ayer, Chair. Recognitions were given to the Gold and Silver Sponsors of the annual meeting, current LRPC Executive Board members and former Executive Board members in attendance, current LRPC Commissioners and former Commissioners in attendance, LRPC Executive Director and staff, and various special guests. Robert Graham, Special Assistant to Senator Maggie Hassan read a letter prepared by the Senator.

Chair Ayer was able to determine that a quorum was present to conduct business. (It was previously decided that minutes of the last meeting would be held for approval until the first meeting of FY23 in September.)

Executive Director Jeff Hayes took the podium to explain the changes being made to the By-Laws and the reasons therefore. Chair Ayers asked for a motion to approve the changes as proposed at which time Dave Katz made the motion and Pat Farley seconded same. There was a show of hands to approve the changes which was unanimous.

Secretary Farley read the slate of candidates and announced that of the ballots cast, the results were unanimous to accept the ballot as presented.

Having no further business, Chair Ayers adjourned the meeting at approximately 5:45 PM.

DRAFT

FY23 Meeting Calendar*

July 1, 2022 – June 30, 2023

Lakes Region Planning Commission
 103 Main Street, Suite 3
 Meredith, NH 03253
 603-279-5334 | www.lakesrpc.org



July – December 2022						
Executive Board	September 14, 2022	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm	FY22 Audit Presentation FY23 Calendar	
COMMISSION	SEPTEMBER 26, 2022	MONDAY	6–8 PM	Lake Opechee Inn – Laconia (confirmed)	FY23 Budget Approval Housing Affordability Trends (Dave) and How Invest NH Funds Can Help (Susan)	
Executive Board	October 12, 2022	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm	FY24 Dues Allocation and FY23 LRPC Annual Report	
COMMISSION	OCTOBER 24, 2022	MONDAY	6–8 PM	Moultonborough Public Library (unconfirmed)	FY23 SW Mgt Grant (Matt) and HHW (Dave) Overview	
Executive Board	November 9, 2022	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm		
COMMISSION	NOVEMBER 28, 2022	MONDAY	6–8 PM	Pease Public Library - Plymouth (confirmed)	Transportation Program Overview (Sean)	
Executive Board	December 7, 2022*	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm	*Requested meeting date change	
January – June 2023						
Executive Board	March 8, 2023	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm	FY24 Budget Proposal	
COMMISSION	MARCH 27, 2023	MONDAY	6–8 PM	(TBD)	Regional Housing Needs Toolbox Implementation (Dave and Susan)	
Executive Board	April 12, 2023	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm		
COMMISSION	APRIL 24, 2023	MONDAY	6–8 PM	Meredith Library (unconfirmed)	Updating the Lakes Region Comprehensive Plan - Overview and Feedback (Team Approach)	
Executive Board	May 10, 2023	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm		
COMMISSION	MAY 29, 2023	MONDAY	6–8 PM	Lake Opechee Inn - Laconia (unconfirmed)	Open	
Executive Board	June 14, 2023	Wednesday	9–11 AM	LRPC, 1 st Fl Conf Rm		
ANNUAL MEETING	June 26, 2023	Monday	4:30–8 PM <i>tentative start time</i>	Castle in the Clouds?	Renewable Energy Speaker? Annual Meeting • Dinner & Awards	

Lakes Region Planning Commission FY23 PROPOSED BUDGET

	FY21 Budget	FY22 Budget	FY23 Budget
	Proposal	Proposal	Proposal
Ordinary Income/Expense			
Income			
4010 · Contract Income	\$ 442,101.00	\$ 546,470.00	\$ 624,441.00
4015 · Donations	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
4020 · HHW Income			
4021 · HHW Local Income	\$ 103,000.00	\$ 103,000.00	\$ 103,000.00
4022 · HHW State Income	\$ 15,090.00	\$ 16,000.00	\$ 16,688.00
Total 4020 · HHW Income	\$ 118,090.00	\$ 119,000.00	\$ 119,688.00
4040 · Interest Income	\$ -		
4045 · Interest & Dividends - Invest	\$ 2,700.00	\$ 4,000.00	\$ 4,000.00
4050 · Miscellaneous Income			
4053 · Annual Meeting	\$ 6,500.00	\$ 6,000.00	\$ 8,000.00
4055 · Office Cost Recovery	\$ -		
4056 · Miscellaneous	\$ -		
Total 4050 · Miscellaneous Income	\$ 6,500.00	\$ 6,000.00	\$ 8,000.00
4060 · Local Appropriation Dues ⁽¹⁾	\$ 128,530.00	\$ 128,530.00	\$ 134,957.00
4070 · Sales Income			
4071 · Land Use Book Sales	\$ 1,000.00	\$ 3,800.00	\$ 1,300.00
Total 4070 · Sales Income	\$ 1,000.00	\$ 3,800.00	\$ 1,300.00
4090 · Fund Balance	\$ 35,253.94		\$ 41,000.00
Total Income	\$ 736,674.94	\$ 810,300.00	\$ 935,886.00
Gross Profit	\$ 736,674.94	\$ 810,300.00	\$ 935,886.00
Expense			
6030 · Custodian	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00
6050 · Education & Training	\$ 5,450.00	\$ 1,000.00	\$ 1,000.00
6060 · Equipment Maintenance			
6062 · Equip. Maint	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00
6063 · Computer Maint.	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Total 6060 · Equipment Maintenance	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00
6061 · Equipment Purchases	\$ -		
6070 · HHW Expense			
6072 · HHW Contractors	\$ 103,000.00	\$ 103,000.00	\$ 103,000.00
Total 6070 · HHW Expense	\$ 103,000.00	\$ 103,000.00	\$ 103,000.00
6080 · Insurance - Bonds & Business	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
7010 · Publishing/Memberships/Meetings			
6020 · Books Land Use	\$ -	\$ 2,700.00	\$ -
7011 · Annual Meeting	\$ 7,500.00	\$ 10,025.00	\$ 7,500.00
7012 · Memberships	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
7013 · Commissioner/Other Meetings	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
7015 · Publications, Subscriptions	\$ 500.00	\$ 500.00	\$ 500.00
Total 7010 · Publishing/Memberships/Meetings	\$ 15,750.00	\$ 18,275.00	\$ 15,750.00
7020 · Miscellaneous Expense	\$ 750.00	\$ 758.00	\$ 500.00
7030 · Office Improvements	\$ 1,000.00	\$ 500.00	\$ 1,000.00
7040 · Office Expense			
7041 · Supplies	\$ 6,000.00	\$ 5,000.00	\$ 5,700.00
7042 · Software Renewal	\$ 8,500.00	\$ 8,500.00	\$ 9,210.00
Total 7040 · Office Expense	\$ 14,500.00	\$ 13,500.00	\$ 14,910.00
7043 · Copier Lease	\$ 5,750.00	\$ 5,000.00	\$ 5,000.00

⁽¹⁾ Local Appropriations Dues does not include Town of Alton

Lakes Region Planning Commission FY23 PROPOSED BUDGET

	FY21 Budget	FY22 Budget	FY23 Budget
	Proposal	Proposal	Proposal
7050 · Payroll Expenses			
7051 · Salaries & Wages	\$ 418,817.26	\$ 452,118.00	\$ 513,186.00
<i>Core Staff</i>	\$ 393,704.00	\$ 440,778.00	\$ 464,026.00
<i>Inflation Adjustment (included in Core Staff Total)</i>	\$ 37,440.00	\$ 42,363.00	\$ 23,938.00
<i>Summer Staff</i>	\$ 25,113.26	\$ 11,340.00	\$ 49,160.00
7052 · Health Insurance	\$ 59,413.00	\$ 50,823.00	\$ 90,539.00
7053 · Life Insurance	\$ 300.00	\$ 300.00	\$ 432.00
7054 · Long Term Disability Insurance	\$ 1,162.00	\$ 1,200.00	\$ 1,200.00
7055 · Retirement Fund	\$ 33,223.00	\$ 42,755.00	\$ 41,695.00
7056 · Dental Insurance	\$ 4,867.26	\$ 4,676.00	\$ 6,586.00
7057 · Payroll Taxes	\$ 32,040.00	\$ 34,587.00	\$ 39,259.00
7058 · Workmans Comp.	\$ 800.00	\$ 800.00	\$ 1,000.00
7059 · Unemployment Insurance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
7061 · Short Term Disability Insurance	\$ 2,040.00	\$ 2,040.00	\$ 2,947.00
Total 7050 · Payroll Expenses	\$ 553,662.52	\$ 590,299.00	\$ 697,844.00
7060 · Postage & Printing			
6064 · Postage Fee	\$ 300.00	\$ 300.00	\$ 300.00
7062 · Postage	\$ 700.00	\$ 700.00	\$ 1,000.00
Total 7060 · Postage & Printing	\$ 1,000.00	\$ 1,000.00	\$ 1,300.00
7070 · Professional Services			
7072 · Consultant	\$ -	\$ 17,661.00	\$ 42,661.00
7073 · USDA Expenses		\$ 2,000.00	\$ -
7075 · Payroll Service	\$ 300.00	\$ 300.00	\$ 300.00
Total 7070 · Professional Services	\$ 300.00	\$ 19,961.00	\$ 42,961.00
7071 · Audit	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
7074 · Legal	\$ 500.00	\$ 500.00	\$ 500.00
7080 · Rent	\$ 9,672.00	\$ 9,672.00	\$ 10,680.00
7090 · Traffic Equipment	\$ 7,600.00	\$ 4,125.00	\$ -
8010 · Travel Expense	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00
8050 · Utilities			
6090 · Internet	\$ 2,000.00	\$ 2,400.00	\$ 3,960.00
8051 · Utilities-Propane	\$ 3,750.00	\$ 3,500.00	\$ 4,000.00
8052 · Telephone	\$ 7,500.00	\$ 7,500.00	\$ 4,171.00
8053 · Electric	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Total 8050 · Utilities	\$ 15,750.00	\$ 15,900.00	\$ 14,631.00
8060 · Vehicle O&M	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Total Expense	\$ 762,994.52	\$ 810,300.00	\$ 935,886.00
Net Ordinary Income		\$ -	\$ -

Lakes Region Planning Commission

Municipal Appropriations

7/1/2023 - 6/30/2024 | Fiscal Year 24

Municipality	2020 Census	Comparison			FY24 Share
		2020 Total Eq. Valuation (\$000's)	2021 Total Eq. Valuation (\$000's)	Total Eq. % Change	
Alexandria	1,776	\$ 241,449	\$ 286,189	18.53%	\$ 1,653
Alton	5,894	\$ 1,850,355	\$ 2,615,908	41.37%	\$ 8,922
Andover	2,406	\$ 309,039	\$ 362,290	17.23%	\$ 2,187
Ashland	1,938	\$ 294,840	\$ 376,092	27.56%	\$ 1,935
Barnstead	4,915	\$ 688,076	\$ 808,876	17.56%	\$ 4,609
Belmont	7,314	\$ 857,348	\$ 1,110,890	29.57%	\$ 6,668
Bridgewater	1,160	\$ 462,030	\$ 625,362	35.35%	\$ 1,984
Bristol	3,244	\$ 563,362	\$ 758,831	34.70%	\$ 3,506
Center Harbor	1,040	\$ 573,866	\$ 717,206	24.98%	\$ 2,101
Danbury	1,250	\$ 142,802	\$ 172,106	20.52%	\$ 1,103
Effingham	1,691	\$ 205,997	\$ 263,885	28.10%	\$ 1,556
Franklin	8,741	\$ 720,394	\$ 845,724	17.40%	\$ 6,975
Freedom	1,689	\$ 624,645	\$ 876,376	40.30%	\$ 2,818
Gilford	7,699	\$ 2,297,705	\$ 2,890,465	25.80%	\$ 10,568
Gilmanton	3,945	\$ 593,019	\$ 710,184	19.76%	\$ 3,825
Hebron	632	\$ 305,313	\$ 410,082	34.32%	\$ 1,224
Hill	1,017	\$ 105,285	\$ 120,498	14.45%	\$ 857
Holderness	2,004	\$ 1,003,825	\$ 1,061,558	5.75%	\$ 3,388
Laconia	16,871	\$ 2,673,831	\$ 3,242,400	21.26%	\$ 16,783
Meredith	6,662	\$ 2,432,152	\$ 3,283,198	34.99%	\$ 10,757
Moultonborough	4,918	\$ 3,819,913	\$ 4,642,282	21.53%	\$ 12,516
New Hampton	2,377	\$ 359,454	\$ 454,054	26.32%	\$ 2,359
Northfield	4,872	\$ 428,013	\$ 516,710	20.72%	\$ 3,981
Ossipee	4,372	\$ 909,081	\$ 1,042,496	14.68%	\$ 4,766
Plymouth	6,682	\$ 523,662	\$ 601,379	14.84%	\$ 5,239
Sanbornton	3,026	\$ 579,584	\$ 737,225	27.20%	\$ 3,331
Sandwich	1,466	\$ 493,947	\$ 588,686	19.18%	\$ 2,091
Tamworth	2,812	\$ 417,844	\$ 556,147	33.10%	\$ 2,830
Tilton	3,962	\$ 643,519	\$ 865,088	34.43%	\$ 4,155
Tuftonboro	2,467	\$ 1,320,637	\$ 1,680,675	27.26%	\$ 4,942
Wolfeboro	6,416	\$ 2,578,499	\$ 3,130,675	21.41%	\$ 10,295
Total:	125,258	\$ 23,700,700	\$ 36,353,539	53.39%	\$ 149,924

Total Appropriations for Municipalities:

\$ 149,924

\$ 142,787

\$ 7,139

\$ 149,926

(1) Although the U.S. CPI Unadjusted 12-mos ended May 2022 is 8.6%, LRPC is proposing an increase in appropriations by only 5%.

Note: Dues are derived by calculating each municipality's share of the region's overall population and equalized property valuation on the year of the decennial census. Population and equalized valuation are weighted equally by taking the average of the two shares for each municipality. Dues are then increased annually according to the US Bureau of Labor Statistics CPI index.