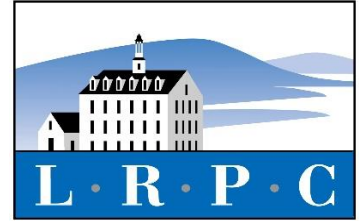


LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.org



LRPC EXECUTIVE BOARD MEETING

Wednesday, May 8, 2024

9:00 AM

LRPC Office, First Floor Conference Room
Humiston Building, 103 Main Street, Meredith, NH

AGENDA (Revised)

NOTE: Seven (7) Executive Board members must be present in-person at the meeting location to establish a quorum, so please let Jeff or Linda know if you cannot attend.

1. **Call to Order**
2. **Approve Draft Minutes of April 10, 2024** (*actionable item*) *Attachment 1*
3. **Finance/Treasurer Report** (*April*) *Attachment 2*
4. **Monthly Executive Report** (*April*) *Attachment 3*
5. **Committee Reports**
 - a. Transportation Advisory Committee (TAC)
 - b. Annual Awards Nominees | Committee Recommendations (*actionable item*) *Attachments 4*
6. **Old Business**
 - a. Annual Meeting Update (sponsors, invitation, dinner menu) *Attachments 5*
7. **New Business**
 - a. Annual Audit Contract
 - b. Freedom DRI: GMR Holdings of NH, LLC (cell tower) | 375 Pequawket Trail
 - c. Moultonborough DRI: Harbor Landing Development, LLC | Bean Road
8. **Non-Public Executive Session** - hiring
9. **Roundtable**
10. **Adjourn**

NEXT MEETING: June 12, 2024

The Lakes Region Planning Commission reserves the right to hold a non-public session whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law are provisional and may be revised as circumstances required. The LRPC complies with the ADA regulations. Please contact the LRPC office if you need special assistance in order to attend this meeting.

All meeting dates and times are subject to change.

Attachment 1

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.org



LRPC Executive Board Meeting Minutes of April 10, 2024

PRESENT Dean Anson, Tavis Austin, John Ayer (Chair), Mardean Badger, Bill Bolton, Mark Hildebrand, David Katz (Vice Chair) [virtually], David Kerr (Treasurer), Lianne Prentice (Secretary)

ABSENT Jane Alden, Cristina Ashjian, Jo Brown, Robert Lambert, Stephanie Maltais

STAFF Jeff Hayes (Executive Director), Linda Waldron (Executive Administrative Assistant)

LOCATION LRPC Office, 1st Floor Conference Room, Meredith

1. Call to Order

Chair Ayer called the meeting to order at 9:00 AM. It was noted that Vice-Chair David Katz was attending virtually. A quorum was established.

2. Minutes

The minutes of March 13th were presented for approval. Mardean Badger made a motion to accept the minutes as presented, seconded by Bill Bolton. A voice vote was taken indicating all present were in favor. **Motion passed.**

3. Finance/Treasurer Reports

Executive Director Hayes advised that we came roaring back into the black this month and now show a substantial surplus.

4. Monthly Executive Reports

Executive Director Hayes reviewed the report briefly and there were no questions or comments.

Executive Director Hayes took this opportunity to inform the Executive Board that Sr. Transportation Planner Sean Chamberlin has tendered his resignation effective May 3rd.

5. Committee Reports

Transportation Advisory Committee (TAC). Treasurer Kerr reported that a final update on the eclipse was provided at this month's meeting and the primary topic was DES storm/wastewater management. Programs available through the State were discussed along with culvert assessments. The bike/ped plan remains in draft form, despite approval by the TAC at last month's meeting. It will likely be presented to the Executive Board at next month's meeting for adoption.

6. Old Business

- a. Search Committee Update. Executive Director Hayes stated that interviews are being scheduled for six applicants to occur on April 25th and 26th where the goal is to narrow the pool down to two or three candidates for a final round of interviews.
- b. Annual Meeting Update. Executive Director Hayes confirmed again that Laconia Mayor Andrew Hosmer will be our guest speaker. Executive Administrative Assistant Linda Waldron commented that a request for nominations for the three annual award categories went out on Monday with a return deadline of May 1st. She also provided the Board with a list of menu options and some projected cost information such that the ticket price could be set. After discussion, it was decided that the ticket price for this year's event will remain the same as last year at \$50 pp.

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- c. Alternate EB Appointment Conflict. It has come to the Board's attention that newly appointed alternate Jo Brown has advised that she will be unable to attend any of the Board meetings due to a conflict in her schedule with another obligation. She was unaware of the Executive Board's schedule at the time of accepting the appointment. Therefore, she has requested that she be removed and replaced as an alternate to the Executive Board. After some discussion, it was decided that Commissioner Roderick Cameron of Belmont would be a good replacement. Chair Ayer will contact him to confirm his willingness to accept the position. The Board agreed that he will replace Jo Brown pending his acceptance of the appointment.

Chair Ayer announced that Dean Anson recently contacted him to advise that he will be resigning from the Executive Board, and Dean confirmed this decision which will become effective at the end of the current fiscal year (June 30, 2024). Dean stated that Tyler Carmichael, Assistant Planning Director in Laconia, has expressed an interest in replacing him. Chair Ayer said that he will contact Tyler to discuss further.

Additional discussion ensued regarding the election ballot for the annual meeting. Since the ballot will change from the one presented last month, Secretary Prentice put forth a motion to reaffirm March's vote that the election ballot will be created using the current slate of members seated at that time. This was seconded by Tavis Austin. A voice vote was taken indicating all present were in agreement. **Motion passed.**

7. New Business

- a/b. CEDS v. CEDRS. Executive Director Hayes reminded the Board that the current draft CEDS is on our website in Story Map form, but it still needs some updates. He noted that there is funding available for these updates. Comments are welcome. He also reiterated his position that combining the Lakes Region with the North Country is not advisable and separation should be pursued. However, he will defer further action to the incoming director and the Executive Board.
- c. Project Code List. Executive Director Hayes advised that each project that LRPC works on is assigned a project code for billing and budgeting purposes. He supplied updates on various projects listed thereon. This was provided to inform the Board of tasks we are currently working on.

8. Roundtable

M. Hildebrand, Center Harbor—DES shot down the town line development project based on a drawdown of the community well. The owner is now looking to create a denser development with each unit having its own well.

L. Prentice, Tamworth—The Planning Board will have a work session tonight regarding master plan updates. Last month, the town decided to decommission their Economic Development Commission due to lack of membership. At last night's Selectboard meeting, the town septic issue (overcapacity) was discussed. This current situation limits housing development and business growth. After meeting with DES, they now have a plan to apply for a new license which will give them a fresh start. Lianne also noted that an axe throwing establishment is opening who has recently applied for a liquor license.

D. Anson, Laconia—Dean mentions that Gilford has been talking to Laconia regarding putting the gas station project under brownfields as clean up is needed. The City is interested in purchasing the "Blooms" building downtown and has received an \$800,000 grant from the state to cover the purchase of 2/3 of the property, with a restaurateur interested in purchasing the remaining 1/3. It is also reported that there is a significant cyanobacteria problem in the area, which raises a concern as to the capability of filters at the water treatment facility to remove it. The Conservation Commission is working with City Council to preserve vernal pool property rather than shoehorning in development. The Lake Kanasatka Watershed Association is looking for volunteers as this is cyanobacterial central.

T. Austin, Wolfeboro—The Planning Board held a public session concerning multi-family development. There is a developer interested in a large project to bring in 180 units. The Economic Development Committee has created a housing subcommittee as there is a question as to how much sewer/water capacity is available for future development.

LAKES REGION PLANNING COMMISSION

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M. Badger, Ashland—The application for a Ziggy's coffee shop has been withdrawn. Rumor has it that Freudenberg NOK will be pulling out of Ashland this summer. The Mexican restaurant next to the Post Office is also closing as there is a 'for lease' sign on the building. With regard to the previously intended quarry property, the owner recently submitted an application to build a construction garage and parking area on a portion of the property. A site walk was done where it was noticed that an existing logging trail has been converted into a (non-permitted) road which has not been properly constructed (no drainage or erosion protection, etc.). A cease and desist was issued after which the owner pulled the application for the construction garage. They still need to address the road matter. Finally, this same owner has bought the old state liquor store property with an eye towards opening a martial arts studio; no application has been submitted yet.

B. Bolton, Plymouth—Zoning amendments presented at town meeting all passed with one exception which was an overlay for Fairgrounds Road that was withdrawn before voting. The town is looking to implement a new policy for adding members to the zoning and planning boards. A new hotel is planned for Plymouth to be located just off Tenney Mountain Highway.

D. Kerr, Barnstead—David reports that the ongoing proposed subdivision project is lumbering along, and that the cistern requirement is problematic. The town's wetlands scientist is organizing a field trip for the Planning Board to look at various vernal pool properties to assess their relationship to development in those areas. All Planning Board ballot questions were approved at town meeting, including continuation of the growth management ordinance.

D. Katz, New Hampton—Nothing significant to report.

J. Ayer, Gilford—More storage buildings coming down the road. Short-term rental applications are overwhelming, and they are struggling with the need to verify details such as parking and septic capacity.

9. **Adjournment**

Chair Ayer adjourned the meeting at 11:24 AM.

Respectfully Submitted,
Linda Waldron
Executive Administrative Assistant

Attachment 2

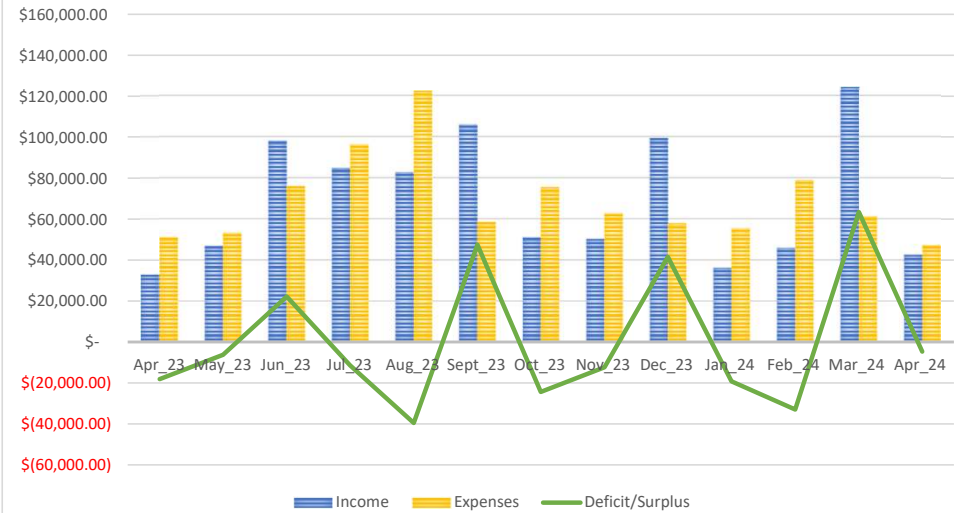
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Lakes Region Planning Commission - Dashboard

Revenue by Source Type



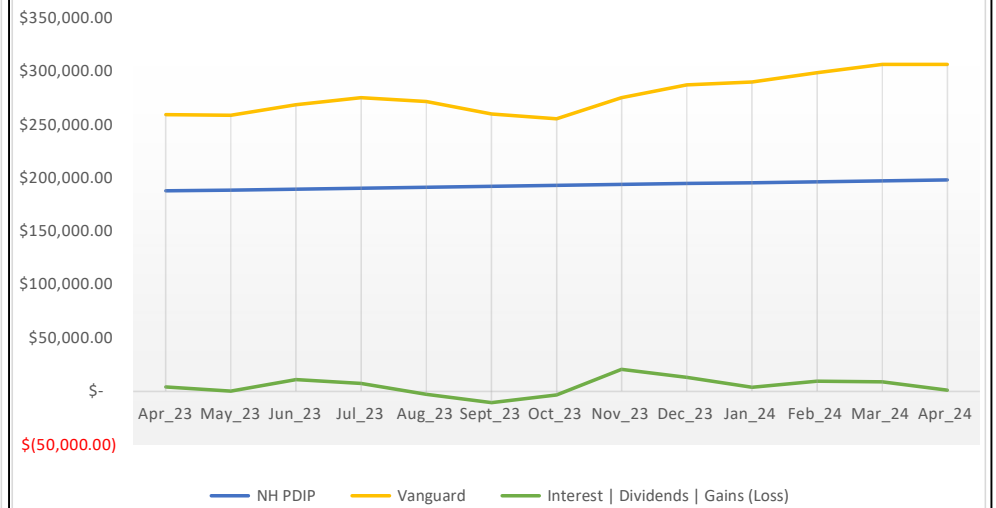
Income | Expenses | Deficit/Surplus by Month



YTD Operating Results



Vanguard and NH PDIP Investments



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Lakes Region Planning Commission
 STATEMENT OF FINANCIAL POSITION
 As of April 30, 2024

	<u>Apr 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1011.00 · Operating Account	10,347.88
1040.00 · Petty Cash	150.00
1070.01 · Money Market	83,667.24
1071.00 · Savings	1,791.69
Total Checking/Savings	<u>95,956.81</u>
Accounts Receivable	
1110.00 · Accounts Receivable	186,355.79
Total Accounts Receivable	<u>186,355.79</u>
Other Current Assets	
1451.00 · Prepaid Postage	61.41
1452.00 · Bulk Mail Permit 98	30.46
1510.00 · Vanguard Investments	305,607.66
1580.00 · NH PDIP	197,716.31
Total Other Current Assets	<u>503,415.84</u>
Total Current Assets	<u>785,728.44</u>
Fixed Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>785,728.44</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	3,460.95
Credit Cards	
2550.00 · First National Bank of Omaha	214.34
Total Credit Cards	<u>214.34</u>
Other Current Liabilities	
2110.00 · Accrued Salaries & Wages	838.00
2120.00 · Accrued Vacation Payroll	10,926.56
2130.00 · Payroll Liabilities	8,045.92
2350.00 · Deferred and Unearned Revenue	
2351.00 · Deferred Town Assessment	41,192.00
2352.00 · Deferred HHW Income	119,192.00
2353.00 · Deferred Other Income	6,869.01
Total 2350.00 · Deferred and Unearned Revenue	<u>167,253.01</u>
Total Other Current Liabilities	<u>187,063.49</u>
Total Current Liabilities	<u>190,738.78</u>
Total Liabilities	<u>190,738.78</u>
Equity	
3110.00 · Unrestricted Net Assets	555,186.70
Net Income	39,802.96
Total Equity	<u>594,989.66</u>
TOTAL LIABILITIES & EQUITY	<u><u>785,728.44</u></u>



Lakes Region Planning Commission
FY24 Budget Performance
 April 30, 2024

	Fiscal Year (24)-to-Date			
	FY24 Approved Annual Budget	FY24 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
Income				
4010 · Contract Income	\$ 694,886	\$ 467,413	\$ (227,473)	67.26%
4020 · HHW Income	\$ 115,148	\$ 110,487	\$ (4,661)	95.95%
4040 · Interest Income	\$ 6,163	\$ 14,183	\$ 8,020	230.14%
4050 · Miscellaneous Income	\$ 6,000	\$ 6,900	\$ 900	115.00%
4060 · Local Appropriations	\$ 141,704	\$ 118,089	\$ (23,615)	83.33%
4070 · Sales Income	\$ 1,300	\$ 4,289	\$ 2,989	329.92%
4015 · Donations	\$ -	\$ 200	\$ 200	
4090 · Funds Transfer	\$ -	\$ -	\$ -	
Total Income (est.)	\$ 965,201	\$ 721,561	\$ (243,639)	74.76%
Expense				
			Target:	83.33%
6030 · Custodian	\$ 4,420	\$ 3,570	\$ 850	80.77%
6050 · Education and Training	\$ 1,000	\$ 3,973	\$ (2,973)	397.34%
6060 · Equipment Maintenance	\$ 14,350	\$ 12,951	\$ 1,399	90.25%
6070 · HHW Expense	\$ 99,662	\$ 96,678	\$ 2,984	97.01%
6080 · Insurance - Bonds and Business	\$ 3,450	\$ 3,469	\$ (19)	100.55%
7000 · Executive Director Recruitment	\$ -	\$ 2,522	\$ (2,522)	
7010 · Publishing/Memberships/Meetings	\$ 14,750	\$ 7,951	\$ 6,799	53.90%
7020 · Miscellaneous Expense	\$ 750	\$ 1,392	\$ (642)	185.56%
7030 · Office Improvements	\$ 1,000	\$ -	\$ 1,000	0.00%
7040 · Office Expense	\$ 15,580	\$ 12,835	\$ 2,745	82.38%
7050 · Payroll Expenses	\$ 717,933	\$ 531,298	\$ 186,635	74.00%
7060 · Postage and Printing	\$ 1,050	\$ 361	\$ 689	34.35%
7069 · Allowance for Direct Grant Expenses	\$ -	\$ -	\$ -	
7070 · Professional Services	\$ 48,220	\$ 10,482	\$ 37,738	21.74%
7080 · Rent	\$ 9,672	\$ 8,060	\$ 1,612	83.33%
7090 · Traffic Equipment	\$ 8,000	\$ 550	\$ 7,450	
7095 · SADES Equipment	\$ -	\$ -	\$ -	
8010 · Travel Expense	\$ 4,500	\$ 2,956	\$ 1,544	65.69%
8050 · Utilities	\$ 15,364	\$ 11,322	\$ 4,042	73.69%
8060 · Vehicle O&M	\$ 5,500	\$ 3,606	\$ 1,894	65.56%
Total Expense	\$ 965,201	\$ 713,976	\$ 251,225	73.97%
			Target:	83.33%
Net Ordinary Income¹	\$ (0)	\$ 7,586		
Realized Gain (Loss)²				
Unrealized Gain (Loss)²		\$ 32,218		
Net Income		\$ 39,804		

¹Net Ordinary (Operating) Income is as of April 30, 2024.

²Realized and Unrealized Investment Gain (Loss) are as of March 31, 2024.

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Lakes Region Planning Commission
FY24 Budget Performance
 April 30, 2024

	Fiscal Year (24)-to-Date			
	FY24 Approved Annual Budget	FY24 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
Membership	141,704	118,089	(23,615)	83.33%
Local Contracts				
PRLAC	\$ 2,700	\$ 600	\$ (2,100)	22.22%
DES SWP (Belmont-Northfield-Sandwich)	\$ 24,825	\$ 14,298	\$ (10,527)	57.60%
RSMS Project New Hampton Update	\$ 1,298	\$ 1,298	\$ -	100.00%
Gilford CCDS		\$ 11,123		
Other Traffic Counts	\$ 540		\$ 540	
NBRC Gale School		\$ 1,189	\$ 1,189	
NBRC Town of Sandwich		\$ 2,363	\$ 2,363	
NBRC Town of Hebron		\$ 1,952		
CDBG Grafton County Micro Enterprise	\$ 45,333	\$ 51,708	\$ 6,376	114.06%
NBRC GALA Community Center		\$ 1,776		
Additional NBRCs			\$ -	
Subtotal	\$ 74,156	\$ 86,848	\$ (2,159)	117.12%
State / Federal Contracts				
OEP Targeted Block Grant	\$ 11,111	\$ 10,034	\$ (1,077)	90.30%
PRLAC Corridor Management Plan	\$ 1,700	\$ 1,700	\$ -	100.00%
DOS HSEM - Gilmanton	\$ 7,500	\$ 1,500	\$ (6,000)	20.00%
DOS HSEM - Moultonborough	\$ 7,500	\$ 1,500	\$ (6,000)	20.00%
DOS HSEM - Wolfeboro	\$ 9,000	\$ 1,800	\$ (7,200)	20.00%
DOS HSEM - Andover	\$ 7,500	\$ 1,500	\$ (6,000)	20.00%
DOS-HSEM - Bridgewater	\$ 1,500	\$ 1,500	\$ -	100.00%
DOS-HSEM - Tilton			\$ -	
USDA Solid Waste Management FY23	\$ 39,063	\$ 39,063	\$ 0	100.00%
EPA FY24/25 Brownfields	\$ 72,133	\$ 18,274	\$ (53,859)	25.33%
USDA Solid Waste Management FY24	\$ 106,500	\$ 63,725	\$ (42,775)	59.84%
DOT UPWP FY 24 / 25	\$ 305,411	\$ 236,474	\$ (68,937)	77.43%
DOS HSEM - Gilford				
DOT HSIP Data Collection			\$ -	
HUD Region Plan (Sheeheen Ear Mark)	\$ 41,812	\$ 3,495	\$ (38,317)	8.36%
NBRC Admin and Coaching	\$ 10,000		\$ (10,000)	
Subtotal	\$ 620,730	\$ 380,565	\$ (240,165)	61.31%
Total 4010 - Contract Income	\$ 694,886	\$ 467,413	\$ (242,324)	67.26%
Other Income				
4020 - HHW	\$ 115,148	\$ 110,487	\$ (4,661)	95.95%
4021 - HHW Local	\$ 99,662	\$ 95,677	\$ (3,985)	96.00%
4022 - DES HHW	\$ 15,486	\$ 14,810	\$ (676)	95.63%
4015 - Donations	\$ -	\$ 200	\$ 200	
4040 - Interest & Dividends	\$ 6,163	\$ 14,183	\$ 8,020	230.14%
Land use book sales / GIS	\$ 1,300	\$ 4,289	\$ 2,989	329.92%
Other/Misc Income/Annual Meeting	\$ 6,000	\$ 6,900	\$ 900	115.00%
Fund Balance	\$ -		\$ -	
Subtotal	\$ 128,611	\$ 136,059	\$ 7,448	105.79%
TOTAL	\$ 965,201	\$ 721,561	\$ (258,490)	74.76%
			Target:	83.33%

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Lakes Region Planning Commission
FY24 Budget Performance
 April 30, 2024

Expense Account	Fiscal Year (24)-to-Date			
	FY24 Approved Annual Budget	FY24 YTD Actual	Difference (Budget v Actual)	% of Annual Budget
6030 · Custodian	\$ 4,420	\$ 3,570	\$ 850	80.77%
6050 · Education and Training	\$ 1,000	\$ 3,973	\$ (2,973)	397.34%
6060 · Equipment Maintenance	\$ 14,350	\$ 12,951	\$ 1,399	90.25%
<i>6062 · Equipment/Computer Maintenance</i>	\$ 14,350	\$ 12,778	\$ 1,572	89.05%
<i>6061 · Equipment Purchases</i>	\$ -	\$ 173	\$ (173)	
6070 · HHW Expense	\$ 99,662	\$ 96,678	\$ 2,984	97.01%
6080 · Insurance - Bonds and Business	\$ 3,450	\$ 3,469	\$ (19)	100.55%
7000 · Executive Director Recruitment		\$ 2,522		
<i>7001 · Executive Search Fees</i>		\$ 2,500	\$ (2,500)	
<i>7005 · Meetings</i>		\$ 22	\$ (22)	
7010 · Publishing/Memberships/Meetings	\$ 14,750	\$ 7,951	\$ 6,799	53.90%
7020 · Miscellaneous Expense	\$ 750	\$ 1,392	\$ (642)	185.56%
7030 · Office Improvements	\$ 1,000	\$ -	\$ 1,000	0.00%
7040 · Office Expense	\$ 15,580	\$ 12,835	\$ 2,745	82.38%
<i>7043 · Copier Lease</i>	\$ 5,000	\$ 3,933	\$ 1,067	78.66%
<i>7041 · Supplies</i>	\$ 10,580	\$ 8,902	\$ 1,678	84.14%
7050 · Payroll Expenses	\$ 717,933	\$ 531,298	\$ 186,635	74.00%
<i>7051 · Salaries and Wages</i>	\$ 526,833	\$ 384,790	\$ 142,043	73.04%
<i>7052 · Health, Dental, Disability, Life & Unemp</i>	\$ 105,161	\$ 81,392	\$ 23,769	77.40%
<i>7055 · Retirement Fund</i>	\$ 45,636	\$ 35,871	\$ 9,765	78.60%
<i>7057 · Payroll Taxes</i>	\$ 40,303	\$ 29,244	\$ 11,059	72.56%
7060 · Printing & Postage	\$ 1,050	\$ 361	\$ 689	34.35%
7069 · Allowance for Direct Grant Expenses			\$ -	
7070 · Professional Services	\$ 48,220	\$ 10,482	\$ 37,738	21.74%
<i>7071 · Audit</i>	\$ 7,000	\$ 7,038	\$ (38)	100.54%
<i>7072 · Contracted Services</i>	\$ 40,000	\$ 2,892	\$ 37,108	7.23%
<i>7074 · Legal</i>	\$ 500		\$ 500	0.00%
<i>7075 · Payroll Service</i>	\$ 720	\$ 552	\$ 168	76.67%
7080 · Rent	\$ 9,672	\$ 8,060	\$ 1,612	83.33%
7090 · Traffic Equipment	\$ 8,000	\$ 550	\$ 7,450	6.87%
7095 · SADES Equipment	\$ -	\$ -	\$ -	#DIV/0!
8010 · Travel Expense	\$ 4,500	\$ 2,956	\$ 1,544	65.69%
8050 · Utilities	\$ 15,364	\$ 11,322	\$ 4,042	73.69%
<i>8051 · Electricity and Propane</i>	\$ 6,000	\$ 4,044	\$ 1,956	67.41%
<i>8052 · Telephone and Internet</i>	\$ 9,364	\$ 7,278	\$ 2,086	77.72%
8060 · Vehicle O&M	\$ 5,500	\$ 3,606	\$ 1,894	65.56%
Totals	\$ 965,201	\$ 713,976	\$ 253,776	73.97%
			Target:	83.33%

Attachment 3



Monthly Executive Report

Local

- **Andover, Gilmanton, Moultonborough & Wolfboro HMP.** Task 1 is complete for all four communities.
- **Bridgewater, Tilton & Tuftonboro HMP.** The adopted, approved, and finalized HMPs have been completed, submitted, and delivered to the communities.
- **Danbury.** Provided information on solar ordinances to Danbury Planning Board Chair.
- **Freedom.** Sent Development of Regional Impact Report to Freedom and Ossipee on the GMR Holdings of NH wireless telecommunication service facility on 375 Pequawket Trail.
- **Gilford SADES.** The contract has been finalized with Gilford to conduct a Culvert and Closed Drainage System (CCDS) inventory/assessment.
- **Moultonborough.** Forwarded Development of Regional Impact Report to Moultonborough and Center Harbor on the Harbor Landing Development application for a 14-lot subdivision on Bean Road.
- **Northfield.** Responded to questions by the Town Administrator on two Zoning Board of Adjustment applications.
- **Tamworth.** Provided information on updating master plan to Tamworth Planning Board Chair.

Grant Administration

- 2 Direct Grants for Coos Economic Development Corp.
- 3 Direct Grants for Grafton Regional Development Corp. (2 salons/dance studio).
- Quarterly Microenterprise Technical Assistance claims for all 5 subrecipients processed.
- Submitted quarterly narratives for all 6 Northern Border projects as well as for Gilford's foam project.

Household Hazardous Waste

- Twenty-one communities are committed to this year's collections. Letters have been received representing nearly \$120K. We will have 7 sites open once a month from June through September. We have responded to several inquiries from residents regarding HHW disposal options. Conducted first Coordinators meeting. Outreach materials are being finalized.

Regional

- **NHDES | Source Water Protection - Belmont, Northfield, and Sandwich).** Submitted quarterly report. Provided current map of stratified drift aquifers and wellhead protection areas for comparison to Northfield's existing map. Attended Northfield Planning Board meeting and finalize revisions to the Groundwater Protection Ordinance based on the Draft 2023 Model Groundwater Protection Ordinance; provided final draft to Northfield.
- **PRLAC.** Distributed materials related to two land & water protection programs (SWP & ARM) that may be useful to Pemi communities. Assisted group with development of brochure promoting new Corridor Management Plan.

Solid Waste

- Submitted second quarter report for USDA Solid Waste Management Grant.
- Attended foam recycling tour at the Gilford Recycling Facility conducted by DPW Director Meghan Theriault at which Congressman Pappas was in attendance. Provided foam recycling information to NHDES for waste reduction recording.



- Finalized Bristol HHW collection site.
- Interviewed potential solid waste intern.
- Presented at the April Commissioner Meeting on solid waste and brownfields.



- Conducted site visits at Holderness and Gilmanton transfer stations. Completed site visit reports and submitted to BCEP SWD.

Transportation

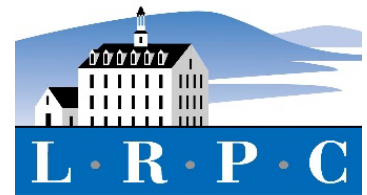
- Traffic Counting - Hired a seasonal intern to work on transportation data collection. Participated in annual training seminar at NHDOT and prepared for the data collection season.
- April boasted a very successful TAC meeting with guest speakers from NHDES discussing asset management, stream crossing assessments, and funding options.

ACRONYMS

ARM	Aquatic Resource Mitigation
BCEP SWD	Barnstead, Chichester, Epsom, and Pittsfield Solid Waste District
CCDS	Culverts & Closed Drainage Systems
DPW	Department of Public Works
HHW	Household Hazardous Waste
HMP	Hazard Mitigation Plan
NHDES	NH Department of Environmental Services
NHDOT	NH Department of Transportation
PRLAC	Pemigewasset River Local Advisory Committee
SADES	Statewide Asset Data Exchange System
SWP	Source Water Protection
TAC	Transportation Advisory Committee
USDA	United States Department of Agriculture

Attachment 4

Lakes Region Planning Commission
Annual Meeting Award Nomination



AWARD OF EXCELLENCE

DESCRIPTION This award serves to recognize an organization for an exciting and innovative project that has been successfully conceived and implemented in a community over the last year. The project must serve a public good and must be completed.

SUBMITTED BY YOUR NAME _____ EMAIL _____
AFFILIATION _____ PHONE _____

NOMINEE (ORGANIZATION)	
Organization Name:	Phone:
Address:	Email:
Contact Person:	Contact Person Phone and Email (<i>if different from above</i>):

PROJECT DESCRIPTION AND LOCATION (Please describe)

NOMINATION DEADLINE | Wednesday, May 1, 2024

PROJECT DESCRIPTION AND LOCATION

(CONTINUED)

Add additional sheets if necessary.

Empty space for project description and location details.

REFERENCES (List names, addresses, and phone numbers)

Empty space for references.

NOMINATION DEADLINE: Wednesday, May 1, 2024

Email to: execadmin@lakesrpc.nh.gov

or mail to: LRPC Awards Committee
103 Main Street, Suite 3
Meredith, NH 03253

Questions? 603-279-5334 or execadmin@lakesrpc.nh.gov

Forms are also online at www.lakesrpc.nh.gov

Annual Meeting Award Nomination

COMMUNITY SERVICE AWARD



DESCRIPTION

The Community Service Award has been given annually since 2015 by the Lakes Region Planning Commission to individuals who have made exceptional and sustained contributions to their community and/or to the economy of the Lakes Region.

SUBMITTED BY

YOUR NAME _____ EMAIL _____

AFFILIATION _____ PHONE _____

NOMINEE

Name:	Phone:
Address:	Email:
Affiliation and/or Occupation:	

NOTEWORTHY ACHIEVEMENTS BY THE NOMINEE (Please describe)

NOMINATION DEADLINE | Wednesday, May 1, 2024

NOTEWORTHY ACHIEVEMENTS BY THE NOMINEE (CONTINUED) *Add additional sheets if necessary.*

[Empty space for Noteworthy Achievements]

REFERENCES (List names, addresses, and phone numbers)

[Empty space for References]

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Attachment 5

**FY24 ANNUAL MEETING
SPONSORSHIPS**

BUSINESS NAME	AMOUNT
Ippolito's Furniture	\$250.00
Irwin Automotive Group	\$250.00
MVSB	\$500.00
Moulton Farm	\$250.00
Nobis	\$1,000.00
R.M. Piper, Inc.	\$250.00
Samyn-D'Elia Architects	\$500.00
TOTAL	\$3,000.00



Photo courtesy: nhbr.com

You're Invited!

Please RSVP by
June 7th

LRPC ANNUAL MEETING

We are pleased to invite you to our 2024 Annual Meeting.
This event promises to be an interesting and informative
meeting for professionals like you.

Date: Monday, June 17, 2024

Time: 4:30 - 8:00 PM

Place: Church Landing at Mill Falls
Meredith, NH

Agenda:

- 4:30 PM Check-in / Networking / Cash Bar
- 5:30 PM Annual Meeting & Election of Officers
- 6:00 PM Dinner
- 6:45 PM Award Presentations
- 7:15 PM Guest Speaker
- 8:00 PM Adjournment

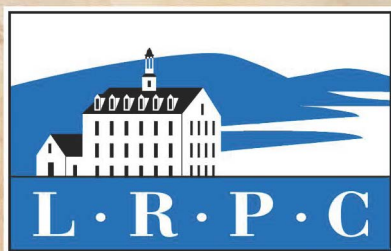
Keynote Speaker: We are grateful to have Laconia's Mayor Andrew Hosmer this year to offer his perspectives on the future of the City of Laconia and how the development of the State School property aligns with that vision.

Andrew Hosmer serves as a third-term Mayor of the City of Laconia and Chair of the Laconia Airport Authority. He is an experienced public policy and government affairs professional and is highly skilled in managing large, complex for-profit and non-profit organizations. As a principal of a leading consultancy, his career has focused on building relationships among local organizations, trade associations, businesses, and government to ensure they stay informed of legislation through a collaborative process that includes his clients and elected leaders.

Attendance is by reservation only.

To register and purchase tickets, visit [Eventbrite.com](https://www.Eventbrite.com)
and search LRPC or click here: [\[insert link\]](#).

You may also register by email at
execadmin@lakesrpc.nh.gov.





Mill Falls
AT THE LAKE



LRPC 2024 Annual Meeting

DINNER MENU

Salad

Field Greens Salad with Market Fresh Vegetables
and Balsamic Vinaigrette Dressing

Entrée

Choose one.

- Garlic Roasted Sirloin with Thyme & Sherry Jus and Horseradish Crème
- Seared Salmon with NH Mustard Maple Glaze
- Butternut Squash Ravioli with Sage Brown Butter Sauce (vegetarian)

Starch

- Fingerling Potatoes

All meals include artisan bread and butter, chef's choice of seasonal vegetable (except vegetarian selection), chef's choice dessert and locally roasted coffee service.

Additionally, there will be a beer/wine cash bar which will also serve non-alcoholic beverages.