



**Regular Meeting of the White Lake Library Board of Trustees**

Held at White Lake Township Library, April 26, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:50 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Secretary Jake Dudek, Trustees Karen Wyns and Eric Shotwell present. Treasurer Gwendolyn Newton absent excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Eric Shotwell. Motion carried. (4 yes votes)

Public Comments - None

Approval of the Minutes - Motion to approve the March 22, 2023, regular meeting minutes as presented, made by Richard McGlew and seconded by Karen Wyns. Motion carried. (4 yes votes)

Officer Reports

- President's Report - None
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report -
  - Jake Dudek presented the April 2023 financial statements and bills on behalf of Treasurer Gwendolyn Newton. Motion to accept the bills for payment as presented, made by Jake Dudek and seconded by Eric Shotwell. Motion carried. (4 yes votes)

Library Director's Report - April Stevenson presented her report.

### Committee Reports

- Finance Committee -
  - Motion made by Jake Dudek and seconded by Karen Wyns, to renew the LMCU \$100,000.00 CD principal at LMCU for 6 months, with the interest moved to the Flagstar checking account.
- Strategic Planning Committee -
  - Draft of the Community Survey presented to the board.
- Policy Committee -
  - President Schulz recommended that the policy committee present changes to the Personnel Manual as a whole after the Library's attorney has reviewed it.

### New Business

- Service Animals in the Library Policy
  - Motion made by Eric Shotwell and seconded by Karen Wyns to add the Service Animals in the Library Policy as presented into the public policy guide. Motion carried. (4 yes votes)
- Landscape Design around Electric Sign
  - Board provided feedback on flowers.

### Old Business

- Bathroom Tiling Update
  - Board to see tiling progress after meeting.
- Friends of the Library Ostrowski Memorial Update
  - Progress update presented.
- Drive-thru window update
  - Building permit application has been submitted.

Adjournment - Motion to adjourn the meeting made by Richard McGlew and seconded by Eric Shotwell. Motion carried. (4 yes votes) Meeting adjourned at 7:49 pm.

**The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, May 24, 2023 at 6:45pm at the White Lake Township Library Gathering Place.**

Minutes prepared by Jake Dudek, Secretary